



# Herriman City Police Department

## 2022 Qualified Towing Application and Agreement

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Company Name: \_\_\_\_\_ Date Received: \_\_\_\_\_

### 1. PURPOSE AND SCOPE

1.1. In compliance with State code and regulations, the City regulates towing actions within the boundaries of Herriman City. There is a need for the City and Agency to have a list of competent, qualified towing companies who can provide professional towing services when called upon or contracted with by private entities.

1.2. The Chief of Police or his designee shall create and administer a QTL where selected companies will be comprised and where applicants will be selected for the TRL.

1.3. The Agency regularly makes requests for towing services to respond to traffic crashes and vehicle impounds. The following information describes the requirements that towing companies must meet to be considered for Agency towing requests.

1.4. Any towing service company wishing to be considered for placement on the Agency's QTL must complete an application packet and meet all the requirements listed herein.

### 2. DEFINITIONS

- 2.1. "Agency" means the Herriman City Police Department
- 2.2. "Agreement" means this 2022 Qualified Towing Application and Agreement
- 2.3. "City" Herriman City
- 2.4. "Company" or "Companies" means the towing company or companies making application for rotation
- 2.5. "Owner" means the person(s) that own and/or operate/manage a company
- 2.6. "Coordinator" means the agency rotation coordinator
- 2.7. "Operator" means an approved tow truck driver/operator
- 2.8. "Yard" means a storage yard meeting these requirements and approved by the State Tax Commission
- 2.9. "Normal Business Hours" means 8:00AM. to 5:00P.M., Monday-Friday (excluding Federal/State holidays)
- 2.10. "Agreement" means this Qualified Towing Application and Agreement
- 2.11. "TRL" means the approved Towing Rotation List established by the Agency
- 2.12. "QTL" means the approved Qualified Towing List for the City
- 2.13. "Contract" means a civil agreement set by a HOA within the City for towing and parking services.
- 2.14. "HOA" means a Homeowners Association

### 3. DISCLAIMER

3.1. The agency is seeking to establish a QTL and TRL (collectively the "TRL/QTL") to be used by HOAs or the Agency for the removal and towing of a motor vehicle.

3.2. The Agency will choose no more than fifteen (15) towing service applicants by random selection for the TRL. Because selection will be random and the number of providers will be limited, submitting an application will not guarantee placement on the rotation list.

3.3. Companies who have completed this application, and are approved, which have not been selected for the TRL, will be on the QTL for private property contracting.

3.4. Being on the Agency's TRL/QTL is a privilege and not a right. To be eligible to be on the Agency's TRL/QTL, towing companies must submit this Qualified Towing Application and must agree to comply with the rules and regulations as set forth herein. Incomplete applications will not be considered for either list. It is the sole responsibility of the towing company to submit a complete and accurate application.

3.5. Towing companies on the TRL/QTL must also comply with the laws and regulations of all federal, state, county,



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and city governments or agencies pertaining to towing companies and the transport of motor vehicles. Failure to comply with the terms of this Agreement or applicable laws and regulations may result in temporary suspension of the Company from the TRL/QTL or removal from either or both the TRL/QTL.

3.6. The signature of the duly authorized representative of the Company on the Agreement shall confirm that: (1) the entire document has been read; (2) the information given is complete and accurate; (3) the Company and all its employees are bound by all provisions of the Agreement; (4) the Company understands the requirements to be placed on and remain on the Rotation; (4) the Company accepts the conditions of the Agreement; (5) and the Company accepts responsibility for the actions of its owners, agents, employees, and operators as they relate to this Agreement and do so with the full understanding that inclusion on the TRL/QTL is voluntary and a discretionary privilege extended by the Agency.

3.7. Falsification of any portion of this Agreement or in the documentation provided in support of the Application shall be cause for immediate removal from the Rotation and may be charged as a separate criminal offense.

3.8. Placement on the TRL/QTL will be at the sole discretion of the Agency.

#### **4. APPLICATION OBLIGATIONS**

4.1. The Application packet must be complete in order to be considered by the Agency.

4.2. The Application must be filled out electronically.

4.3. The Applicant will find an electronic Agreement at [www.Herriman.org/police-services](http://www.Herriman.org/police-services)

4.4. The Agency reserves the right to reject any Application, to waive any informality or technicality, or to accept complete Applications deemed in the best interest of the Agency.

