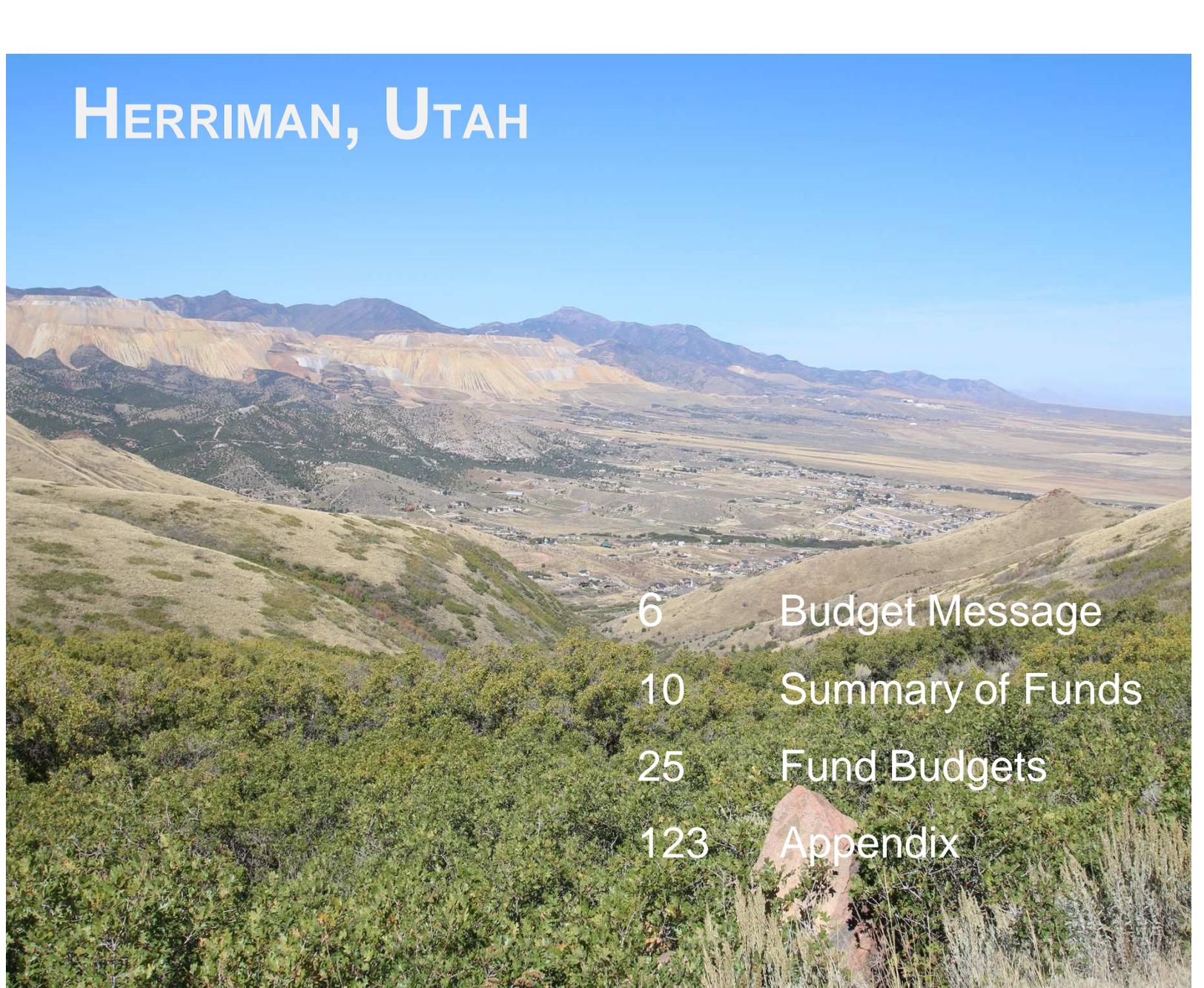




HERRIMAN, UTAH

**2015 BUDGET DOCUMENT
July 1, 2015 – June 30, 2016**

HERRIMAN, UTAH



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2015 BUDGET DOCUMENT **July 1, 2015 – June 30, 2016**

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OVERVIEW

Elected Officials



Mayor Carmen Freeman



Matt Robinson



Coralee Wessman-Moser

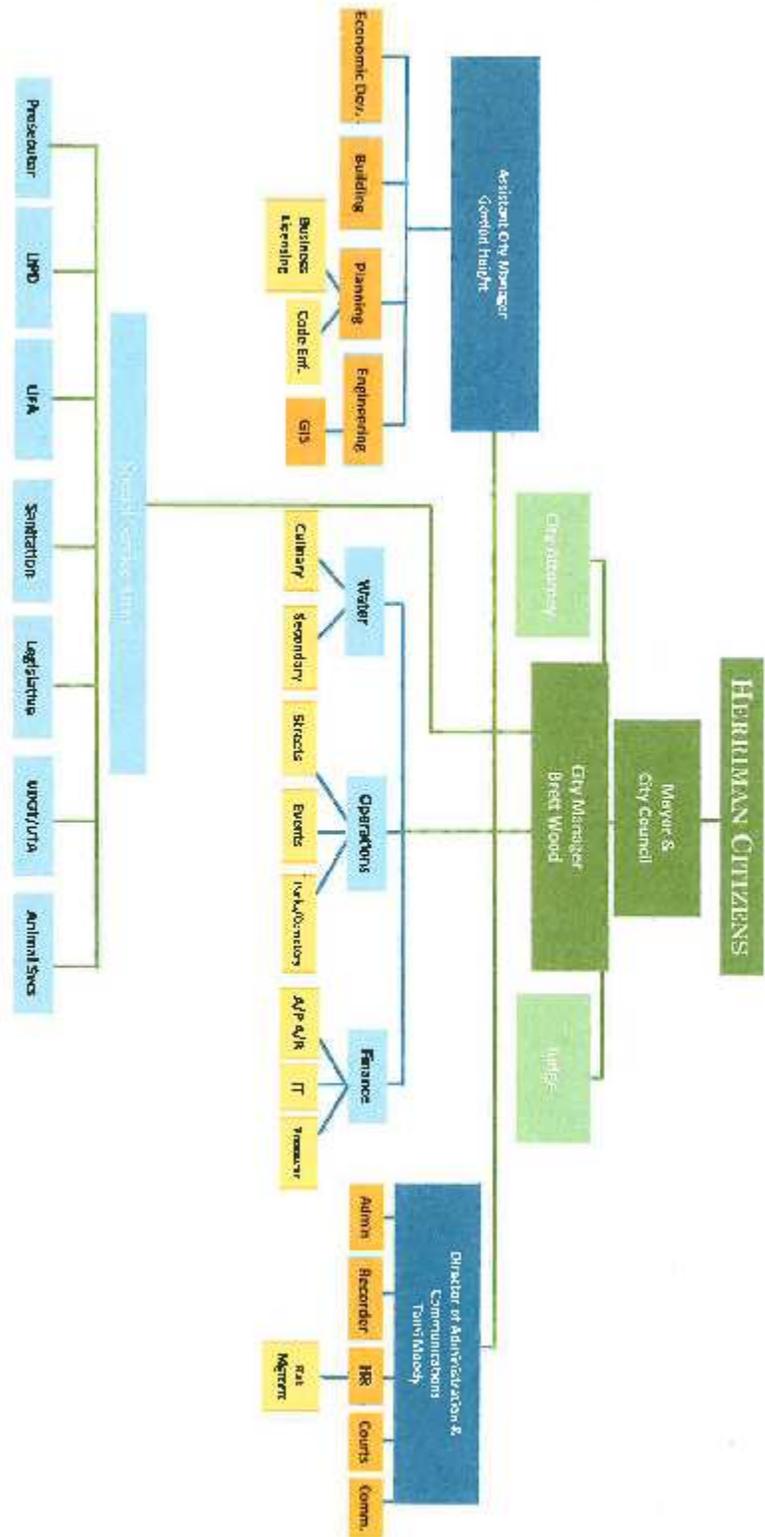


Craig Tischner



Mike Day

OVERVIEW



OVERVIEW

Honorable Mayor, Herriman City Council and Residents

In accordance with the requirements of the Utah Uniform Fiscal Procedures Act I hereby submit the tentative budget for the fiscal year ending June 30, 2016 and the estimate to complete the budget for the fiscal year ending June 30, 2015.

This annual budget represents staff's recommendations to implement the goals, policies, and vision established by the Mayor and City Council. The annual budget is intended to be the working financial plan for all City services, improvements, and all financial decisions.

The goal of this budget is to deliver quality municipal services as cost effectively as possible for the taxpayers and rate payers of Herriman City. It is also the objective of this budget presentation to provide sufficient detail to the City Council and the taxpayers to allow maximum understanding of all aspects of the City's financial decisions.

There are several modifications in the organization of accounts which will be revealed in the detail provided. These adjustments were made to better align the City's accounting with the organizational chart approved by the City Council this past year.

During FYE 2014 and FYE 2015 we have experienced growth in our anticipated and budgeted revenue. Most economic indicators and economists point to a strengthening local economy. The FYE 2016 budget revenue projections in this budget are conservative, based on FYE 2015 actual revenues and improving current conditions. We do not anticipate adjusting any tax rates but anticipate a growth rate of 4% on most revenues.

Herriman City is financially healthy as a result of fiscal restraint and good planning. The General Fund unrestricted reserves (fund balance) is estimated to increase during the remainder of 2015 by \$212,467 and decrease by \$596,123 through 2016 finishing at an estimated 16.2% of general fund expenditures. The decrease in fiscal year 2016 is largely due to transferring \$300,000 to the Debt Service Fund as a cushion for future payments.

I appreciate the cooperation and input of all Department Heads for their ongoing commitment to fiscal responsibility and continued commitment to deliver the highest quality services that our residents have come to expect. This budget document was prepared by the Director of Finance with input and advice from City Manager Brett Wood and Assistant City Manager Gordon Haight.

Conservative Revenue Growth

Development/growth related revenue projections in the FYE 2015 budget are based on a growth rate of 4% which is a conservative estimate based upon current building permit applications. Other revenue estimates are based on a combination of growth rate and conservative estimates based on historical collections and anticipated changes. We have experienced growth in our sales and franchise tax of 12% so far during fiscal year 2015.

Providing Core Services

We continue to place high priority on providing core municipal services to nearly 8,000 residences. As a result this budget shows the funding of programs and resources across all operating departments which will allow the City to maintain levels of service. Some of the most significant changes in this year's budget are set forth below.

OVERVIEW

Staffing Levels

The following chart shows the changes in staffing levels over that past ten years and a projection for this year and next. The table is based on full-time equivalent units which means total hours worked divided by 2080 which is the full time equivalent.

