



Sign Permit Application

Name of Business to be advertised on the Sign:

Address of Sign Location: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone # _____ Cell # _____

E-mail Address: _____

Company or Person Installing Sign: _____

Type of Sign(s) Requested:



Monument Sign



Temporary Sign



Construction Sign- on site



Construction Sign- off site

For Herriman City Use Only

Date of Submittal _____ Zone _____ Business License Number _____

Filing Fee _____ Receipt Number _____ File Number _____

Approval dates: _____ Approved by _____

SUBMITTAL REQUIREMENTS

- Application
- Accurately dimensioned scaled drawings showing height, color, square foot dimensions, sign composition, type of illumination, and how the sign will appear from the street.
- Details of sign construction including electrical plan if applicable.
- Signs are not permitted on City property.

Temporary Signs (may not be permitted)

- Temporary signs are allowed for a maximum of twenty-one (21) days at any one time, with a minimum thirty day separation between displays, and not more than four times during a calendar year.

Monument Signs

- Site plan showing relationship of the sign to buildings, property lines, setback from streets and public rights-of-way, intersection, easements and driveways.
- Number of acres for the entire site.
- Landscaping plan indicating square footage of the landscaped area, plant types and placement in relation to the sign, and layout of the landscaped area.
- Elevation – Stone required on one side and 18 inch stone base to match building.
- Receive Architectural Review Committee approval, if applicable.
- Height and size requirements found in the Herriman City Ordinance, section 10-23-22.

Construction Signs

- Allowed during the construction of a subdivision. Signs must be removed within 30 days after the last lot is sold.
- Signs must be on private property and must be 300 feet from any other construction signs.
- Height and size allowances dependent on the number of builders combining on one sign. See Herriman City Ordinance 10-23-22 for specific requirements.

Sign Permit Application Fee:

Temporary Sign	\$25 each
Monument Sign	\$100 each
Construction Sign	\$25 each
Signs Installed Without Permit	Double Fee Costs

Applicant Acknowledgment:

I have read this application, including all attachments and applicable Herriman City Ordinances, and understand the consents thereof, and certify that the information provided to the City herein is true and correct. I further state that I am familiar with the laws governing the construction and erection of signs within the City of Herriman, Utah, and that the indicated sign will be built and erected in conformity therewith and as shown on the approved sign plans.

I also certify that I am the owner of the property or have permission from the property owner to construct the signs as I have described in this application.

Signature

Date