



What is Youth Council?

Youth Council was created to provide an opportunity to learn about and participate in local government. Youth Council organizes and takes part in service projects, fundraisers and events in Herriman City.

What are the Requirements?

- ◆ Must be 14 - 18 years old
- ◆ Preference given to Herriman City residents
- ◆ 2.0 GPA and Citizenship in Good Standing
- ◆ Participate in oral interview by selection panel
- ◆ Commitment to community service
- ◆ Commitment to follow the Youth Council Code of Conduct

What are some of the Programs Scheduled for the Year?

- ◆ Attend Youth Council meetings once or twice a month
- ◆ Actively participate in city-sponsored events and activities
- ◆ Learn about city government through meeting attendance or mentoring with elected and appointed city counterparts
- ◆ Youth day at the Legislature – learning about the legislature and how to be involved
- ◆ Youth council leadership retreat or conference
- ◆ Service Projects
- ◆ Other activities

How do I apply?

Pick up an Application at Herriman City Offices,
13011 South Pioneer Street (6000 West), Herriman, UT 84096

Contacts: 801-446-5323 and/or email to info@Herriman.org



Name: _____ 2016-2017 Grade: _____

Address: _____

Home Phone: _____ Youth Cell: _____

Date of Birth: _____ Youth Email: _____

Youth Council Member shirt size (adult) _____

Parent's Names: _____ / _____

Parent's Cell #'s: _____ / _____ Work #'s: _____ / _____

Parent's Email: _____ / _____

In case of Emergency, notify: _____

Phone number: _____ Address: _____

Relationship: _____

What are your interests, skills and talents? Please check all that apply.

- ARTISTIC: arts, crafts, designing, performing, entertaining, photography, etc.
- COMMUNICATIONS: marketing, outreach, public relations, public speaking, social media, etc.
- DIRECT SERVICE: cleaning, cooking, volunteering, organizing, etc.
- EVENT: event planning, fundraising, recognition, youth council parties, general assistance, etc.
- LEADERSHIP: running meetings, organization, mentoring, training, etc.
- OFFICE: administrative support, data entry, filing, finances, research, etc.
- PHYSICAL LABOR: cleaning, repairing, painting, building, gardening, moving, etc.
- TECHNICAL: spreadsheets, documents, websites, making movies, etc.
- OTHER INTERESTS, HOBBIES, SKILLS OR TALENTS: _____

Community Involvement & Experience: _____

How did you find out about Herriman City Youth Council? _____

What leadership opportunities have you had in the past? _____

What are your plans for extracurricular activities in the coming school year? _____

Please write a statement explaining why you want to be a member of the Youth Council. Include what you would like to accomplish on the Council, what you hope to gain through this membership, and why you should be selected as a member. Attach a separate page if necessary. _____

If you were given the opportunity to coordinate a community service project, what would you do and why? Attach a separate page if necessary. _____

FINANCIAL RESPONSIBILITY STATEMENT

Youth Council activities sometime involve meals and travel expense, requiring the City to prepay costs. Historically, some Youth Council members have confirmed attendance at one of these functions and then have failed to participate. When the City accepts a reservation from a member of the Youth Council, the City will also require a deposit check for an amount approximated to the cost of the activity. If the Youth Council member participates, the check will be returned. If the Youth Council member registers and does not cancel prior to the date when the City is required to provide a firm count, the check will be deposited into the City's bank account to recover the expenses.

The parent/guardian of _____ hereby grants permission for my son/daughter to participate in Herriman City Youth Council activities and will assume responsibility for transporting my son/daughter to and from all said activities. The parent/guardian have read the financial responsibility statement. He/she understands and agrees to the procedure as stated. Applicants understand and agree participation on the Youth Council is subject to selection by the Youth Council advisors following a review of my application and a personal interview.

If you are willing to commit to this, please sign below.

Applicants Signature Date

Parent or Legal Guardian Signature(s) Date

Application Deadline is June 20, 2016



Herriman City Youth Council Code of Conduct

The Herriman City Youth Council Code of Conduct is to ensure that each youth council member and advisor will have a safe, educational and enjoyable experience. It is imperative that parents and youth council members must understand the guidelines associated with the code of conduct and indicate their commitment by signing below.

The Youth Council will follow the Herriman City Vision Statement and Mission Statement as they serve, learn and lead.

Herriman City Vision Statement

Herriman City is dedicated to providing courteous and efficient service to the public, preserving community identity, and promoting a high quality of life.

Herriman City Mission Statement

Herriman City will continue to be a place to establish roots, create opportunity, embrace our heritage, protect diversity, and promote economic development. And while preserving the “Herriman Feel” provide a safe and inviting place to live, work, and play.

Membership

Preference will be given to youth, ages 14-18, residing in Herriman City.