4.5. In order to aid in communication, each Company shall maintain and monitor an active email address using the email address submitted on the Agreement. Email will be the primary means of communication from the Coordinator to the Company. All request for information and/or any communication by the Coordinator must be responded to by the Company in a timely manner. Failure to respond may result in the removal from the list. The email for contact is [towingcoordinator@herrimanpd.org](mailto:towingcoordinator@herrimanpd.org).

#### **5. ROTATION RESPONSE AGREEMENT**

5.1. The Company called to tow a vehicle must be at the scene of a call anywhere within the geographical boundaries of Herriman City within 30 (thirty) minutes from the time of the call, except under extraordinary circumstances. If, at the time of call, the Company is unable to respond within this time, another towing service will be requested, and the Company will be placed at the bottom of the TRL by the Agency dispatcher. Companies charging more than a 30-minute response (under normal conditions), excessive time at the scene, drive time of more than 30 minutes from the scene to the yard, or longer than 20 minutes to unload and finish paperwork may be deemed to be in violation of this Agreement. A reasonable exception, as determined by the Coordinator, may be made for 4x4 or large vehicles, heavy duty towing requests, or other extraordinary circumstances. The Agency will perform audits on billing receipts.

5.2. The dispatch telephone number shall be answered in the name of Company. Any recordings, busy signals or other telephone problems encountered by a police dispatcher will cause the Company to be placed at the bottom of the rotation list. The dispatcher will not make repeated attempts to contact Company.

5.3. The Company will not accept Agency rotation tows that have been given in error. The Agency will, at times, request a tow for an evidence hold. There will be a specific towing company contracted by the Agency to fulfill evidence-based Agency towing needs. The selection of the Agency contracted towing company is solely the Agency's decision. This includes State Tax Impounds where Agency authorization is needed before release.

5.4. The Company shall not accept a rotation call if the operator is unfamiliar with the address or area. If that



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unfamiliarity will most likely result in an unreasonable delay in response time, Company operators shall advise the Agency dispatcher of such. Failure to do so may result in suspension from the TRL.

5.5. The Company will be available 24-hours a day, 7-days a week. Refusal of a tow will only be accepted when the response time cannot be met. If this becomes a continual problem, suspension from the TRL may occur.

5.6. The Company shall accept all calls for service that the Company is safely equipped to take. A company may not decline a call for service because of the condition of the vehicle, i.e. fire damage, stripped, severely damaged etc. A company that refuses to take a vehicle based on the condition of the vehicle will be placed on the bottom of the TRL and may be suspended or terminated from the TRL.

### **6. QUALIFIED TOWING LIST**

6.1. The Company agrees to follow all Federal, State, County, City ordinances and regulations. Failure to conduct business within these regulations shall result in removal from the QTL and TRL. If the actions were in violation of Federal, State or City laws, separate criminal charges will be submitted for prosecution.

6.2. The Company shall provide the Coordinator with a copy of any agreements between the the Company and an HOA located within the boundaries of the City. The agreements will be kept with the Company's application. Failure to provide the agreement shall be a breach of this Agreement and the Company may be removed from TRL/QRL.

6.3. The Company will be required to operate a vehicle with clear and distinct markings showing the name of the Company and a contact phone number.

6.4. The Company will have a copy of Herriman City Code Title 6 Chapter 7, inside the Company's vehicle(s) while conducting contracted towing operations within the City.

6.5. The Company will have a copy of fees as established by the Utah Office of Administrative Rules and UDOT, inside the Company's vehicle(s) while conducting contracted towing operations within the City.

### **7. APPLICANT TOWING REQUIREMENTS**

7.1. The Company will ensure that when all Operators and staff are around the public, they shall:

- 7.1.1. Be respectful, courteous, and civil;
- 7.1.2. Do not use coarse, loud, profane, or harsh language;
- 7.1.3. Do not ridicule, mock, deride, taunt, or belittle;
- 7.1.4. Do not intentionally embarrass, humiliate, or shame;
- 7.1.5. Do not act to incite violence; OR
- 7.1.6. Do not speak disparagingly or the race, nationality, religion, sex, sexual orientation or beliefs.

7.2. Any threat made by a Company or Operators to a member of the public, or an Agency employee will result in immediate suspension or termination of the Company from the TRL/QTL.

