

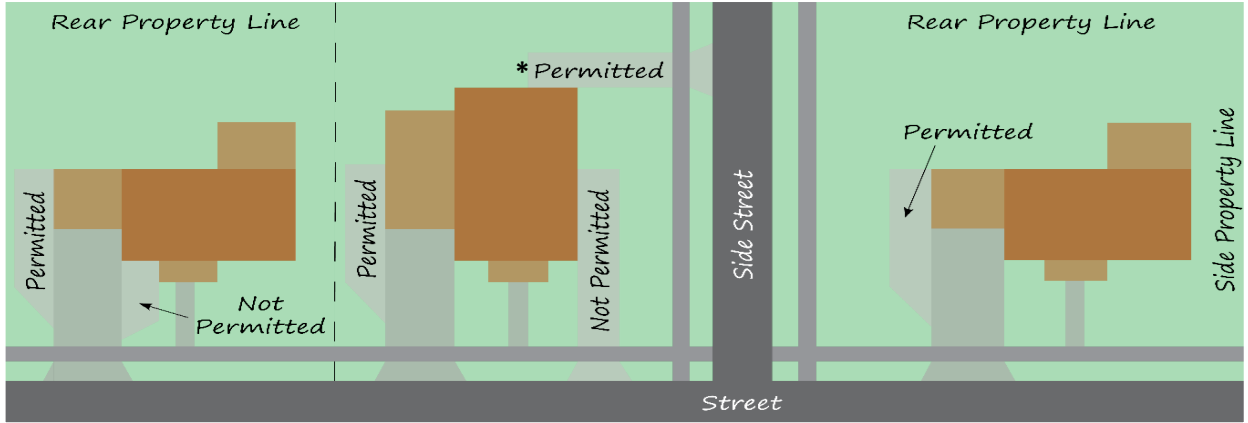


INTERNAL ACCESSORY DWELLING UNIT (I-ADU) APPLICATION

Submittal requirements: complete application, a site plan indicating parking, photo of secondary address location, & floor plan of I-ADU

Applicant Information			
Owner Name(s):		Application Date:	
Property Address:		Lot Size (sq ft):	
Mailing Address:		Parcel Number:	
Email Address:		Phone Number:	
Internal Accessory Dwelling Unit: Zoning Information			Applicant's Initials
1. The applicant for an I-ADU must be the current owner-occupant of the property. Initial confirming that you are the property owner and reside at the property.			
2. The City shall record a Certificate of Notice with the County Recorder indicating the primary dwelling contains an I-ADU and a description of the I-ADU.			
3. The proposed site is located in an R-1 Residential or Agricultural Zone with a lot size greater or equal to 6,000 square feet.			
4. Is the proposed I-ADU part of a new construction or remodel project? Has a building permit been submitted for construction? If so, please provide the building permit number: _____			
5. Is the proposed I-ADU located in an existing finished space?			
<ul style="list-style-type: none"> • If yes, to the best of your knowledge, was a building permit acquired for existing space? 			
<ul style="list-style-type: none"> • To the best of your knowledge, was the existing space built to comply with building codes being enforced at the time of construction? 			
<ul style="list-style-type: none"> • Are any renovations being proposed to the existing space to accommodate the I-ADU? 			
<ul style="list-style-type: none"> • Acknowledgment that a building inspection shall be required for all existing spaces to be renovated or used for an I-ADU. 			
6. A minimum of one (1) Additional hard-surfaced parking spaces must be provided for the I-ADU. I-ADU parking must be in addition to the four (4) spaces dedicated for the main dwelling and shall not be within or in tandem with the existing garage. Any new drive approach for parking access must be approved by the City Engineer.			

I-ADU Permitted Parking Areas



***Secondary drive approach requires approval from City Engineer**

a. How many bedrooms does the I-ADU have?		
b. How many parking spaces have been provided that are not in tandem with the main dwelling unit parking?		
c. A site plan demonstrating the required main dwelling parking and the additional parking in compliance with the code (see examples above) must be submitted with the I-ADU application. <i>Any application submitted without a parking plan will not be processed or approved.</i>		
7. Will the I-ADU have separate utility meters?		
8. The I-ADU must use the same address as the main dwelling with the addition of Unit B. A secondary address featuring the address number and unit shall be posted and visible from the street. (Example, 12345 W Herriman View Cove Unit B). <i>The I-ADU application must include a photograph that demonstrates the secondary address will be visible from the street for emergency responders.</i>		

Internal Accessory Dwelling Unit: Building Code Information	Applicant's Initial	Staff Review
9. Applicant's initials confirming compliance with building and safety requirements as specified below. <i>Please note that an I-ADU permit will not be approved unless all building and safety requirements are met. Also, all building and safety requirements must be met before occupancy of the I-ADU.</i>		
Building Code Requirements		
A. Address properly posted on building and visible from the street		
B. Property and grounds must be manicured and maintained and in compliance with City ordinances.		