Language and Conduct

Each participant is expected to use clean, respectful language with other youth council members, advisors, city staff, guest facilitators and city residents. Students are expected to be attentive during meetings and training, exhibit good work ethic during service opportunities, and cooperate with advisors, city staff and guest facilitators. Participants are expected to obey city ordinances and all other applicable laws and uphold the standards of good citizenship.

Attendance

All participants are expected to arrive on time and stay for the duration of each event unless previously approved with an advisor.

1. Monthly Meetings:
 - a. One or two meetings per month

- b. Second Thursday of each month from 4:00 – 5:30 p.m.
 - c. Fourth Thursday of each month from 4:00 – 5:30 p.m. if needed to plan an activity on months when no separate city event is scheduled
 - d. Attendance requirement: 80% of the monthly meetings
2. City Events – Service:
 - a. Attend five of the seven service opportunities at city events throughout the year. While we prefer our youth council members attend all events, this will allow up to two absences in case of emergency or family commitment. Events: Enduro Challenge, Pumpkin Festival, Easter Egg Hunt, Pedal Palooza, Memorial Day Breakfast, Fort Herriman Days Rodeo, Fort Herriman Days (Parade, Fort Herriman Days Youth Council booth and other assignments as needed). A full list with exact dates will be provided at Youth Council orientation.
 3. Youth Council special projects: The Youth Council may choose to complete a special service project, publicity opportunity or other activity which may require additional participation. The youth are expected to be present when assigned unless arrangements are made in advance with an adult advisor.
 4. City Council and Planning Commission: Attend one City Council and one Planning Commission meeting during the year. The youth council will choose a date to attend together, but a youth council member with a conflict may select another date to complete this requirement.
 5. Shadow Opportunities: Youth selected to serve in certain positions (e.g. Mayor, Recorder) will be asked to shadow their adult counterpart for a couple hours to learn the responsibilities of their position.
 6. Day at the Legislature: Typically the last Wednesday in January. This will require students to miss a day of school.
 7. Youth City Council Leadership Institute (Utah State University) or similar retreat or conference: Tentative due to limited availability. This will require students to miss one or two days of school.

Dress and Appearance

Dress, grooming and overall appearance should be neat and show respect befitting a representative of the city as a member of the Youth Council. Jordan School District dress and grooming guidelines will generally apply, though a more professional dress code may be indicated for certain events.

- Attire for monthly meetings, City Council, Planning Commission and workshops at the Leadership Institute workshops and dance is casual.
- City events (service opportunities) dress is casual. Students will be provided with one or two shirts and will be asked to wear them when they represent the city.
- The required dress for the Day at the Legislature will be dress slacks or skirt and city polo shirt, unless dressier attire is requested by the organizer.
- Shadow opportunities and professional leadership opportunities, retreats or conferences may require shirt and tie for the males, and dresses or pantsuits for the females.

Electronic Devices

We know participants want to stay in touch with family and friends. Cell phones, notepads, laptops and other electronic devices are permitted during Youth Council meetings and events; however, their use should be limited and not become a distraction to a youth council member's participation. At no time will the city be responsible for theft, loss or damage to youth council member's electronic devices.

Term

It is expected Youth Council members will serve from July 1 until June 30. Current Youth Council members are encouraged to reapply to serve on the Youth Council from year to year. There will not be an automatic membership from year to year.

Benefits and Opportunities

Youth Council Members who meet the Code of Conduct outlined, will be eligible for a variety of benefits:

- Youth may be given leadership opportunities as they are appointed to positions by the Herriman City Mayor. It is anticipated the positions may be rotated as determined by the advisors.
- Youth Council members volunteering at specific city events (Fort Herriman Days, Fort Herriman Days Rodeo and Enduro Challenge) will receive complimentary entertainment opportunities, tickets and/or food vouchers.
- Pending yearly City Council budget approval, Youth Council members will attend the educational Day at the Legislature with the Mayor, City Council Members, staff and other elected officials. The city funds this opportunity.
- Pending yearly City Council budget approval, Youth Council members who successfully complete a year of service will be eligible for a \$100 educational "scholarship" which will be deposited into an accredited 529 plan such as the Utah Education Savings Plan Trust. Youth Council members who successfully complete four years of service will be awarded an additional \$100 toward the educational scholarship.
- Youth Council members may be able to attend the educational Youth City Council Leadership Institute on the campus of Utah State University in Logan (tentative due to limited availability) or other retreats or leadership conferences.
- Youth Council members will receive an education on city history, city departments and processes, municipal government, leadership and community service.
- Youth Council members who successfully complete a year of service will receive the Mayor's Recommendation certificate.

Permissions and Liability

Parents will be asked to complete a Consent and Medical Release form. Herriman City provides insurance coverage when authorized adult youth council advisors drive youth council members to events.