7.3. The Company shall ensure that Operators provide only those services that are necessary or requested and shall, at the time of the tow, provide the owner or driver (if present at the scene) of the vehicle the location where the vehicle will be stored, a copy of the current rate schedule, and the terms of the vehicle recovery.

7.4. The Company shall ensure that operators understand the Agency officer at the scene of the tow makes the final decision concerning which vehicle the Operator is assigned. The Agency officer at the scene of the tow supersedes the information given by the police dispatcher. Any disagreements with the officer at the scene will result in suspension or termination from the TRL/QRL.

7.5. The Company shall ensure that Operators do not leave the scene of an Agency tow until all debris, fluids, and



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absorbent material have been properly removed from the roadway as coordinated by the Agency officer at the scene.

7.6. The Company shall submit to unannounced truck, yard, and record inspections during normal business hours and must successfully pass said inspections in order to remain on the TRL/QTL. If it is determined that the on-site yard office is not staffed and open for business as required by this Agreement, the Company may be suspended or terminated from the TRL/QTL.

7.7. The Company will maintain complete and accurate records of all Agency rotation tows and shall provide the Coordinator with such records as requested. Failure to maintain such records will result in suspension or termination of Company from the TRL/QTL.

7.8. The Company must immediately notify the Coordinator of any and all changes to Company information, including removal of yards, trucks, drivers, office staff, etc.

### **8. GENERAL REQUIREMENTS**

8.1. The Company shall provide proof of the following as part of this Application:

- 8.1.1. Proof of Liability Insurance.
- 8.1.2. Certificate of Worker's Compensation Insurance.
- 8.1.3. A business license for the place of business and each yard.
- 8.1.4. A registration certificate for each tow truck to be used for rotation calls.
- 8.1.5. A current Utah Department of Transportation inspection for each tow truck.
- 8.1.6. A notarized letter on company letterhead of authorization to use or rental/lease agreement from the owner of the storage lot if not owned by the company making the application.
- 8.1.7. A current Utah State Tax Commission approval letter for State Tax Rotation.
- 8.1.8. A current list of drivers/operators with completed BCI records checks on each Operator.

8.2. Towing companies must be able to accept cash or credit card payment at the scene of the tow. Towing companies shall accept payment from any authorized agent as long as the registered owner has given the authorized agent verbal or legal authority over the vehicle.

### **9. OPERATORS**

9.1. Operators shall comply with all Federal, State, and local laws and regulations when engaged in towing operations under this Agreement.

9.2. Using an unauthorized Operator on an Agency call may result in the termination of Company from the TRL/QTL pending an unsuccessful appeal.

9.3. Each Operator that responds to an Agency call shall meet all of the following criteria:

- 9.3.1. Legally authorized to work in the United States of America.
- 9.3.2. Approved by the state and hold a valid certification to operate a tow truck.
- 9.3.3. Shall not have had their driving privileges under revocation, suspension, or denied within two (2) years of the date of application.



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9.4. Company will ensure that all Operators have sufficient experience and/or training in currently recommended towing techniques and are capable of performing their duties in a lawful, safe, proper, and effective manner.

9.5. When responding to Agency calls, each Operator will wear a fully visible company shirt or jacket imprinted with the first name of the operator and the name of the towing company.

9.6. If serious Operator error occurs, such error may result in suspension of Company from the TRL/QTL.

9.7. Using an unauthorized Operator on Agency calls may result in termination of the Company from the QTL/TRL.

### **10. TRAINING**

10.1. The company will ensure that all Operators are properly trained to operate tow truck equipment under the guidelines established by the State of Utah and are capable of performing their duties in a lawful, safe, proper, and effective manner. All tow truck operators will maintain a current Tow Truck Driver Certification through the Utah Department of Transportation.

10.2. The Company will ensure Operators will be TIM Trained for Course 133126A through the National Traffic Incident Management Responder Training Program. Web based Training options can be found at [https://www.nhi.fhwa.dot.gov/course-search?course\\_no=133126A](https://www.nhi.fhwa.dot.gov/course-search?course_no=133126A).

10.3. Once the training requirements have been completed by Operators, the Company will ensure the Coordinator receives a copy of the certificate.

### **11. TRUCKS AND EQUIPMENT**

11.1. Each tow truck shall comply with the Safety Equipment Requirements as established by the Utah Department of Transportation and referenced at the web site address of, [www.udot.utah.gov](http://www.udot.utah.gov).

11.2. Using magnetic signs on Company tow trucks will result in the Company being suspended from TRL/QTL and a review will be required by the coordinator prior to reinstatement.

11.3. The Company shall submit to annual truck equipment and safety inspections from Agency as permitted by State law and regulations.

11.4. Each tow truck shall successfully pass a vehicle inspection to the satisfaction of the Coordinator.

11.5. The Company shall submit to unannounced tow truck inspections by the Agency as permitted by law.

11.6. Each tow truck shall be registered in the name of the Company and/or owner, and the address shown on the registration must be the same as the Company address listed on the business license.

11.7. All Company tow trucks shall be marked as required by Utah Code Ann. § 72-9-105. Company tow trucks must have the Company yard address and State Tax yard number permanently attached and visible from a distance of 50 feet on both sides of the Company's tow truck.

11.8. Using an unauthorized tow truck on a TRL/QTL call will be cause for the termination of the Company from both lists. The Company may reapply the next year but this does not guarantee placement on the QTL or TRL.

### **12. STORAGE YARD REQUIREMENTS AND PROCEDURES**

12.1. Storage yards used by the Company will remain in compliance with all requirements of this Agreement and as otherwise set forth in State law.



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12.2. The Company shall submit to an unannounced annual yard inspection by the Herriman City Police Department for each yard used to store towed vehicles and must successfully pass said inspection to remain on the TRL/QTL.

12.3. A Company office shall be located on the premises of each storage yard and shall be staffed and open to the public during normal business hours.

12.4. Each storage yard office shall have the current rate and fee schedules posted for public viewing.

12.5. Each storage yard shall meet the minimum requirements established in Utah State Code. The company shall provide a secure storage yard or building for the storage of vehicles and each yard shall be enclosed by a six-foot chain link or other similar fence that is topped with three strands of barbed wire or razor security wire that shall be kept in good repair. The storage yard will be alarmed and properly registered with the local law enforcement agency.

12.6. Each storage yard shall provide compressed air and battery boosting services at no additional cost.

12.7. Each storage yard shall have sufficient space between vehicles to allow for the opening of vehicle doors without interfering with other vehicles or objects.

12.8. The subject vehicle will be towed to an appropriate yard unless an alternative yard is authorized or the owner/operator of the vehicle requests that the vehicle be taken to another location. Requests for transportation to alternate locations will be honored upon satisfying the lawful towing company requirements for payment of services.

12.9. The Company shall provide a vehicle owner access to vehicles towed subject to a rotation call on a 24- hour, 7-day a week basis. The Company shall obtain a signed waiver from the owner indicating consent to pay the afterhours release fee (not to exceed \$75.00).

12.10. The Company shall ensure that the storage yard owner maintains a log of individuals who have been given access to vehicles for the purpose of removing personal property and such log shall show the name, driver license number, vehicle, date, time and receipt number.

12.11. The person claiming a vehicle must present a valid driver license or other reliable photo identification as evidence of ownership interest. If exigent circumstances arise, the Company shall require a certified document of power of attorney to allow an authorized agency to collect the vehicle.

12.12. Persons who can demonstrate an ownership interest in a vehicle towed under an Agency rotation request are allowed to enter the vehicle during normal business hours without additional cost and remove personal property not permanently attached to the vehicle upon signing a receipt for the property with the yard office.

12.13. Property which is deemed as life essential shall be given to the vehicle owner regardless of payment for rendered services (see State R909- 19-23). "Life-Essential personal property" includes those items essential to sustain life or health including: Prescription medication, medical equipment, essential clothing (e.g. shoes, coat), food and water, child safety seats, and government issued photo-identification (see State R909- 19-6).

### **13. PENALTIES AND APPEALS**

13.1. The Agency has an obligation to the public regarding the safety of vehicles and contents when towed and stored at Agency request and by an Agency rotation tow truck. When circumstances warrant or a violation of this Agreement occurs, it may be necessary to suspend the Company from the rotation.

13.2. The Company may voluntarily request in writing to be removed from the TRL/QTL.

13.3. The Company may be removed from the TRL/QTL for up to twelve months for any of the following reasons:

13.3.1. Failure to comply with any of the requirements of City Code Title 6, Chapter 7;



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- 13.3.2. A conviction of any of the towing company's employees of a crime involving moral turpitude, theft, narcotics, illegal drugs, DUI or property damage. A conviction includes the entry of a plea in abeyance;
- 13.3.3. Being the subject of three (3) or more complaints received within a ninety (90) day period that are later substantiated. A complaint is substantiated when the following occurs:
  - 13.3.3.1. The complaint has been lodged against a Company by the owner or the owner's agent of a motor vehicle that was towed;
  - 13.3.3.2. The Agency has, within ten (10) days of receiving the complaint, given the Company written notice of the complaint that contains information about the vehicle that was towed, the date, time and place of the tow, and a statement of the complaint including the federal, state or local law or regulation that the towing company is alleged to have violated;
  - 13.3.3.3. The complaint has been investigated by the Agency chief of police or his designee after having given the Company ten (10) days to respond in writing to the complaint; and
- 13.3.4. The Agency chief of police or his designee has determined the Company violated any federal, state, or local law or rule regulating towing companies and has given the Company written notice of his/her decision.

13.4. Prior to removing the Company from the TRL/QTL for any of the reasons listed, the Coordinator shall give the towing company written notice of his/her decision to remove the Company from the TRL/QTL. The notice shall contain the basis for the decision; notice that the Company will be removed from the TRL/QTL, if applicable; and the conditions under which the Company will be reinstated on the TRL/QTL, if applicable.

13.5. Any Company that has been removed from the TRL/QTL pursuant to this Agreement may appeal to the City Manager or his designee the decision of the Agency police chief or his designee's decision to remove the Company from the TRL/QTL. Any appeal must be in writing and filed with the City Manager or his designee within ten (10) days of receiving notice of the removal. Within ten (20) days of receiving a notice of appeal the City Manager or his designee shall render a decision upholding the removal or reinstating the Company on the rotation list.

13.6. Unless otherwise set forth herein, removal from the TRL/QTL shall be for a ninety (90) day period for the first removal within a three (3) year period. Removal from the TRL/QTL list shall be for one year for the second removal from the rotation list within three (3) years of any prior removal. The date of removal shall be the later of ten (10) days after the Agency chief of police or his designee sends a notice of removal or the date the City Manager or his designee renders a decision in response to an appeal. Any Company that has been removed from the TRL/QTL may file a written request with the Agency chief of police or his designee to be placed back on the list no sooner than ten (10) days prior to the expiration of the removal period. The Agency chief of police shall place the Company back on the TRL/QTL list upon a showing that all previous problems for which the Company has been removed have been corrected, and the Company certifies it is willing and able to comply with all the requirements for being on the rotation list.

13.7. Actions that may result in a Company's suspension or termination from the TRL/QTL include but are not limited to:

- 13.7.1. Operating unsafe tow trucks;
- 13.7.2. Charging unauthorized fees;
- 13.7.3. Threats;
- 13.7.4. Vehicle damage sustained during the towing process;
- 13.7.5. Operation of tow truck or company in violation of law
- 13.7.6. Expiration of liability or workers compensation insurance;
- 13.7.7. Using unauthorized company or operators, trucks or yards on rotation calls;
- 13.7.8. Failing to notify the Coordinator when changing yard locations;
- 13.7.9. Failure to maintain complete and accurate records of rotation towed vehicles;



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- 13.7.10. Yard does not have an office on site;
- 13.7.11. Using non-permanent or magnetic signs on tow truck;
- 13.7.12. Falsifying information on this application;
- 13.7.13. Requesting or Demanding vehicle owners sign any financial responsibility disclaimers;
- 13.7.14. Holding Life-Essential personal property until payment to the company are made;
- 13.7.15. Failing to store a State Tax Impound vehicle in your Company specific yard specified on rotation.

### **14. RATE AND FEES – UTAH CODE ANN. § 72-9-603(7)**

14.1. Under current state statute, the Utah Department of Transportation may set maximum rates that tow truck motor carriers may charge for the towing of vehicles that are transported in response to:

- 14.1.1. A peace officer dispatch call
- 14.1.2. A motor vehicle division call; and
- 14.1.3. Any other call where the owner of the vehicle has not consented to removal of the vehicle.