Functional Areas	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	Projected 2015	Projected 2016
General Government												
Elected Officials	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5
Administration												
Administration	5.67	5.85	6.89	6.65	5.5	5.16	4.79	4.73	6.86	8.68	4.34	5.6
Communications											0.85	0.85
Courts		0.09	1.23	1.23	1.22	1.7	1.77	1.78	1.76	1.7	1.8	1.81
Human Resources					1	1	1.26	1.47	1.5	1.52	1.1	1.1
Recorder	1	1.5	1	1.05	1	1.02	1	1	1	1.31	2.67	2.66
Total Administration	6.67	7.44	9.12	8.93	8.72	8.88	8.82	8.98	11.12	13.21	10.76	12.02
Finance												
Finance	1.17	1.57	1.83	2.99	2.89	2.69	2.77	3.01	2.43	2.6	2.96	2.8
Information Technology											1.73	1.24
Total Finance	1.17	1.57	1.83	2.99	2.89	2.69	2.77	3.01	2.43	2.6	4.69	4.04
Operations												
Facilities	0.85	1.07	1.94	1.55	1.89	1.89	2.85	2.65	2.53	3.4	3.91	3.91
Enforcement/Emergency Services					0.1	0.1	0.1	0.1	0.1	0.1	0.1	0.1
Fleet Management		0.39	0.83	2.11	2.14	2.22	2.29	2.26	2.28	2.18	2.29	2.66
Street Maintenance	1.41	2.17	4.12	5.53	5.05	6.02	7.66	7.98	8.63	8.27	5.98	7.65
Storm Drain Maintenance	0.28	0.5	0.81	0.79	0.76	0.78	0.52	0.75	0.75	0.75	0.85	0.85
Street Signs			0.97	1	1	1	1	1	1	1	0.64	0.64
Street Lights											2.23	2.24
Community Events and Recreation		1.06	1.53	1.91	4.3	4.55	4.42	4.56	4.85	5.75	6.1	6.7
Parks/Cemetery	9.62	12.51	13.54	13.97	11.92	10.96	11.03	11.58	10.41	12.44	13.98	14.5
Total Operations	12.16	17.7	23.74	26.86	27.16	27.52	29.87	30.88	30.55	33.89	36.08	39.25
Planning & Development												
Building	4.15	5.89	7.06	7.28	3.92	4.93	4.16	4.04	4.63	4.75	5.81	6.08
Economic Development					0.12	0.5	0.5	0.5	0.25	0.75	0.46	0.72
Engineering	6.15	8.06	8.63	7.14	6.01	5.15	7.1	7.02	6.11	5.87	7.02	7.02
GIS	1	1	1.33	3.21	3.16	4.03	4.1	4.58	5.95	5.55	3.03	4.3
Planning	0.93	2	3.92	3.7	3.27	3.51	3.71	3.94	3.25	3.26	4.05	4.42
Total Planning & Development	12.23	16.95	20.94	21.33	16.48	18.12	19.57	20.08	20.19	20.18	20.37	22.54
Water												
Water	5.07	7.88	8.66	9.86	10.01	10.02	9.45	9.75	12.88	12.06	13.28	14.42
Total Full-Time Equivalent Units	38.8	53.04	65.79	71.47	66.76	68.73	71.98	74.2	78.67	83.44	86.68	93.77

OVERVIEW

The following are proposed changes to staffing levels:

- Human Resources Manager will be full-time for the entire year. From June 1 through October 15 last year the position was filled by Tami Moody as part of her other duties, consequently omitting a cost during that time.
- Administrative Technician to replace our City Treasurer who moved to the Finance department, Administration has been working short-handed since that time.
- Streets Technician I, would be an added position
- 3 additional Parks Tech I Seasonal
- GIS Intern, this is a half time with no benefits intern position
- Building Department Intern, this is a halftime with no benefits intern position
- Water System Operator I, would be an added position

The labor costs calculated in this budget project the following:

- Average increases of 3% for all employees that will be administered by managers with review by human resources and the City Manager.
- The projected increase in Health Insurance is 15.8% which has been projected to be shared 50/50 with the city and the employees.
- The projected increase in Dental Insurance is 8% which has been projected to be shared 50/50 with the city and the employees.
- Utah Retirement System anticipates no change in contribution rates over the current year.

Capital Improvements and Equipment

Parks

- Baseball Groomer to replace worn out machine \$ 12,000
- Parking Lot Leveler to replace one that we have been borrowing 4,000

Cemetery

- Sod cutter, ground mats and headstone mover 1,000
- Asphalt Slurry Overlay 6,000

GIS

- Aerial Map 10,000
- Upgrade Computers 10,000

Planning

- Computer to allow the use of ArcMap 4,500
- iPad 610

Road Impact Fee Fund

- 5200 W/13400 South Traffic Signal 160,000
- Anthem Park Blvd/Freedom Park Dr. Signal 220,000
- Traffic Master Plan 20,000
- Main St./Hi Country Road Traffic Study 15,000

OVERVIEW

Capital Projects Fund

- Safe Walking Routes 20,000
- Herriman Parkway Right-of-Way (Contingent on State Funding) 600,000
- Traffic Signals 300,000
- 7530 W Improvements 150,000

Water

- SCADA upgrade 35,000
- Tank Improvements 10,000
- Secondary Pump Station 5,000,000
- Zone II North Tank 2,000,000

Chip/Slurry Seals have historically been recorded in Capital Projects, in this budget they have been moved to the General Fund due to the fact they are maintenance items and not capital. By putting them in Capital Projects it does not provide accurate historical maintenance numbers to base decisions on. In 2013, our City engineer presented a plan to expend \$500,000 per year in street maintenance. Included again this year are maintenance funds to continue that level of maintenance service.

Tax Rates and Fees

The FY2015 budget does not include a property tax increase with the current level of property tax being consistent to the tax levied pursuant to a Truth in Taxation hearing several years ago which is only adjusted for new growth.

There are no transfers from any City utility account except for specific costs of administration detailed in the appendix. Annually, the City reviews all fees, ensuring that fees for a particular service are based on appropriate costs and current market conditions.

We are excited about the future of Herriman City, and believe that we have formulated a budget which not only is very conservative but a foundation for economic prosperity and long-term success.

Alan W. Rae
Director of Financial Services

Brett Wood
City Manager

SUMMARY OF FUNDS

GENERAL FUND

	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Revenue						
Taxes	4,178,663	4,645,331	3,581,380	4,713,064	5,117,731	5,583,550
Licenses & Permits	3,496,040	3,799,173	2,835,077	3,842,343	4,193,602	4,140,603
Intergovernmental Revenue	886,210	796,914	535,251	871,380	834,061	860,971
Charges for Services	753,602	745,390	484,410	768,221	852,940	939,390
Fines & Forfeitures	157,179	120,864	139,627	110,000	199,466	205,450
Interest	29,774	82,742	26,348	27,750	35,142	36,196
Miscellaneous	134,312	197,430	257,586	522,400	399,114	127,011
Transfer from Other Funds	-	-	-	619,817	444,500	444,500
Total Revenue	9,635,781	10,387,843	7,859,678	11,474,975	12,076,557	12,337,672
Expenditures						
General Government						
Legislative	79,444	77,558	106,007	146,616	146,025	119,676
Planning Commission	11,922	18,031	12,067	24,000	30,200	25,900
Legal	137,889	91,479	142,372	120,800	189,000	214,000
Total General Government	229,256	187,067	260,447	291,416	365,225	359,576
Administration						
Administration	674,129	865,079	458,240	669,748	709,174	809,010
Communications	64,769	112,754	122,081	177,065	197,830	202,400
Court	156,476	157,852	114,117	169,488	165,605	182,985
Human Resources	243,350	285,492	164,597	342,921	251,369	296,900
Recorder	95,483	203,039	162,209	202,905	231,296	310,710
Total Administration	1,234,207	1,624,216	1,021,244	1,562,127	1,555,274	1,802,005
Finance						
Finance	305,665	307,248	297,729	452,165	423,650	418,686
Information Technology	734,240	815,535	302,040	654,537	543,240	512,935
Total Finance	1,039,905	1,122,783	599,769	1,106,702	966,890	931,621
Operations						
Facilities	246,683	346,513	240,907	379,140	388,435	398,653
Enforcement/Emergency Services	299,738	340,145	214,492	210,393	329,704	352,110
Fleet	158,799	174,429	123,581	217,912	192,243	222,890
Street	787,147	908,620	860,459	1,268,755	1,140,176	1,130,597
Snow Removal	86,864	100,773	29,632	132,700	41,000	91,000
Storm Drain	165,693	162,213	120,165	242,487	180,239	235,887
Street Signs	76,762	69,708	67,118	94,529	102,444	117,624
Street Lights	347,845	377,279	248,259	400,424	386,553	403,035
Community Events/Recreation	536,580	536,799	284,697	674,360	668,491	719,779
Arts & Cultural Development	101,189	60,450	37,140	81,850	75,876	66,450
Cemetery	32,131	35,362	29,285	53,116	49,620	43,200
Parks	1,370,583	1,369,871	956,814	1,860,465	2,009,376	2,236,985
Total Operations	4,210,013	4,482,163	3,212,549	5,616,131	5,564,157	6,018,210
Planning & Development						
Building Services	414,083	474,059	353,560	629,535	512,952	583,915
Economic Development	141,896	87,792	53,621	99,757	97,615	120,620
Engineering	716,330	715,375	605,128	862,865	835,553	787,308
GIS	-	-	175,881	292,049	260,645	344,888
Planning & Development	326,931	358,342	279,381	430,742	415,894	430,347
Total Planning & Development	1,599,239	1,635,568	1,467,571	2,314,948	2,122,659	2,267,078
Transfers to Other Funds	1,138,413	825,323	597,223	586,435	1,296,435	1,395,151
Total Expenditures	9,451,033	9,877,120	7,158,803	11,477,759	11,870,641	12,773,640
Excess Revenue over (under) Expenditures	184,748	510,724	700,875	(2,784)	205,917	(435,969)
Beginning Fund Balance	1,486,741	1,671,489		2,182,212	2,182,212	2,388,129
Net Revenue Over (Under) Expenditures	184,748	510,724		(2,784)	205,917	(435,969)
Ending Fund Balance	1,671,489	2,182,212		2,179,428	2,388,129	1,952,160
Percent of Expenditures	20.11%	24.11%		20.01%	22.58%	17.16%

SUMMARY OF FUNDS

PARK IMPACT FUND

	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Revenue	852,761	1,483,898	514,416	1,102,885	771,540	900,200
Expenditures						
Capital Projects	888,513	1,029,797	427,200	605,000	547,494	200,000
Budget Change in Fund Balance	-	-	-	497,885	-	-
Debt Service	-	140,625	-	-	140,625	140,625
Total Expenditures	888,513	1,170,422	427,200	1,102,885	688,119	340,625
Excess Revenue over (under) Expenditures	(35,752)	313,476	87,216	-	83,421	559,575
Beginning Fund Balance	406,656	370,904		684,380	684,380	767,801
Net Revenue Over (Under) Expenditures	(35,752)	313,476		-	83,421	559,575
Ending Fund Balance	370,904	684,380		684,380	767,801	1,327,376

STREET IMPACT FUND

	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Revenue	764,260	801,030	1,000,598	1,050,800	1,350,800	1,350,800
Expenditures						
Capital Projects	837,209	219,257	771,983	-	332,007	415,000
Budget Change in Fund Balance	-	-	-	660,497	-	-
Transfer to Other Funds	294,952	294,723	290,729	390,303	663,303	391,808
Total Expenditures	1,132,161	513,980	1,062,712	1,050,800	995,310	806,808
Excess Revenue over (under) Expenditures	(367,901)	287,050	(62,114)	-	355,490	543,992
Beginning Fund Balance	367,933	32		287,082	287,082	642,572
Net Revenue Over (Under) Expenditures	(367,901)	287,050		-	355,490	543,992
Ending Fund Balance	32	287,082		287,082	642,572	1,186,564

SUMMARY OF FUNDS

STORM DRAIN FUND

	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Revenue	317,245	489,301	275,491	300,000	285,200	285,200
Expenditures						
Capital Projects	137,383	491,583	130,088	300,000	424,972	100,000
Budget Change in Fund Balance	-	-	-	-	-	-
Total Expenditures	137,383	491,583	130,088	300,000	424,972	100,000
Excess Revenue over (under) Expenditures	179,862	(2,282)	145,403	-	(139,772)	185,200
Beginning Fund Balance	56,129	235,991		233,709	233,709	93,937
Net Revenue Over (Under) Expenditures	179,862	(2,282)		-	(139,772)	185,200
Ending Fund Balance	235,991	233,709		233,709	93,937	279,137

STREET LIGHTS FUND

	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Revenue	230,945	418,250	327,100	135,000	482,100	550,000
Expenditures						
Salary & Wages	8,630	-	-	-	-	-
Capital Projects	272,156	235,250	551,615	132,000	660,615	550,000
Budget Change in Fund Balance	-	-	-	3,000	-	-
Total Expenditures	280,786	235,250	551,615	135,000	660,615	550,000
Excess Revenue over (under) Expenditures	(49,841)	183,000	(224,515)	-	(178,515)	-
Beginning Fund Balance	50,761	920		183,920	183,920	5,405
Net Revenue Over (Under) Expenditures	(49,841)	183,000		-	(178,515)	-
Ending Fund Balance	920	183,920		183,920	5,405	5,405

