

Monument:    New     Existing      
 Municipality: \_\_\_\_\_  
 Subdivision: \_\_\_\_\_  
 Phase: \_\_\_\_\_



*(Surveyor's office use)*  
 MP No: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Page: \_\_\_\_\_  
 Project No: \_\_\_\_\_

## Salt Lake County Surveyor's Monument Installation/Preservation Permit

2001 South State Street, Suite N1-400, PO Box 144575, Salt Lake City, UT 84114-4575  
 Tel: (385) 468-8250    Fax: (385) 468-8258    Website: [www.surveyor.slco.org](http://www.surveyor.slco.org)

Individual, Agency, or Organization: \_\_\_\_\_, hereby requests authorization to remove \_\_\_\_\_ existing or to install \_\_\_\_\_ new public survey monument(s) as described below:

Mon. No.	Monument Type	Street Address	Corner	Section	Township	Range
1						
2						
3						
4						
5						

Pursuant to Utah State Code 17-23-14, Chapter 14.17 of the Salt Lake County Ordinances and as specified below, the undersigned and holders of this Salt Lake County Surveyor's Monument Preservation Permit agree that:

- At the time the permit is issued, the Salt Lake County Surveyor will collect a non-refundable fee in accordance with the approved County Surveyor [fee schedule](#) for each existing or new Public Survey Monument to be installed or replaced as referenced by this permit.
  - The non-use of any materials received from Salt Lake County shall not constitute a basis for a claim of credit to the Permittee.
  - The Permittee shall comply with all applicable laws and ordinances of the jurisdictional entity and the State of Utah, and adhere to requirements of the federal highway Manual of Uniform Traffic Control Devices. Additionally, Permittee agrees to indemnify Salt Lake County for all claims, demands, losses, damages, or liability incurred or suffered by the county due to negligent acts or omissions caused by the Permittee.
  - Pipelines, manholes, appurtenances and other structures shall be designed, located and/or adjusted during construction to prevent interference or conflict with the permanent location of existing Survey Monuments.
  - After receiving notification from the Salt Lake County Surveyor, that existing monument(s) was/were referenced, or the position(s) of new monuments(s) has/have been field verified, the Permittee shall be responsible for the replacement of existing monument(s) or installation of new monument(s) in accordance with the Salt Lake County Surveyor's standard monument drawing; including the transporting, installation, placement of concrete collars, core cutting, and traffic safety control.
  - This Monument Preservation permit shall expire 90 calendar days from date of issuance or after written notice of acceptance by the Salt Lake County Surveyor, whichever occurs first.
  - Permittee shall notify the Salt Lake County Surveyor within 24 hours after final installation of all monument(s) referenced under this Permit, at which time the County surveyor shall verify the position of the installed monument(s) and mark a cross upon the brass.
- Existing Monument Replacement**
- Salt Lake County Surveyor shall be notified not less than five (5) business days prior to the disturbing, damaging, moving, removing, covering, re- surfacing, roto-milling, or destroying of any existing public survey monument(s). Phone-(385) 468-8250 or fill in the monument pre- construction request form [HERE](#). After monument(s) is/are referenced, permittee shall complete this form and make payment.
  - Permittee shall request the Salt Lake County Surveyor set monument point(s) and Straddles prior to the installation of the replacement monument(s) by Permittee.
- New Monument(s)**
- Permittee shall provide copies of approved or recorded subdivision plats, street dedications, and/or applicable affidavits of corrections showing coordinates of new monument(s) and their relationship to existing monument control.
  - Prior to installing new public survey monument(s), the Permittee shall request the Salt Lake County Surveyor field verify the monument point(s) and straddle(s) established by Permittee.

The undersigned agrees to the terms of this Monument Permit.  
 Permittee Contact Person: \_\_\_\_\_  
 Title/Position: \_\_\_\_\_  
 Permittee Phone No. \_\_\_\_\_ Fax No. \_\_\_\_\_  
 Permittee Email Address: \_\_\_\_\_  
 Permittee Signature: \_\_\_\_\_

*(Surveyor's Office use)*    Signature: \_\_\_\_\_  
 Payment Amount Received \_\_\_\_\_  
 Date \_\_\_\_\_

**\*\*[Click Here to make payment](#)**  
**OPC Payment Confirmation Number** \_\_\_\_\_

The undersigned hereby acknowledges receipt of monument(s).  
 Date: \_\_\_\_\_ Quantity \_\_\_\_\_  
 Receiving Agent: \_\_\_\_\_  
 Title/Position: \_\_\_\_\_  
 Signature: \_\_\_\_\_

Salt Lake County Surveyor \_\_\_\_\_  
**Inspection Required**  
 Permittee shall request inspection by jurisdictional entity no less than 24 hours prior to installation of the monument(s)  
 Initial \_\_\_\_\_