14.2. Impound yards may charge for the storage of vehicles stored as a result of one of the conditions listed above.

14.3. Maximum towing and storage rates will follow those set by the Utah Department of Transportation.

### **15. INSURANCE**

15.1. The Company shall submit a certificate of insurance showing Agency as a certificate holder, with Herriman Agency's name, address, city, state and zip code. In addition, the insurance policy shall be written with City as an additional insured. The policy and insurance certificate shall list the following verbiage;

*"HERRIMAN CITY AND ITS EMPLOYEES, OFFICERS, OFFICIALS, AGENTS, VOLUNTEERS AND ASSIGNS ARE ADDED AS AN ADDITIONAL INSURED FOR HERRIMAN CITY ROTATION AGREEMENT"*

15.2. The certificate of insurance shall follow the requirements of Utah administrative rule R909-19-5. The Company shall maintain liability insurance coverage of at least \$750,000 per occurrence. The Company shall also maintain liability insurance coverage of at least \$1,000,000 per occurrence.

15.3. All Companies performing consent or non-consent tows are required to obtain a MCS-90 endorsement for environmental restorations as required in 49 CFR § 387- Minimum Levels of Financial Responsibilities for Motor Carriers.

15.4. Evidence of required insurance shall be maintained at the Company's principal place of business and made available to the Agency upon request and prior to issuance of the certification hereunder.

15.5. The Agency allows two or more companies owned by the same person to use the same insurance policy. If two or more companies are using one policy number, the amounts required for a single company must be multiplied by the number of companies using the policy.

15.6. The Company shall submit a certificate of Workers Compensation Insurance.

15.7. The Company shall make every effort to resolve legitimate claims of damage or theft that are reasonably related to the towing and /or storage of the vehicle and shall do so in a timely manner. If the property owner requests the Company's insurance information, it must be provided. Vehicles that are damaged as a result of the tow may result in suspension or termination of Company from the TRL/QTL.

15.8. A notification to the Agency from the insurance provider stating the Company's insurance policy has been cancelled shall result in the immediate suspension of the Company from the TLR/QTL. It is the responsibility of the Company to provide the Coordinator with a certificate of insurance from the new company.





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### 16. INDEMNIFICATION AND HOLD HARMLESS CLAUSE

The Company, at its own expense, agrees to protect, indemnify, pay on behalf of, defend, and hold harmless Herriman City, its elected and appointed officials, employees and volunteers, and their agents from all claims, demands, judgments, expenses, and all other damages of every kind and nature, made rendered or incurred by or on behalf of any person or persons whomsoever, including the Parties hereto and their employees, which may arise out of any act or failure to act, work or other activity related in any way to services provided under this Agreement performed by the Company, the Company’s agents, employees, subcontractors, or suppliers in the performance and execution of this Agreement.

### 17. ATTORNEYS’ FEES

In the event there is a failure to perform under this Agreement and it becomes reasonably necessary for either Party to employ the services of an attorney in connection therewith – whether such attorney be in house counsel or outside counsel – either with or without litigation, on appeal or otherwise, the losing party to the controversy shall pay to the successful party reasonable attorneys’ fees incurred by such party, and, in addition, such costs and expenses as are incurred in enforcing this Agreement.

### 18. CHOICE OF LAW

This Agreement shall be interpreted pursuant to, and the terms thereof governed by, the laws of the State of Utah. This Agreement shall be further governed by City ordinances in effect at the time of the execution of this Agreement. However, the Parties expressly acknowledge that any subdivision or other development regulations enacted after the execution of this Agreement, which are reasonably necessary to protect the health, safety, and welfare of the citizens of City, shall also apply.

### 19. SEVERABILITY

If a court of competent jurisdiction declares any portion of this Agreement invalid, the remaining portions shall not be affected thereby, but shall remain in full force and effect.

### 20. INTEGRATION

This Agreement embodies the entire understanding of the Parties, and there are no further or other agreements or understandings, written or oral, in effect between the parties relating to the subject matter herein. By signing this application and Agreement, the undersigned represents that all information that has been provided herein is true and correct. The undersigned understands that failure to comply with the requirements set forth in herein may result in the Company's suspension or removal from the TRL/QTL. The undersigned further understands and agrees that if any information provided by the herein is incorrect, the Company may be suspended or removed from the TRL/QTL.