PUBLIC SAFETY FUND

	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Revenue	7,608	425	-	-	-	-
Expenditures						
General Expenditures	66,420	2,070	6,752	-	7,438	10,000
Total Expenditures	66,420	2,070	6,752	-	7,438	10,000
Excess Revenue over (under) Expenditures	(58,812)	(1,645)	(6,752)	-	(7,438)	(10,000)
Beginning Fund Balance	91,747	32,935		31,290	31,290	23,852
Net Revenue Over (Under) Expenditures	(58,812)	(1,645)		-	(7,438)	(10,000)
Ending Fund Balance	32,935	31,290		31,290	23,852	13,852

SUMMARY OF FUNDS

STREET SIGNS FUND

	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Revenue	60,955	41,131	49,810	30,000	59,810	50,000
Expenditures						
Salary & Wages	1,355	962	-	-	-	-
Capital Projects	22,518	14,416	61,170	25,000	76,000	66,000
Budget Change in Fund Balance	-	-	-	5,000	-	-
Total Expenditures	23,874	15,377	61,170	30,000	76,000	66,000
Excess Revenue over (under) Expenditures	37,081	25,754	(11,360)	-	(16,190)	(16,000)
Beginning Fund Balance	19,328	56,409		82,163	82,163	65,973
Net Revenue Over (Under) Expenditures	37,081	25,754		-	(16,190)	(16,000)
Ending Fund Balance	56,409	82,163		82,163	65,973	49,973

HERRIMAN PARKWAY

	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Revenue	1,536,780	1,372,830	-	-	-	1,200,000
Expenditures						
Capital Projects	1,552,527	1,383,677	-	-	4,000	1,200,000
Total Expenditures	1,552,527	1,383,677	-	-	4,000	1,200,000
Excess Revenue over (under) Expenditures	(15,746)	(10,847)	-	-	(4,000)	-
Beginning Fund Balance	59,705	43,959		33,112	33,112	29,112
Net Revenue Over (Under) Expenditures	(15,746)	(10,847)		-	(4,000)	-
Ending Fund Balance	43,959	33,112		33,112	29,112	29,112

DEBT SERVICE

	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Revenue						
Transfers from Other Funds	447,269	520,013	481,033	585,454	585,454	886,959
Other Revenue	127	115	64	-	70	70
Total Revenue	447,396	520,128	481,097	585,454	585,524	887,029
Expenditures						
Principle Payments	447,269	520,013	481,033	585,454	225,000	238,750
Interest Payments	-	-	-	-	360,454	348,209
Total Expenditures	447,269	520,013	481,033	585,454	585,454	586,959
Excess Revenue over (under) Expenditures	127	115	64	-	70	300,070
Beginning Fund Balance	242	369		483	483	553
Net Revenue Over (Under) Expenditures	127	115		-	70	300,070
Ending Fund Balance	369	483		483	553	300,624

SUMMARY OF FUNDS

HERRIMAN SAA AND CDA

	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Revenue	2,302,275	2,788,813	3,064,932	1,720,814	3,884,080	4,019,217
Expenditures						
Capital Projects	517,155	284,583	2,972,381	5,000	3,674,743	3,679,506
Principle Payments	1,675,000	1,035,000	-	730,000	750,000	755,000
Interest Payments	729,211	705,654	-	693,033	693,033	649,818
Total Expenditures	2,921,367	2,025,237	2,972,381	1,428,033	5,117,776	5,084,324
Excess Revenue over (under) Expenditures	(619,092)	763,576	92,551	292,781	(1,233,696)	(1,065,107)
Beginning Fund Balance	2,367,956	1,748,864		2,512,441	2,512,441	1,278,745
Net Revenue Over (Under) Expenditures	(619,092)	763,576		292,781	(1,233,696)	(1,065,107)
Ending Fund Balance	1,748,864	2,512,441		2,805,222	1,278,745	213,638

TOWNE CENTER

	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Revenue						
Transfers from Other Funds	4	7	2	-	200,002	625,003
Total Revenue	4	7	2	-	200,002	625,003
Expenditures						
Capital Projects	-	-	-	-	200,000	625,000
Total Expenditures	-	-	-	-	200,000	625,000
Excess Revenue over (under) Expenditures	4	7	2	-	2	3
Beginning Fund Balance	635	639		646	646	648
Net Revenue Over (Under) Expenditures	4	7		-	2	3
Ending Fund Balance	639	646		646	648	651

CAPITAL PROJECTS

	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Revenue						
Transfers from Other Funds	647,253	524,190	281,076	265,441	1,024,284	275,000
Developer Payments	-	120,000	231,043	-	4,731,043	-
Other Revenue	18,924	949	500,000	250,000	560,000	600,000
Total Revenue	666,177	645,139	1,012,119	515,441	6,315,327	875,000
Expenditures						
Capital Projects	593,457	1,164,031	1,100,331	1,575,000	5,891,850	1,070,000
Total Expenditures	593,457	1,164,031	1,100,331	1,575,000	5,891,850	1,070,000
Excess Revenue over (under) Expenditures	72,720	(518,893)	(88,212)	(1,059,559)	423,477	(195,000)
Beginning Fund Balance	268,967	341,687		(177,206)	(177,206)	246,271
Net Revenue Over (Under) Expenditures	72,720	(518,893)		(1,059,559)	423,477	(195,000)
Ending Fund Balance	341,687	(177,206)		(1,236,765)	246,271	51,271

SUMMARY OF FUNDS

WATER						
	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Income From Operations	5,733,022	5,929,877	4,803,606	6,006,176	6,619,176	7,320,233
Expenses						
Administration	2,869,232	2,889,200	3,294,507	590,939	10,843,991	4,876,500
Maintenance	3,187,893	3,279,718	1,909,265	3,619,623	3,436,150	3,677,555
Blue Stake	45,648	35,298	45,551	42,636	67,305	76,950
Secondary	151,131	283,147	178,107	311,654	304,602	476,500
Total Expenses	6,253,904	6,487,363	5,427,430	4,564,852	14,652,048	9,107,505
Income From Operations	(520,883)	(557,486)	(623,824)	1,441,324	(8,032,872)	(1,787,272)
Non-Operating Income	5,636,174	998,806	2,644,900	(1,526,724)	3,737,568	(1,786,625)
Total Income	5,115,291	441,320	2,021,076	(85,400)	(4,295,304)	(3,573,897)
Beginning Fund Balance	41,187,796	45,870,491		46,311,810	46,311,810	50,332,718
Net Revenue Over (Under) Expenditures	5,115,291	441,320		(85,400)	4,020,907	(1,231,272)
Prior Period Adjustments	(432,596)					
Ending Fund Balance	45,870,491	46,311,810		46,226,410	50,332,718	49,101,445

WATER IMPACT FEE FUND						
	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Revenue	990,595	1,043,785	777,637	1,100,000	1,097,513	1,141,365
Expenditures						
Capital Projects	731,921	178,446	432,645	750,000	526,395	79,479
Budget Change in Fund Balance	-	-	-	350,000	-	-
Debt Service	250,000	-	-	-	-	-
Total Expenditures	981,921	178,446	432,645	1,100,000	526,395	79,479
Excess Revenue over (under) Expenditures	8,674	865,339	344,992	-	571,118	1,061,886
Beginning Fund Balance	690,176	698,850		1,564,189	1,564,189	2,135,307
Net Revenue Over (Under) Expenditures	8,674	865,339		-	571,118	1,061,886
Ending Fund Balance	698,850	1,564,189		1,564,189	2,135,307	3,197,193

WATER RIGHTS IMPACT FEE FUND						
	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Revenue	1,189,643	1,317,304	1,080,847	1,599,000	1,441,499	1,499,099
Expenditures						
Capital Projects	27,992	136,168	1,446,874	1,599,000	2,099,000	2,182,960
Budget Change in Fund Balance	-	-	-	-	-	-
Transfer to Other Funds	1,056,082	-	50	-	-	-
Total Expenditures	1,084,073	136,168	1,446,924	1,599,000	2,099,000	2,182,960
Excess Revenue over (under) Expenditures	105,570	1,181,136	(366,077)	-	(657,501)	(683,861)
Beginning Fund Balance	1,247,840	1,353,410		2,534,546	2,534,546	1,877,044
Net Revenue Over (Under) Expenditures	105,570	1,181,136		-	(657,501)	(683,861)
Ending Fund Balance	1,353,410	2,534,546		2,534,546	1,877,044	1,193,183

DEBT SCHEDULE

Governmental Activities							
	Balance			Balance	Current	Current	
	6-30-2015	Additions	Retirements	6-30-2016	Interest	Portion	Account
Bonds Payable							
Sales & Franchise Tax Revenue Bond	7,025,000		225,000	6,800,000	351,959	240,000	30-47-110/30-47-130
SAA Bond	14,185,000		755,000	13,430,000	649,818	780,000	35-47-195/35-47-250
Bond Discount	(195,677)		(12,096)	(183,581)		(12,096)	
Total Governmental Bonds	21,014,323	-	967,904	20,046,419	1,001,776	1,007,904	
Other Long-Term Liabilities							
Capital Leases							
Ford Van	7,072		7,072	-		-	10-72063
Ford F350	8,861		8,861	-		-	10-70063
Ford Van	14,869		5,403	9,466		4,398	10-70063
Ford Van	14,869		5,403	9,466		4,398	10-70063
Ford F350	18,586		6,754	11,832		5,497	10-70063
Parks 2015	119,687		39,244	80,442		39,892	10-70063
Engineering 2015	52,084		17,078	35,006		17,360	10-82063
GIS 2015	26,042		8,539	17,503		8,680	10-84063
Streets 2015	26,042		8,539	17,503		8,680	10-65063
Building 2015	53,312		17,481	35,832		17,769	10-80063
				-			
Bills/Carter Land Purchase	421,875		140,625	281,250		140,625	
Purchase Agreement	300,000			300,000		-	
Compensated Absences	309,507	420,738	402,557	327,688		200,000	
Total Governmental Other	1,372,807	420,738	667,558	1,125,988		447,298	
Total Governmental Debt	22,387,130	420,738	1,635,461	21,172,407		1,455,202	

DEBT SCHEDULE

Business Type Activities							
	Balance			Balance	Current	Current	
	6-30-2015	Additions	Retirements	6-30-2016	Interest	Portion	Account
Bonds Payable							
Bonds Payable							
Water Revenue Bond 2003	1,784,000		184,000	1,600,000	33,182	187,000	51-25300/51-47500
Water Revenue & Refunding Bond 2007	8,890,000		230,000	8,660,000	391,475	240,000	51-25250/5147500
Water Revenue Bond 2011	5,835,000		270,000	5,565,000	485,816	275,000	51-25313/51-47500
BAN 2012	4,415,000			4,415,000	33,113	-	51-25312/51-47500
BAN 2014							
Premium	170,659		(6,414)	177,073		(6,671)	
Total Bonds	21,094,659	-	677,586	20,417,073	943,586	695,329	
Business-Type Activities							
Capital Leases Payable							
Ford F 150	8,446	-	8,446	-	246	-	51-25400/51-47100
10 Wheel Truck	137,538		49,981	87,557	1,385	40,678	51-25410/51-47100
Water 2015	35,006		17,360	17,646	578	17,646	51-25420/51-47100
Bills/Carter Land Purchase	421,875		140,625	281,250		140,625	
Loan Payable-Hi Country	603,738			603,738		-	
Compensated Absences	53,032	88,308	94,238	47,102		35,000	
Total Business-Type Other	1,259,635	88,308	310,649	1,037,293	2,209	233,950	
Total Business-Type Debt	22,354,294	88,308	988,235	21,454,366	945,795	929,279	

COMMUNITY PROFILE

Herriman is nestled near the Oquirrh Mountains roughly 19 miles southwest of Salt Lake City. It is situated at an elevation of 4921 feet. The area was first used for camping and hunting by a band of Native Americans from the Ute tribe.

Thomas Butterfield arrived in 1849 and originally settled in the West Jordan area. Thomas Butterfield was displeased with the quality of water there so in 1851 he set out to the foothills of the Oquirrh Mountains hoping to find a better water source.

On his journey, he discovered a clear stream coming from the canyon, which he found quite suitable for his needs. A ditch was quarried to deliver water from the canyon down to the vicinity he desired to settle. This canyon is known today as Butterfield Canyon. The next spring, Henry Herriman, John J. Stocking, and Robert C. Petty, and the area became known as the Butterfield Settlement. By 1870, the settlement had a population of 150 people.

The families who settled Herriman were farmers and ranchers. They raised sheep, cattle, pigs, and grain. In 1854, 1650 bushels of grain were harvested. Gardens were planted with potatoes, corn, peas, and beans. Fruit trees were imported and planted. Fruit and vegetables were preserved and grains were harvested to carry the people through the winter. With plenty of grass available, Herriman became a place to raise sheep and cattle. Many people who did not live in Herriman brought their livestock here to graze. In later years, Herriman became home to some of the largest sheep operations west of the Mississippi River.

Herriman incorporated in 1999, with 770 residents and has grown to a current population of over 30,000.

Profile of the Government

The City Council consists of five members. The City Council is to establish the vision of the city and exercise all legislative powers.

The Mayor is a regular and voting member of the council acting as the chair. The Mayor also represents the city in ceremonial functions. The Mayor is charged with enforcing the laws and keeping the peace.

Herriman City is currently divided into broad areas of responsibility which are overseen by directors. The directors report directly to the city manager. The city manager is appointed to provide general supervision and direction for city government operations.

City Manager	Brett Wood
Assistant City Manager/Director of Planning & Development	Gordon Haight
Director of Administration and Communication	Tami Moody
Director of Financial Services	Alan Rae
Operations Director	Monte Johnson
Water Director	Justun Edwards

The city contracts for law enforcement services with the Unified Police Department and for fire with the Unified Fire authority.

COMMUNITY PROFILE

Economic Outlook

The city continues to grow at a rapid pace and new infrastructure is a constant need. The city presently issues approximately 100 building permits per month. With this growth, in addition to the one-time revenues that come with building permits, we are seeing a significant increase in franchise taxes associated with utilities.

Wal-Mart recently opened a neighborhood market in the city which adds significantly to our sales tax base.

SLR is preparing to develop property that has recently been annexed into the city

Fiscal Year	Population	Per Capita Income	Personal Income	Unemployment Rate
2005	11,226	24,977	280,391,802	5.10%
2006	15,584	28,061	437,302,624	4.10%
2007	17,087	29,406	502,460,322	2.90%
2008	18,051	33,142	598,246,242	2.60%
2009	18,371	36,878	677,485,738	3.60%
2010	21,785	37,538	817,765,330	6.90%
2011	25,490	39,081	996,174,690	6.80%
2012	27,291	\$ 41,038	1,119,968,058	6.00%
2013	29,617	Not Available	Not Available	5.00%
2014	30,816	Not Available	Not Available	3.50%

Note: Population is estimated based on utility services.

Source: Utah Department of Workforce Services, per capita income is for Salt Lake County.

CAPITAL PROJECTS

The FY 2015 and FY 2016 budgets include \$5,891,850 and \$1,070,000 respectively for capital improvement expenditures.

- Routine Capital Expenditures are expenditures that occur on a regular basis and have no significant impact on the operating budget. Examples would include the regular replacement of vehicles and equipment and the regular upsizing of pipes, streets etc.
- Non-routine Capital Expenditures are expenditures that do not happen on a regular basis and impact the operating budget in terms of additional/reduction in personnel, maintenance etc.

The following are the proposed Capital Projects in this budget

Road Impact Fee Fund

- | | |
|--|---------|
| • 5200 W/13400 South Traffic Signal | 160,000 |
| • Anthem Park Blvd/Freedom Park Dr. Signal | 220,000 |
| • Traffic Master Plan | 20,000 |
| • Main St./Hi Country Road Traffic Study | 15,000 |

Capital Projects Fund

- | | |
|---|---------|
| • Safe Walking Routes | 20,000 |
| • Herriman Parkway Right-of-Way (Contingent on State Funding) | 600,000 |
| • Traffic Signals | 300,000 |
| • 7530 W Improvements | 150,000 |

Water

- | | |
|--------------------------|-----------|
| • Secondary Pump Station | 5,000,000 |
| • Zone II North Tank | 2,000,000 |

All of the above capital improvements are non-routine but do are not expected to result in significant increases in costs in the next several years.

BUDGET SCHEDULE AND PROCESS

Budget Preparation

The budget process provides a time and a vehicle to reassess each of the departments and functions. This is done to determine if the goals of the City Council are being accomplished. All revenues and expenditures are detailed by type and evaluated against prior years and future expectations. As seen in the Budget Summary and as required by State law, the fiscal year 2016 General Fund and Capital Projects Fund budgets are balanced.

Herriman City follows the budgeting requirements set forth in the Utah State Code, Title 10, Chapter 6, entitled Uniform Fiscal Procedures Act. The City also follows standard budgeting principles to forecast revenues and expenditures each year.

Basis of Budgeting & Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied. Measurement focus refers to what is being measured.

Herriman City's Governmental Funds (i.e. General Fund, Capital Projects, Road and Parks Impact Fee, Debt Service and Special Revenue Funds) are reported using the current financial resources measurement focus and are accounted for using the modified accrual basis of accounting. Under this method revenues are recognized when susceptible to accrual; i.e. when they become both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Herriman City considers amounts collected within 60 days after year end to be available. Expenditures are recorded when the related fund liability is incurred. However, debt service expenditures, as well as expenditures related to compensated absences are recorded only when payment is due.

Herriman City Enterprise Funds (i.e. Water, Water Rights Impact Fee and Water Impact Fee) are reported using the economic resources measurement focus and the accrual basis of accounting. The economic resources measurement focus means all assets and liabilities (whether current or non-current) are included on the statement of net assets and the operating statements present increases (revenues) and decreases (expenses) in net total assets. Under the accrual basis of accounting, revenues are recognized when earned. Expenses are recognized at the time liabilities are incurred.

Long Term Planning

In 2007 Herriman City prepared a Master Plan for development, that plan is updated as needed with proposed changes being noticed for public comment and hearings prior to making changes.

Impact fees are a major source for obtaining the necessary infrastructure that is required by new growth.

On an annual basis, each of our department heads look at their required needs for operations for the next five years. We are in the process of creating a five and ten year projection of services.

Financial Policies and Procedures

The following serves only as a general overview of established policies and procedures governing daily operation at Herriman City and affecting the outcome of these financial statements.

BUDGET SCHEDULE AND PROCESS

Balanced Budget

- Pursuant to §10-6-109, Utah Code Annotated, Herriman City will adopt a balanced General Fund budget by June 22.

Long-Range Planning

- Herriman City supports a financial planning process that assesses the long-term financial implications of current and proposed operating and capital budgets, budget policies, cash management and investment policies, programs and assumptions.

Asset Inventory

- Each department manager is responsible to take all reasonable measures available to prolong and assess the condition of major capital assets in their department on an annual basis.
- Methods of doing so may include such things as the procurement of insurance, regular testing of water and sewer systems, street and sidewalk replacement plans, procurement of secondary and tertiary water systems, etc.
- Herriman City Treasurer, under the direction of the City Manager, is responsible for the diversification of investments.

Revenue Policies

- Herriman City is dependent on a variety of revenue sources to cover expenditures. The burden of supporting City non-enterprise services will be equitably distributed and will protect the City from short-term fluctuations in any one revenue source.
- The City maintains timely collection systems and implements necessary enforcement strategies to collect revenues from available sources.
- The City actively supports economic development, recruitment, and retention efforts to provide for a solid revenue base.
- The City conservatively and accurately forecasts, such that actual revenues meet or exceed budgeted revenues.
- The City maintains a budgetary control system and prepares reports that compare actual revenues to budgeted amounts throughout the year.
- Fees and charges are based on the estimated cost of providing the associated service. Costs associated with the service include the use of human and capital resources and the depreciation of assets. The fee schedule is evaluated annually to extrapolate future trends.
- Herriman City is committed to minimizing the portion of operating expenditures that are funded by one-time growth revenues. To support this policy, the City analyzes current and historical operating trends annually.

Expenditure Policies

- Herriman City maintains a policy of full disclosure on financial reports and bond prospectus.
- The City pays all capital projects on a pay-as-you-go basis using current revenues when possible and practical. If a project or improvement cannot be financed with current revenue, debt will be considered.
- The City refrains from issuing debt for a period in excess of the expected useful life of the capital project.
- The City uses Special Assessment revenue or other self-supporting bonds instead of general obligation bonds, when feasible.
- The City will seek the refinancing of outstanding debt if it is determined that the City will benefit by reducing interest expense over the remaining life of the debt.
- The City will comply with State Law which limits total bond obligation to 12 percent of prior year's total assessed value for tax purposes of real and personal property, as determined by the most recent tax assessment.
- Herriman City will maintain a minimum unrestricted general fund balance of at least 5 percent (not to exceed 25 percent) of current year operating revenues. If existing reserves exceed the required level, such funds may be used to balance the budget or meet needs that may arise during the year.
- The City will use the funds from the reserve only in times of emergency or fiscal and economic hardship.
- Fund balance in excess of 5 percent may only be transferred to another fund with City Council approval of a budget amendment.

BUDGET SCHEDULE AND PROCESS

Investment and Cash Management Policy

- All unused cash is invested in a PTIF account or other approved financial institution. By so doing, the issues of safety, liquidity, and yield are addressed.
- Interest earned from investments of available cash is distributed to budgetary funds according to ownership of the investments and are reflected in the annual budget and financial statements.
- The City deposits all receipts according to the requirements of State law.
- Investments made by the City are in conformity with all requirements of the State of Utah Money Management Act and City Ordinance.

Financial Reporting Policy

- Herriman City's accounting system will maintain records in accordance with accounting standards and principles outlined in the Government Accounting Standards Board (GASB), Financial Accounting Standards Board (FASB) and the State of Utah.
- Financial reports are printed monthly and distributed to the City Manager and Department Heads. Financial reports are reviewed by the City Council at least quarterly.
- The City employs an independent accounting firm to perform an annual audit of the City's finances, and make the annual audit available to all required and interested parties. The audit shall be completed and submitted to the State of Utah within 180 days of the close of the fiscal year.
- Copies of the annual budget and financial statements are available at the City offices or on the City's website, www.Herriman.org.
- The City will seek annually to qualify for the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting award.

Budget Adoption and Calendar

Discuss of Department Priorities	Jan 9
General Fund Revenue Estimates	Mar 1
Department Budget Requests to City Manager	Mar 15
Presentation of Tentative Budget	Apr 8
Discussion & Revisions of Tentative Budget	Apr 22
Approve Tentative Budget	May 13
Public Hearing on Tentative Budget	May 27
Adoption of Amended Budget FYE 2015 and FYE 2016 Budget	Jun 10
Submit to Utah State Auditor	July 31
Submit to GFOA	Aug 31

Budget Amendments

As determined by Utah State law, the level at which expenditures may not legally exceed appropriations is the departmental budget within a given fund. Therefore, the head of the department may transfer funds from one account in their department to another account in the same department. This transfer must be approved by the City Manager.

Reductions in or reallocations of departmental appropriations can be approved by the City Council upon recommendation of the City Manager, but appropriations cannot be increased in a governmental fund without a public hearing. All unexpended budget appropriations lapse at the end of the budget year.

Some of the above funds are the source of resources for some of the other funds as shown below:

BUDGET SCHEDULE AND PROCESS

		2015 Transfers				
		Transfers To				
		Debt Service	Street Lights	Towne Center	Capital Projects	Total
Transfers From	General Fund	\$ 1,246,435	\$ 195,151	\$ 200,000	\$ 851,284	\$ 1,246,435
	Road Impact Fund	663,303	390,303	100,000	173,000	663,303
		<u>\$ 1,909,738</u>	<u>\$ 585,454</u>	<u>\$ 100,000</u>	<u>\$ 200,000</u>	<u>\$ 1,024,284</u>

		2016 Transfers				
		Transfers To				
		Debt Service	Street Lights	Towne Center	Capital Projects	Total
Transfers From	General Fund	\$ 1,395,151	\$ 495,151	\$ 625,000	\$ 275,000	\$ 1,395,151
	Road Impact Fund	391,808	391,808			391,808
		<u>\$ 1,786,959</u>	<u>\$ 886,959</u>	<u>\$ -</u>	<u>\$ 625,000</u>	<u>\$ 275,000</u>

Fund Balances & Net Position

Fund balance is the difference between revenue and expenditures in governmental funds. The beginning fund balance represents residual funds brought forward from the previous year (ending fund balance).

In proprietary funds (i.e. Water, Water Impact Fees and Water Rights), net assets reflect the accumulated balance. Net assets include assets purchased by or donated to the proprietary funds less accumulated depreciation.

Utah State law allows cities to accumulate retained earnings or fund balances as appropriate in any fund. However, the law restricts balances in the General Fund as follows: (1) Any fund balance less than 5 percent of estimated expenditures may be used for working capital, certain emergency expenditures, or to cover an unexpected revenue shortfall that would result in a year-end excess of expenditures over revenues; (2) Fund balance greater than 5 percent but less than 25 percent may be used for budget purposes; and (3) Any fund balance in excess of 25% must be included in the appropriations of the next fiscal year.

The summary of the General Fund details the changes in fund balance since FYE 2013 including projections of ending FY2015 and FY 2016.

GENERAL FUND

FUND BUDGETS

The following fund budget reflect four years of actual operations results, current year adopted budget, year to date actual, estimate to complete, and requested budget for fiscal year 2014-2015

FY 2015 Revised Budget represents an amendment to the current adopted budget.

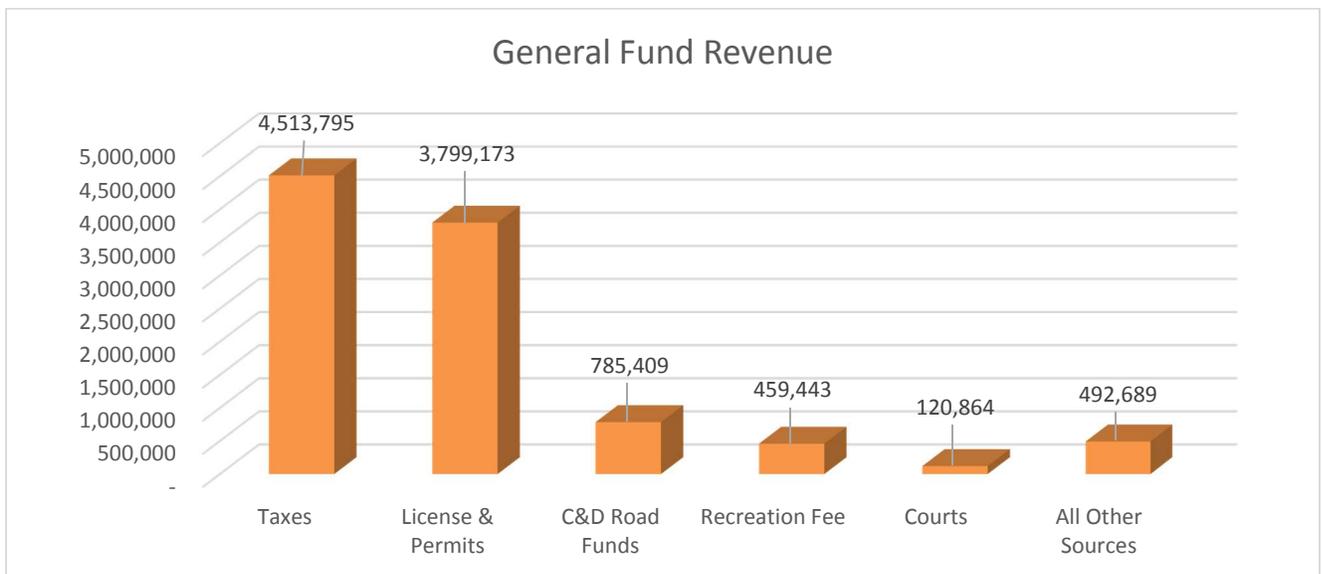
FY 2016 Budget is the proposed budget for the coming fiscal year.

The general fund is the primary operating fund of the government in Herriman City. We have divided the general fund into several operating departments. The general fund is used to provide basic government services as follows.

Unreserved General Fund balance is required by Utah State law to be no less than 5% and no more than 25% of current year projected expenditures.

Revenue

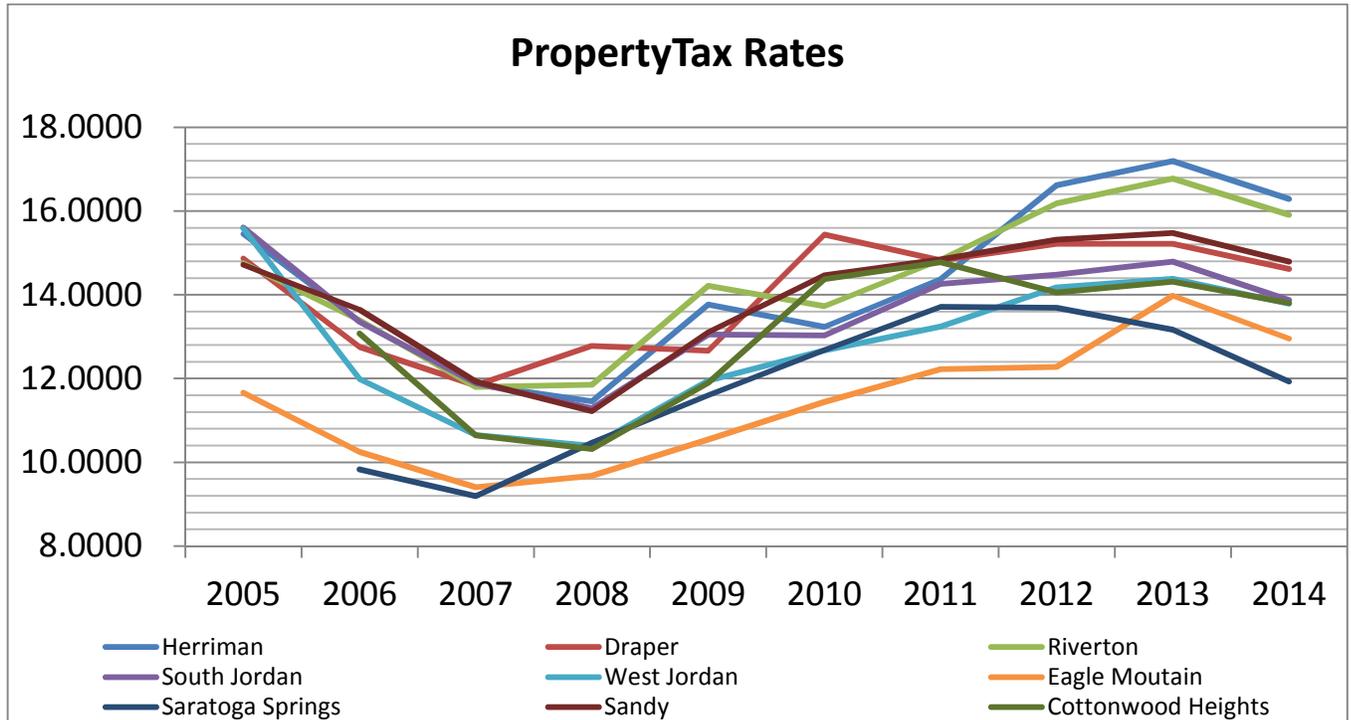
General Fund revenues are organized into the following categories:



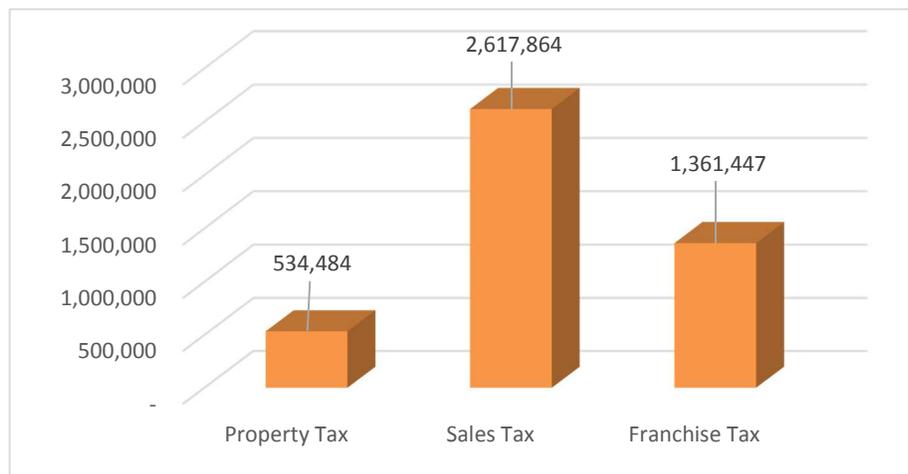
Taxes

GENERAL FUND

- Property Tax**-State law provides that the tax that was collected in the previous year plus normal growth is used to set the new tax rate unless Truth-in-Taxation hearings are held. This budget does not anticipate a rate change. The following chart shows the comparison of tax rates for other municipalities within the local area, This chart represents only the portion of the property tax related to the City's determined tax rate, additional taxes are assessed by Salt Lake County and Jordan School District, the City's portion is 2.3% of our residents total property tax billing.



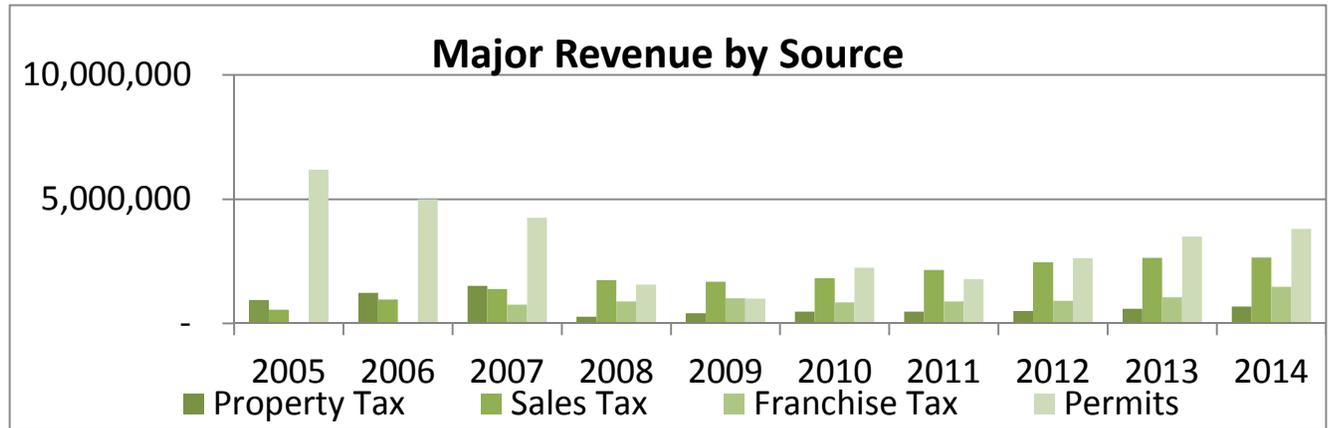
Sales Tax-includes retail sales represents our largest revenue source. Fifty percent of sales tax collected in Herriman City remain in the City, the remaining 50% goes into a state pool which is distributed based on population. The following table shows the comparison of tax revenue.



GENERAL FUND

Franchise Tax-is a tax on utilities sold in the city including natural gas, electricity, cable television and telephone.

The following table shows the compares major revenue sources for the past ten years.



Licenses & Permits-includes business and building.

Intergovernmental Revenue-are revenues that we receive from other governmental units and include operating Grants and Class "C" road funds.

Charges for Services-include charges for events, sponsorships and recreation fees.

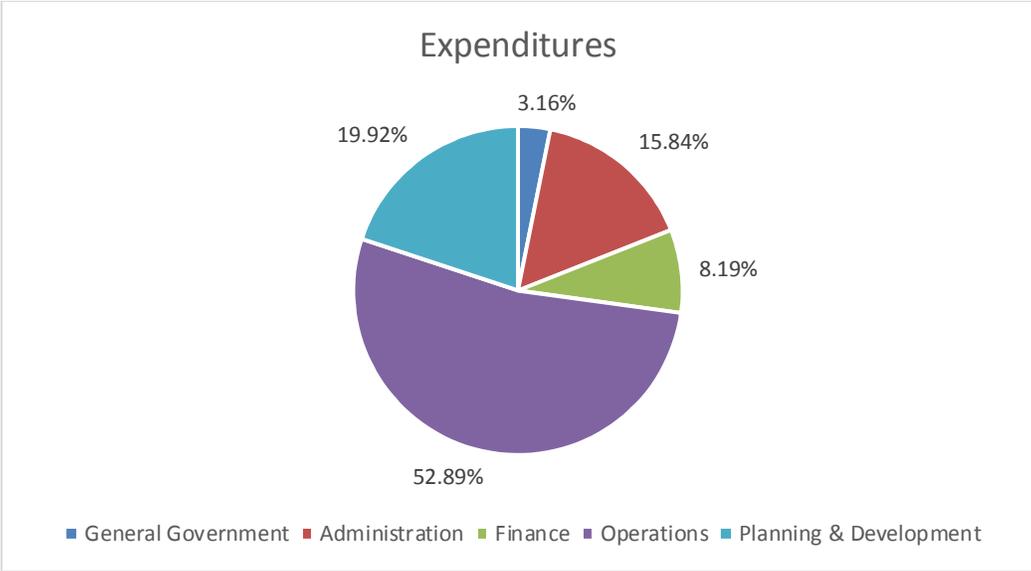
Fines & Forfeitures-includes court fines.

Miscellaneous-is an assortment of revenues including town activities and investment earnings

Herriman City budgets its long-term expenditures based on projected income from recurring revenue sources. Budgets for one-time expenditures are based on growth-related revenue streams.

This budget is made up of carefully planned expenditures that avoid unnecessary or excess spending while continuing to provide the highest level of service funding and resources will allow.

GENERAL FUND



The following pages give details of the general fund budget, first is a total line item budget followed by budgets of the functional areas in the general fund.

GENERAL FUND

		FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
TAXES							
31100	Current Year Property Tax	406,255	534,484	528,089	477,382	540,000	567,000
31102	Prior Year Property Tax	91,148	-	-	48,099		
31300	Sales & Use Tax	2,384,822	2,644,745	1,976,712	2,780,205	2,962,115	3,258,326
31310	Energy Tax	951,409	1,060,260	758,706	1,088,692	1,167,240	1,295,636
31311	Telephone Tax	252,593	198,928	156,068	203,686	232,937	235,000
31312	Emergency Telephone Tax		104,655	79,452		105,000	105,000
36118	Cable Franchise Fee	92,437	102,259	82,354	115,000	110,440	122,588
		4,178,663	4,645,331	3,581,380	4,713,064	5,117,731	5,583,550
LICENSES & PERMITS							
32100	Business Licenses and Permit	49,737	52,701	37,302	53,310	53,288	54,887
32160	Engineering/Inspections Fees	240,929	615,232	278,085	285,000	450,000	285,000
32165	Bond Processing Fee	9,250	11,400	7,150	9,600	10,070	10,100
32210	Building Permit Fees	2,599,791	2,304,764	1,539,835	3,375,869	2,300,000	2,369,000
32215	Plan Review Fee	442,947	650,409	779,225	-	1,113,179	1,146,574
32225	Electrical Permits	14,779	19,616	37,010	-	52,871	54,458
32226	Mechanical Permits	6,185	8,441	15,282	-	21,831	22,486
32227	Plumbing Permits	5,083	6,732	13,158	-	21,930	22,588
32228	Engineering Fees Reimb	11,355	7,852	12,129	7,200	14,269	14,697
32350	Zoning Land Use Fees	92,194	71,558	78,450	62,500	98,062	101,004
32450	Grading Fees	7,097	9,330	20,413	-	34,021	35,041
32460	Filing Fees	500	300	-	514	-	-
32550	Excavation Permits	15,479	39,805	16,051	48,000	22,930	23,618
32562	Re-Inspection Fees	141	235	188	350	350	350
32563	Annexation Fees		800	800	-	800	800
32565	Saddlecrest Fence Revenue	572	-	-	-	-	-
		3,496,040	3,799,173	2,835,077	3,842,343	4,193,602	4,140,603
INTERGOVERNMENTAL REVENUE							
33100	Class "C" Road Fund Allotm	783,497	758,528	507,665	845,000	806,476	830,670
33250	State Liquor Fund Allotment	14,260	16,581	18,022	18,880	18,022	20,725
33400	Grants SL County	13,096	9,656	6,600	7,500	6,600	6,600
33450	NRCS Grant - Herriman Fire	73,358	-	-	-	-	-
33650	Homeland Security Grant		2,149	2,023	-	2,023	2,025
33651	Federal Grants		10,000	-	-	-	-
33652	Grants - State of Utah	2,000		940	-	940	950
		886,210	796,914	535,251	871,380	834,061	860,971

GENERAL FUND

		FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
CHARGES FOR SERVICES							
32110	Returned Check Fees	126	(4,276)	(921)	850	850	850
32170	Site Plan Fee	11,016	13,786	16,151	-	16,011	18,413
32230	Parks/Rec Special Service District Fees	427,887	459,443	336,480	478,121	517,662	550,192
34250	Cemetery Lot Sales	63,250	45,075	27,800	32,000	32,000	32,960
34260	Cemetery Perpetual Care	125	-	-	-	-	-
34270	Cemetery Maintenance Assess	470	465	400	-	400	400
34280	Cemetery-Burials	25,645	17,365	20,250	16,000	25,000	25,750
34285	Cemetery-Veteran Plaques			230	-	230	-
36115	Maps & Manuals	1,108	328	164	150	175	175
36132	Banner Revenue	1,490	1,013	668	1,500	1,000	1,000
36210	Miss Herriman Pageant Income	1,619	1,648	-	1,500	-	-
36652	Stall Rental Revenue	6,454	250	1,235	500	1,500	1,500
36697	Sponsorship - Enduro		9,250	-	400	-	-
36699	Sponsorship - Arts Council	342	1,490	1,492	-	1,492	1,500
36700	Sponsorship - Ft Herriman Rodeo		125	-	-	-	-
36701	Sponsorship - Ft Herriman Days	20,277	12,625	3,000	20,000	15,000	15,000
36702	Sponsorship PRCA Rodeo	21,705	11,725	2	22,000	12,000	12,000
36703	Sponsorship Msc Events	1,525	2,300	300	2,500	2,500	2,500
36704	Sponsorship Miss Herriman	255		-	-	-	-
36705	Revenue FT Herriman Rodeo		30		-	-	-
36712	Revenue Concessions	32,407	27,407	12,226	34,000	34,000	34,000
36713	Revenue Blackridge Concession	15	6,600	4,553	7,500	7,500	7,500
36715	Revenue PRCA Rodeo	40,552	32,333	300	45,000	45,000	45,000
36730	Revenue Enduro Cross	23,852	10,793	200	27,500	27,500	28,325
36800	Revenue FT Herriman Days	29,066	45,856	1,909	32,000	32,000	32,960
36801	Revenue-Arts Council Events	22,771	29,876	26,888	30,000	30,000	30,000
36805	Revenue Community Garden	661	80	120	-	120	-
36850	Arean/Equestrian Rental	1,963	5,010	2,475	1,200	2,750	2,750
36855	Park/Pavillion Rent	6,895	9,891	10,868	8,000	11,000	11,000
36857	Park Facility Rent		975	250	-	250	250
36859	Misc Event Revenue	7,861	6,184	1,354	7,500	7,500	7,500
36878	Computer Sales	4,264	(2,257)	6,050		1,500	6,000
36895	Passport Revenue			9,967	-	28,000	71,865
		753,602	745,390	484,410	768,221	852,940	939,390
FINES & FORFEITURES							
35110	Court Fines	157,179	120,864	139,627	110,000	199,466	205,450
		157,179	120,864	139,627	110,000	199,466	205,450
INTEREST							
36100	Interest Earnings - Investments	13,740	80,704	23,957	25,500	31,942	32,900
36100	Interest Earnings - Checking	16,034	2,037	2,391	2,250	3,200	3,296
		29,774	82,742	26,348	27,750	35,142	36,196

GENERAL FUND

	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
MISCELLANEOUS REVENUE						
36116	Healthy Herriman Revenue	2,750	2,000	80	1,000	1,000
36120	Building Rental	2,625	2,375	2,200	2,500	2,500
36124	Grams Requests	993	298	53	500	100
36130	Damage Reimbursement	(7,287)	14,229	3,586	25,000	3,586
36660	Proceeds-Surplus Property Sale			147,881	-	277,381
36875	Income from Sale of Vehicles		18,505	-	120,000	-
36877	Income from Sale of Land		25,296	-	-	-
36858	Concession Sales			153		153
36885	Lease Proceeds	47,334	74,066		300,000	-
36889	Traffic School Revenue	8,692	4,593	6,015	3,900	8,020
36891	Insurance Dividend		14,637	3,668	14,500	3,668
36892	SAA Administration Revenue	45,164	17,727	61,243	23,000	70,000
36900	Misc Revenue	34,041	23,702	32,706	32,000	32,000
		134,312	197,430	257,586	522,400	399,114
						127,011
TRANSFERS FROM OTHER FUNDS						
39117	Administration Revenue - Water Fund			-		444,500
39500	Appropriation-Unapprop Bal			-	619,817	
		-	-	-	619,817	444,500
						444,500
Total General Fund Revenue						
		9,635,781	10,387,843	7,859,678	11,474,975	12,076,557
						12,337,672

GENERAL FUND

		FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Expenditures							
GENERAL GOVERNMENT							
Legislative							
41001	Salaries & Wages	61,012	52,119	42,164	56,259	57,000	58,500
41002	Burden	14,462	15,359	60,454	76,732	77,000	22,500
41006	Subscriptions/Memberships/Dues						500
41012	Seminars & Training					1,050	4,300
41015	Travel & Accomodations					1,450	6,500
41018	Fuel					350	1,020
41027	Office Supplies						
41030	General Supplies						200
41039	Printing						600
41056	Cell Phone Expense						3,656
41058	Postage & Shipping						200
41065	Clothing & Uniforms						200
41132	Youth Council	756	853	989	1,000		2,000
41210	City Council Relations	1,215	1,002	950	1,500	500	3,500
41045	Hospitality					600	3,500
41211	Education/Community Promotion					75	500
41300	NonGovernmental Donations	2,000	8,225	1,450	11,125	8,000	12,000
		79,444	77,558	106,007	146,616	146,025	119,676
Planning Commission							
42013	Training	267	-	-	2,000	2,000	800
42016	Travel	-	18,031	-	4,000	4,000	-
42510	Wages	11,655		12,000	18,000	21,600	22,500
42511	Burden			67		2,600	2,600
		11,922	18,031	12,067	24,000	30,200	25,900
Legal							
43048	Attorney Fees	110,389	63,979	118,372	90,800	165,000	165,000
43061	Outside Legal Counsel					-	25,000
43350	Prosecutor Contract	27,500	27,500	24,000	30,000	24,000	24,000
		137,889	91,479	142,372	120,800	189,000	214,000
TOTAL GENERAL GOVERNMENT		229,256	187,067	260,447	291,416	365,225	359,576

GENERAL FUND

	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
ADMINISTRATION						
Administration						
44001	Salaries & Wages	423,649	499,063	234,772	345,306	415,000
44002	Burden	131,672	210,184	106,896	158,941	200,000
44003	Overtime		2,138	236	500	500
44006	Subscriptions/Memberships/Dues	11,065	22,080	3,722	16,185	15,000
44012	Seminars & Training	2,922	6,720	3,468	13,200	12,100
44015	Travel & Accomodations	6,098	5,820	8,411	12,200	20,600
44018	Fuel	3,552	4,773	(1,124)	3,500	1,080
44021	Repairs & Maintenance-Auto	239	126	166	750	-
44024	Repairs & Maintenance-Equip	-	2	-	-	-
44027	Office Supplies	8,800	7,980	4,535	8,500	7,535
44030	General Supplies	9,697	6,206	4,593	9,000	8,093
44039	Printing	729	750	1,098	1,500	1,498
44045	Employee Relations	237	1,115	-	1,500	1,000
44047	Employee Development	(4,264)	2,257	(6,358)	-	-
44056	Cell Phone					4,108
44058	Postage & Shipping	6,850	5,686	5,833	6,300	7,833
44063	Vehicle Lease	5,762	3,212	-	-	-
44064	Vehicle Insurance	350	365	366	366	-
44066	Clothing & Uniforms	829	958	(27)	600	600
44150	Workers Comp Expense	6,760	18,856			
44155	LT/ST Disability Insurance	5,510	8,818	-		
44156	Health Insurance	250				
44176	Soda/Vending Machine	(746)	(54)	381	200	200
44180	Community Affairs					1,500
44211	Education/Community Promotion		5,350	10,498	8,600	13,000
44225	Property Tax	1,136	5,505	4,967	7,500	4,967
44410	Insurance & Bonds	33,162	40,091	67,232	66,600	66,600
44415	Deer Mitigation	-	-	5,674	-	10,000
44520	Capital Outlay					1,500
44750	Utility Audit Reimbursements	19,869	7,078	2,900	8,500	8,500
		674,129	865,079	458,240	669,748	709,174
						809,010
Communication						
45001	Salaries & Wages			36,939	48,377	55,000
45002	Payroll Burden			13,023	24,188	18,000
45003	Overtime					300
45006	Subscriptions/Memberships/Dues					300
45012	Seminars & Training					2,000
45015	Travel & Accomodations					1,000
45018	Fuel					600
45027	Office Supplies					300
45030	Message Board					275
45039	Printing					200
45058	Postage & Shipping					4,000
45066	Clothing & Uniforms					-
45210	Public Relations		12396.13	10722.31	9,500	13,722
45228	Lobbyist	50,000	82,022	43,464	78,000	80,000
45245	New sletter/Communications	14,769	18,336	17,933	17,000	22,433
		64,769	112,754	122,081	177,065	197,830
						202,400

GENERAL FUND

		FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Court							
46001	Salaries & Wages	95,689	94,660	70,559	101,673	101,000	111,000
46002	Payroll Burden	46,183	47,710	33,720	50,432	46,500	52,000
46003	Overtime		1,261		500		-
46004	Baliff Contract Labor	8,450	8,047	3,200	9,000	9,000	9,000
46006	Subscription/Memberships/ Dues	75	96	72	83	75	75
46012	Seminars & Training	300	150	320	375	320	320
46015	Travel & Accomodations	433	450	932	600	1,335	1,190
46027	Office Supplies	-	-	621	500	150	-
46030	General Supplies	294	548	-	-		600
46045	Employee Relations	121	93	78	225	125	200
46061	Interpreting Service	580	618	396	750	750	750
46115	Indigent Defense	4,350	4,200	4,200	5,000	6,000	6,500
46122	Witness/Juror Fees	-	19	19	350	350	350
46520	Capital Outlay						1,000
		156,476	157,852	114,117	169,488	165,605	182,985
Human Resources							
47001	Salaries & Wages	96,071	142,422	38,128	103,997	57,000	81,000
47002	Payroll Burden	37,363	35,630	17,038	44,477	28,000	35,500
47006	Subscriptions/Memberships/ Dues	580	1,753	-	2,450	2,950	2,000
47010	Rec Center Benefit	4,596	5,813	1,623	4,500	3,625	4,500
47012	Seminars & Training	1,909	1,081	1,875	3,300	2,525	3,300
47015	Travel & Accomodations	2,324	41	-	1,600	700	1,600
47018	Fuel	91	-	-	-	-	250
47030	General Supplies	223	4,478	241	1,000	950	1,000
47045	Hospitality & Promotions	31,604	34,909	31,892	30,000	32,000	35,000
47046	Mayor Money	5,336	3,769	2,368	6,000	5,400	6,500
47066	Clothing & Uniforms	327	150	-	100	75	150
47158	Staff Training	8,235	98	86	5,500	1,600	2,500
47160	Wellness Committee Expenses	1,201	846	654	2,600	1,750	2,600
47228	Drug Tests/DOT Physicals	4,300	4,571	3,719	5,810	4,769	5,000
47229	Tuition Reimbursement	33,815	14,325	11,865	40,000	27,000	40,000
47301	Safety Committee	2,521	2,953	1,991	5,612	3,991	5,000
47302	Employee Service Awards	8,843	9,114	10,034	10,975	10,034	11,000
47340	Contracted HR Services	4,011	20,617	33,071	75,000	54,000	45,000
47995	Unemployment Reimburseents	-	2,922	10,011	-	15,000	15,000
		243,350	285,492	164,597	342,921	251,369	296,900
Recorder							
48001	Salaries & Wages	55,475	104,744	94,049	126,270	135,000	140,000
48002	Payroll Burden	24,122	44,681	53,372	63,135	70,000	77,000
48003	Overtime			1,323	-	1,500	1,500
48005	Subscriptions/Memberships/ Dues	645	1,022	-	-		3,000
48012	Seminars & Training	960	1,310	-	-	1,200	3,375
48015	Travel & Accomodations	1,514	1,068	-	-	950	3,550
48027	Office Supplies	46	396	-	-	200	1,100
48045	Employee Relations	-	-	-	-	70	185
48170	Election	-	30,856	-	-	-	52,000
48215	Public Notice	7,651	16,259	9,376	8,000	15,376	18,000
48217	Codification Expense	5,071	2,703	3,060	5,500	5,000	5,500
48220	Passports	-	-	1,029	-	2,000	5,500
		95,483	203,039	162,209	202,905	231,296	310,710
TOTAL ADMINISTRATION		1,234,207	1,624,216	1,021,244	1,562,127	1,555,274	1,802,005

GENERAL FUND

		FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
FINANCE							
Finance							
50001	Salaries & Wages	160,515	181,603	178,648	284,585	250,000	240,000
50002	Payroll Burden	69,146	51,565	78,292	128,580	104,000	110,000
50003	Overtime			77		150	250
50006	Subscriptions/Memberships/Dues					1,000	2,500
50015	Travel & Accomodations					2,000	3,000
50018	Fuel						500
50027	Office Supplies						500
50190	Bank Charges	30,019	33,817	29,779	14,000	50,000	33,000
50039	Printing						500
50056	Cell Phone Expense						1,936
50340	Contracted Financial Services	45,986	40,263	10,933	25,000	15,000	25,000
50520	Capital Outlay					1,500	1,500
		305,665	307,248	297,729	452,165	423,650	418,686
Information Technology Systems							
52001	Salaries & Wages	215,063	227,888	38,460	81,913	75,000	85,000
52002	Burden	100,407	112,390	18,026	42,737	39,500	42,000
52003	Overtime		496				1,000
52012	Seminars & Training	3,231	6,439	1,685	6,880	3,000	3,000
52015	Travel & Accomodations	1,489	750	4,422	4,800	4,800	4,800
52018	Fuel	1,915	2,209		-		
52021	Repairs & Maintenance - Auto	1,775	1,200		-		
52024	Repairs & Maintenance - Equipment		2	7	-	7	
52030	General Supplies	758	3,018		3,110	1,500	1,500
52045	Employee Relations	503	627		225	225	225
52055	Utilities - Telephone	13,225	17,639	8,815	12,850	12,850	12,850
52056	Cell Phone Expense	36,661	41,370	25,811	48,975	48,975	3,775
52064	Vehicle Insurance	350	375				
52066	Clothing & Uniforms	553	753				
52120	County Website Access	787	360	583	360	585	585
52241	Security/Fire Alarm	720	660	570	800	800	800
52260	Office Machines - Lease	25,369	19,098	15,906	23,208	23,208	27,000
52275	Internet Expense	2,114	12,233	8,861	13,200	13,200	13,500
52460	Data Conversion/Scanning Service	6,210					
52461	Software Purchase	43,900	41,549	18,200	62,170	30,000	30,000
52462	Software Licensing & Support	128,187	133,458	37,926	129,219	85,000	85,000
52463	Computer - Purchase	8,901	31,429	27,372	41,900	41,900	41,900
52464	Computer - Repairs & Maintenance	72,588	93,704	72,229	93,490	93,490	95,000
52465	Computer - Network Administration	8,816	7,577	219	9,200	9,200	5,000
52466	Capital Outlay	60,718	60,310	22,948	79,500	60,000	60,000
		734,240	815,535	302,040	654,537	543,240	512,935

GENERAL FUND

	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
OPERATIONS						
Facilities						
60001	Salaries & Wages	98,757	131,080	113,598	157,000	166,000
60002	Payroll Burden	38,854	54,481	56,656	77,045	88,000
60003	Overtime/On Call	589	1,464	1,342	1,000	2,500
60009	Dues, Licenses & Certifications	-	300	263	300	300
60012	Seminars & Training	469	11	150	1,100	1,100
60018	Fuel	2,394	2,538	1,452	5,000	3,500
60021	Repairs & Maintenance-Auto	1,412	1,134	149	3,000	1,500
60024	Repairs & Maintenance-Equipment	6,963	3,980	6,083	10,500	10,500
60027	Office Supplies	-	15	-	-	-
60030	General Supplies	24,417	5,786	5,961	4,000	5,648
60031	Janitorial Supplies	23,403	23,072	5,301	23,000	22,000
60033	Tool-Allowance	-	360	305	600	305
60036	Tool-Purchase	412	2,184	275	1,500	1,500
60045	Employee Relations	355	379	147	525	525
60050	Utilities-Sewer	383	518	274	550	550
60051	Utilities-Electric	20,727	21,189	17,573	24,500	24,500
60052	Utilities-Natural Gas	3,543	3,464	2,359	6,000	4,000
60053	Utilities-Sanitation	1,080	1,080	864	1,600	1,200
60054	Utilities-Water	-	-	-	-	4,500
60055	Utilities-Telephone	-	-	-	-	3,348
60061	Contracted Services	11,944	9,584	6,034	13,000	12,000
60063	Vehicle Lease	-	54,665	-	14,500	14,500
60064	Vehicle Insurance	450	542	881	900	900
60065	Building Insurance	9,608	13,012	15,133	15,100	15,133
60066	Clothing & Uniforms	925	1,032	472	930	930
60535	C.O. Equipment (over \$1000)	-	14,643	5,634	22,000	22,000
		246,683	346,513	240,907	379,140	398,653
Enforcement/Emergency Services						
62001	Salaries & Wages	5,400	6,643	5,089	7,652	8,000
62002	Payroll Burden	1,887	2,383	2,111	3,241	3,500
62018	Fuel	243	-	-	-	-
62021	Repairs & Maintenance - Auto	205	83	-	-	-
62030	General Supplies	-	125	-	-	-
62262	SL County Animal Control	184,732	200,096	123,136	192,000	180,704
62264	BE READY HERRIMAN	2,528	1,912	556	2,500	2,500
62275	Emergency Management	20,422	24,248	4,148	5,000	5,000
62276	Herriman Fire Expense	7,383	-	-	-	-
62277	E911 Telephone Tax	-	104,655	79,452	-	130,000
62280	Flood Mitigation Costs	69,589	-	-	-	-
62282	EWP 25% Match	7,350	-	-	-	-
		299,738	340,145	214,492	210,393	329,704
						352,110