<p>C. Bedroom Egress Windows</p> <ul style="list-style-type: none"> • 5.7 square feet of net clear opening for openings located above the grade level (net clear height shall not be less than 24" and the net clear width shall be no less than 20"). • Window sill heights shall not exceed 44". • Window well shall be not less than 9 square feet with a horizontal projection and width of not less than 36" (window wells that exceed 44" depth shall be equipped with a permanently affixed ladder or steps). 		
<p>D. Storage space under stairways. If the area under stairways is enclosed and used for storage, the walls under-stair surfaces and any soffits shall be enclosed and protected by ½" gypsum board.</p>		
<p>E. Roof and roofing components in good repair without deterioration.</p>		
<p>F. Exterior walls are free from holes, cracks, breaks, or rotting materials.</p>		
<p>G. Exterior porches, decks, stairways, guards, and handrails are structurally sound and in good repair.</p>		
<p>H. Minimum ceiling height of 7 feet in all habitable rooms – provisions allowing ceiling height of 6'8" for basement rooms if compliant with building codes.</p>		
<p>I. Minimum bedroom size to be 70 square feet.</p>		
Electrical Requirements		
<p>A. Electrical system operational and meet building code.</p>		
<p>B. Cover plates on all switches and receptacles.</p>		
<p>C. Breaker labeled and accessible, and clear floor space in front of the electrical panel.</p>		
<p>D. GFCI protection per building code.</p>		
<p>E. If applicable, plug strips must be listed and used according to their listing.</p>		
Mechanical		
<p>A. Mechanical system is operational.</p>		
<p>B. Combustible materials are stored away from appliances.</p>		
<p>C. Bathroom exhaust fans are operational and vent to the exterior.</p>		

D. Furnace: <ul style="list-style-type: none"> • The furnace properly connected to the gas/electrical system. • The venting system properly installed. • Proper combustion air being provided. • Proper gas and electrical shutoffs installed (if required). 		
Plumbing		
A. Plumbing system operational		
B. Proper plumbing fixtures clearances which are maintained and operational.		
C. Water Heater <ul style="list-style-type: none"> • Properly connected to the gas and/or electrical system. • Seismic straps installed on top and bottom of tanks. • Pressure relief valve is operational with appropriate drainage tubing. • Gas-fired heater venting is properly installed. • Proper combustion air being provided. 		
Fire Safety		
A. Fire extinguisher (minimum 2-A:10BC) current tag or new within a year with proof of purchase. Must be hung in a visible location accessible to the renter and located no more than 60" high to the top of extinguisher.		
B. Smoke Detectors: Install smoke alarms inside each bedroom, outside each sleeping area, and on every level of the home, including the basement. On levels without bedrooms, install alarms in the living room (or den or family room) or near the stairway to the upper level, or in both locations. <i>Smoke Detector must be interconnected with the existing home (or "with both units").</i>		
C. Carbon Dioxide Detectors: CO detector(s) should be centrally located outside of each separate sleeping area in the immediate vicinity of the bedrooms or sleeping rooms. CO detectors are also required on every floor containing a fuel-burning appliance. <i>CO detectors must be interconnected with the existing home (or "with both units").</i> (Listed combination smoke/CO detectors are allowed).		
10. Interior Access: An interior access between the main living area and an attached accessory dwelling unit must be maintained unless sufficient means of egress have been provided for the I-ADU. <i>Applicant must initial to confirm that interior access or sufficient means of egress will be provided and maintained for the I-ADU.</i>		

For Office Use Only					
I-ADU Permit #:		Building Permit #:		Application Fee:	
Receipt #:		Zoning:		Existing/New:	
Approved By:				Date Approved:	

Internal Accessory Dwelling Unit (I-ADU) Affidavit

I, _____, am the rightful owner of the property involved in this Internal Accessory Dwelling Unit (I-ADU) application (as described in the attached exhibit), which is located at _____, and certify that I will (1) occupy the property as my primary residence, (2) ensure the I-ADU will be occupied by people who are related by blood, marriage, adoption, or other legal relationship, (3) ensure the I-ADU will not be occupied by more than four unrelated people, (4) only be used as a long-term rental unit, which is defined as 30 consecutive days or longer by the same occupants, and (5) be maintained in compliance with all applicable building, health, and fire codes, along with all other regulations of an Internal Accessory Dwelling Unit in compliance with Herriman City Ordinances and State Statutes.

signature of property owner

signature of property owner

Dated this _____ day of _____, 20_____
State of Utah)

)ss

County of Salt Lake)

On the _____ day of _____, _____, personally appeared before me _____ the signer(s) of the above instrument, who duly subscribed and swore before me that they executed the same.

NOTARY PUBLIC

Residing in Salt Lake County, Utah

Commission Expires _____

Exhibits to Affidavit

ADDRESS OF PROPERTY:

PROPERTY'S TAX PARCEL NUMBER(S):

LAND USE:

LEGAL DESCRIPTION OF PROPERTY:

DESCRIPTION OF PRIMARY DWELLING UNIT:

DESCRIPTION OF PROPOSED I-ADU: