



## General Plan Amendment

Application for a general plan amendment for a specified piece of property must be submitted 30 days prior to the Planning Commission meeting in order to be placed on the agenda for that meeting.

### PURPOSE AND OBJECTIVE OF THE GENERAL PLAN

The general plan is a compass or blueprint for the community. It indicates the vision that the community has chosen for its future and the course it must follow to achieve the vision. It is the official statement for Herriman that establishes and articulates the policies and goals for future physical, social and economic development. A successful general plan should be amenable and must be based upon thorough and accurate research. The analysis of the research data, citizen participation and the various policy recommendations developed during the general plan preparation are synthesized and presented as a unified document. It must be understandable and remain a policy statement useful as a guide to officials of the community.

### REQUIREMENTS FOR THE GENERAL PLAN AMENDMENT

- Completed application form:** Signed and Notarized
- Document verifying proof of ownership:** The current property owner must be the applicant, but may designate an authorized agent to act in his behalf. Please include a proof of ownership which should include a Warranty Deed, Trust Deed, or a Quit Claim Deed.
- Legal description:** A legal description may be obtained from the deed or the Salt Lake County Recorder's Office.
- Site Plans:**  
Site plans are to be conceptual in nature and are to be submitted by a planning firm that is qualified to prepare a General Plan Amendment.
- General Plan amendment fee:** See Master Fee List

### PLANNING COMMISSION

The applicant is required to attend the Planning Commission meeting for which they are scheduled and are informed of this date at the time they submit the application. The authorized agent may be present to replace the applicant. Be prepared to present the proposal at that meeting. The meetings are held at 13011 S. Pioneer Street, at 7:00 p.m. every 1<sup>st</sup> and 3<sup>rd</sup> Thursday.

### CITY COUNCIL

After a recommendation is made by the Planning Commission the applicant will be scheduled for a City Council meeting. This meeting is held at 7:30 p.m. on the 2<sup>nd</sup> and 4<sup>th</sup> Thursday. The City Council will make the final decision on general plan amendment applications.