**AGENCY** – Herriman Police Department

**COMPANY**

\_\_\_\_\_  
TROY CARR, Chief of Police

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_



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**ATTACHMENT A**  
*Lot/Yard Information*

Company Name: \_\_\_\_\_

All rotation yards must be State Tax Commission approved. Yard must also have a yard office staffed and open for business during normal business hours, Monday through Friday, unless the Company provides evidence of the Central Office Authorization from the State Tax Commission – Motor Vehicle Division. In the event of such authorization, yard number one will be listed as the central office and a copy of the written Central Office Authorization from the Motor Vehicle Division must be submitted with this Application. Use additional sheets as needed.

**Central Office Approved (Circle One):**            YES                            NO

**YARD #1**

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Yard Operator Name: \_\_\_\_\_ Yard Phone: \_\_\_\_\_

Business License Expiration: \_\_\_\_\_ Tax Commission Expiration: \_\_\_\_\_

**YARD 2**

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Yard Operator Name: \_\_\_\_\_ Yard Phone: \_\_\_\_\_

Business License Expiration: \_\_\_\_\_ Tax Commission Expiration: \_\_\_\_\_

**YARD 3**

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Yard Operator Name: \_\_\_\_\_ Yard Phone: \_\_\_\_\_

Business License Expiration: \_\_\_\_\_ Tax Commission Expiration: \_\_\_\_\_



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**ATTACHMENT B**  
*Operator Information*

Company Name: \_\_\_\_\_

Please provide the following information for each Operator employed by the Company who could potentially respond to tow services under this Agreement. Use additional sheets as needed.

**Operator 1**

Name: \_\_\_\_\_ DOB: \_\_\_\_\_

License Number: \_\_\_\_\_ Expiration: \_\_\_\_\_

Certification Type: \_\_\_\_\_ Expiration: \_\_\_\_\_

Medical Card Expiration: \_\_\_\_\_ Years Towing Experience: \_\_\_\_\_

BCI Criminal History Date: \_\_\_\_\_ DLD Report Date: \_\_\_\_\_

**Operator 2**

Name: \_\_\_\_\_ DOB: \_\_\_\_\_

License Number: \_\_\_\_\_ Expiration: \_\_\_\_\_

Certification Type: \_\_\_\_\_ Expiration: \_\_\_\_\_

Medical Card Expiration: \_\_\_\_\_ Years Towing Experience: \_\_\_\_\_

BCI Criminal History Date: \_\_\_\_\_ DLD Report Date: \_\_\_\_\_

**Operator 3**

Name: \_\_\_\_\_ DOB: \_\_\_\_\_

License Number: \_\_\_\_\_ Expiration: \_\_\_\_\_

Certification Type: \_\_\_\_\_ Expiration: \_\_\_\_\_

Medical Card Expiration: \_\_\_\_\_ Years Towing Experience: \_\_\_\_\_

BCI Criminal History Date: \_\_\_\_\_ DLD Report Date: \_\_\_\_\_



# Herriman City Police Department

## 2022 Qualified Towing Application and Agreement

### ATTACHMENT C

#### Fleet Information

Company Name: \_\_\_\_\_

Please provide the following fleet/vehicle information. Use additional sheets as needed.

#### VEHICLE 1

Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_

VIN: \_\_\_\_\_ License Plate: \_\_\_\_\_ Expiration: \_\_\_\_\_

Lien Holder (if any): \_\_\_\_\_

Type of Vehicle (circle applicable options):      Wheel lift              Flat Bed              4x4              Heavy Duty

Company Fleet Number: \_\_\_\_\_ UDOT Inspection Date: \_\_\_\_\_

#### VEHICLE 2

Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_

VIN: \_\_\_\_\_ License Plate: \_\_\_\_\_ Expiration: \_\_\_\_\_

Lien Holder (if any): \_\_\_\_\_

Type of Vehicle (circle applicable options):      Wheel lift              Flat Bed              4x4              Heavy Duty

Company Fleet Number: \_\_\_\_\_ UDOT Inspection Date: \_\_\_\_\_

#### VEHICLE 2

Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_

VIN: \_\_\_\_\_ License Plate: \_\_\_\_\_ Expiration: \_\_\_\_\_

Lien Holder (if any): \_\_\_\_\_

Type of Vehicle (circle applicable options):      Wheel lift              Flat Bed              4x4              Heavy Duty

Company Fleet Number: \_\_\_\_\_ UDOT Inspection Date: \_\_\_\_\_