GENERAL FUND

		FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Fleet Management							
63001	Salaries & Wages	96,032	104,728	71,868	118,418	108,000	126,000
63002	Payroll Burden	45,513	50,412	38,667	61,401	49,000	55,000
63003	Overtime	1,069	-	-	500	-	500
63006	Subscriptions, Membership, Dues	168	157	161	350	200	350
63012	Seminars & Training	705	843	205	1,000	500	1,000
63015	Travel & Accomodations	-	234	-	300	-	300
63018	Fuel	3,036	3,222	1,364	4,300	3,000	4,000
63021	Repairs & Maintenance - Auto	859	1,329	4,709	1,500	1,500	1,500
63024	Repairs & Maintenance - Equip	812	137	917	1,500	1,500	1,500
63027	Office Supplies	20	-	-	-	-	-
63030	General Supplies	5,950	5,895	3,436	6,000	6,000	6,000
63036	Mechanic Tool Allowance	531	577	438	600	600	600
63036	Employee Relations	61	137	22	225	225	225
63064	Vehicle Insurance	1,100	792	1,053	1,153	1,053	1,250
63066	Clothing & Uniforms	127	344	308	665	665	665
63550	Contingency Repairs	2,818	5,622	433	10,000	10,000	10,000
63555	CO Equipment	-	-	-	10,000	10,000	14,000
		158,799	174,429	123,581	217,912	192,243	222,890
Street Maintenance							
65001	Salaries & Wages	205,159	209,467	136,029	234,498	212,000	201,000
65002	Payroll Burden	98,172	112,174	71,737	111,332	98,000	114,000
65003	Overtime	1,972	4,027	768	4,500	-	4,500
65009	Dues, Licenses & Certification	508	157	448	850	850	850
65012	Seminars & Training	1,509	1,831	588	2,000	1,300	2,000
65015	Travel & Accomodations	676	2,421	-	1,500	900	1,500
65018	Fuel	35,091	34,942	13,355	36,000	20,000	26,000
65021	Repairs & Maintenance-Auto	10,025	13,641	7,576	20,500	13,500	17,500
65024	Repairs & Maintenance-Equip	8,166	8,487	2,128	10,000	8,100	10,000
65030	General Supplies	35,098	40,359	19,961	42,000	34,000	42,000
65036	Tool, Purchase	2,180	3,959	478	12,000	9,000	6,500
65045	Employee Relations	618	665	235	700	250	700
65054	School Zone Maintenance	-	-	33,758	40,000	40,000	-
65056	Cell Phone Expense	-	-	-	-	-	4,893
65063	Vehicle Lease	38,289	6,185	10,162	37,200	10,162	8,969
65064	Vehicle Insurance	6,981	7,312	6,614	8,269	6,614	7,595
65066	Clothing & Uniforms	3,283	3,734	2,520	3,570	3,500	3,690
65145	Spring/Fall Cleanup	16,299	3,500	21,575	20,000	22,000	22,000
65240	Maint, Material & Services	82,326	128,829	10,380	130,000	110,000	110,000
65270	Road Improvements	13,491	2,710	10,663	10,000	13,000	11,000
65275	Crack Seal/Chip Seal	118,188	241,251	484,365	500,000	500,000	500,000
65280	Small Repairs	28,242	16,434	10,206	20,000	17,000	20,000
65566	CO Equipment	54,648	58,135	14,113	15,436	20,000	7,500
65610	Backhoe/Mini X Lease	26,225	8,400	2,800	8,400	-	8,400
		787,147	908,620	860,459	1,268,755	1,140,176	1,130,597

GENERAL FUND

		FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Snow Removal							
66001	Salaries & Wages	11,653	20,027	3,859	24,500	15,000	5,000
66002	Payroll Burden	11,054	13,182	2,408	19,200	5,000	2,500
66003	Overtime	11,042	8,835	4,593	15,500	5,000	5,000
66131	Salt	35,706	46,250	10,557	51,500	11,000	56,500
66132	Repairs & Maintenance - Equip	17,410	12,479	8,214	22,000	5,000	22,000
		86,864	100,773	29,632	132,700	41,000	91,000
Storm Drain Maintenance							
68001	Salaries & Wages	86,162	81,781	60,032	102,275	95,250	113,200
68002	Payroll Burden	40,418	40,147	28,694	55,001	50,900	52,500
68003	Overtime	-	149	1,947	2,000	1,000	1,000
68009	Dues, Licenses & Certification	-	-	1,200	-	-	-
68012	Seminars & Training	20	-	128	500	350	500
68018	Fuel	14,159	11,386	4,868	14,000	7,010	10,000
68021	Repairs & Maintenance - Auto	3,404	5,411	2,277	8,000	2,500	4,000
68024	Repairs & Maintenance - Equip	6,518	9,739	3,821	12,000	6,000	10,000
68030	General Supplies	2,349	3,178	857	5,000	2,800	5,000
68036	Tool - Purchase	236	57	234	1,000	750	1,000
68053	Utilities - Sanitation	475	501	402	732	210	750
68063	Vehicle Lease	3,595	3,549	488	12,210	-	3,037
68064	Vehicle Insurance	2,922	2,634	2,569	3,069	2,569	3,200
68100	Emergency Repairs	1,952	-	742	5,000	1,000	5,000
68120	Small Projects	2,082	2,281	11,907	10,300	3,000	10,300
68121	Sw eeper Dumping	-	-	-	10,000	4,000	5,000
68122	Container Hauling	-	-	-	-	1,500	5,000
68210	Printing & Postage	-	-	-	-	-	5,000
68261	Lease - Backhoe	1,400	1,400	-	1,400	1,400	1,400
		165,693	162,213	120,165	242,487	180,239	235,887
Street Signs							
69001	Salaries & Wages	34,433	36,890	28,306	28,446	45,000	45,000
69002	Payroll Burden	16,528	18,036	13,437	13,324	20,000	23,000
69003	Overtime	-	-	-	500	1,000	1,000
69012	Seminars & Training	-	65	90	300	90	100
69018	Fuel	3,279	2,942	1,420	3,250	3,250	3,250
69021	Repairs & Maintenance - Auto	2,623	457	308	3,000	310	3,000
69024	Repairs & Maintenance - Equip	7	2	-	-	-	-
69036	Tools - Purchase	457	358	374	1,000	674	800
69061	Contracted Services	223	(223)	-	-	-	-
69063	Vehicle Lease	-	-	163	4,270	163	1,012
69064	Vehicle Insurance	420	430	439	439	439	462
69150	New Sign Installation	13,045	4,265	16,669	30,000	24,669	30,000
69155	Replacement Signs	5,514	5,836	5,912	8,000	6,849	8,000
69160	Damaged Signs	234	650	-	2,000	-	2,000
		76,762	69,708	67,118	94,529	102,444	117,624

GENERAL FUND

		FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Street Lights							
70001	Salaries & Wages	95,664	105,171	77,568	114,289	108,000	115,000
70002	Payroll Burden	35,365	46,694	34,105	51,750	50,000	55,000
70003	Overtime	1,294	1,847	394	2,000	1,750	2,000
70006	Subscriptions, Membership, Dues	280	350	225	350	225	350
70012	Seminars & Training	199	955	-	1,500	1,500	1,500
70018	Fuel	8,996	6,375	2,696	10,000	6,500	10,000
70021	Repairs & Maintenance - Auto	7,537	4,723	3,354	6,000	6,000	6,000
70024	Repairs & Maintenance - Equip	134	7	867	-	867	500
70030	General Supplies	201	362	212	500	500	500
70036	Tools - Purchase	916	991	1,536	1,000	1,536	1,000
70045	Employee Relations	113	179	54	225	225	225
70051	Utilities Electric	113,151	133,670	86,169	128,500	128,500	134,000
70056	Cell Phone Expense						2,050
70061	Contracted Services SL County	26,591	32,782	15,174	29,400	29,400	31,800
70063	Vehicle Lease	29,131	12,286	8,940	11,800	8,940	-
70064	Vehicle Insurance	1,600	1,642	1,500	2,000	1,500	2,000
70066	Clothing & Uniforms	276	765	626	1,110	1,110	1,110
70151	Lights - Replacement	10,193	12,721	13,293	20,000	20,000	20,000
70160	Lights - Repairs	16,203	15,760	1,546	20,000	20,000	20,000
		347,845	377,279	248,259	400,424	386,553	403,035
Community Events & Recreation							
72001	Salaries & Wages	194,319	222,375	162,789	256,914	250,000	265,000
72002	Payroll Burden	81,937	77,127	72,721	104,677	105,000	105,000
72003	Overtime	3,141	5,098	4,289	6,250	34,500	34,500
72006	Subscriptions, Membership, Dues	-	349	-	900	200	1,010
72009	Licenses & Dues	-	1,485	95	1,000	595	500
72012	Seminars & Training	-	135	505	1,009	605	860
72015	Travel & Accomodations	-	-	-	850		850
72018	Fuel	2,698	2,791	863	4,200	2,831	3,500
72021	Repairs & Maintenance - Auto	3,454	423	211	1,100	711	1,620
72024	Repairs & Maintenance - Equip	599	2,368	730	2,800	2,800	2,800
72027	Office Supplies	193	147	140	500	500	700
72033	Equipment Purchase	16	3,786	122	3,500	3,500	3,000
72045	Employee Relations	-	608	432	525	525	588
72053	Vehicle Lease	22,581	7,201	7,201	7,202	7,201	7,201
72056	Cell Phone Expense						4,969
72064	Vehicle Insurance	1,044	625	1,003	1,003	1,003	1,041
72066	Clothing & Uniforms	454	1,510	926	2,990	2,990	3,140
72102	Concessions Equipment	212	-	-	3,140	3,140	2,500
72103	Concessions Food	23,278	25,057	4,400	30,000	30,000	30,000
72104	Concessions Blackridge	2,870	1,016	2,122	10,000	5,000	5,000
72151	Other City Events	24,839	16,804	8,942	25,000	25,000	37,000
72165	Christmas Decorations	13,549	13,465	3,403	5,000	3,403	15,000
72175	Fort Herriman Days Festivities	87,851	59,351	5,050	76,000	76,000	76,000
72180	Herriman City Float	14,020	8,625	(334)	13,000	8,000	13,000
72185	Enduro Challenge	-	24,021	-	40,000	34,000	34,000
72196	PRCA Rodeo	57,859	60,492	7,100	75,000	69,000	69,000
72300	County Fair Booth	112					
72306	SR Citizen Redevelopment	1,554	1,941	1,987	1,800	1,987	2,000
		536,580	536,799	284,697	674,360	668,491	719,779

GENERAL FUND

	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Arts & Culture Development						
73100	Arts Council Supplies	5,298	1,066	1,593	4,000	4,000
73105	Arts Production/Performance	50,810	19,440	16,415	21,000	25,000
73106	Children's Production	-	6,662	5,688	6,400	6,500
73107	Herriman Live	305	868	780	1,800	2,000
73108	Decorating Contest	-	165	573	500	500
73109	Visual Arts	-	-	-	250	250
73110	Arts Council Equipment	156	-	4,726	5,000	5,000
73115	Miss Herriman Scholarship	8,332	11,753	5,292	10,000	12,000
73120	Choir & Orchestra	2,394	2,515	1,820	4,900	5,000
73130	Historical Committee	31,541	15,939	253	25,000	3,600
73135	Healthy Herriman	2,353	2,042	-	3,000	2,600
		101,189	60,450	37,140	81,850	66,450
Cemetery						
75001	Salaries & Wages	15,361	14,373	11,429	12,000	12,000
75002	Payroll Burden	5,647	8,461	4,571	6,646	6,500
75003	Overtime	-	-	-	3,000	3,500
75018	Fuel	1,139	1,064	550	1,500	1,500
75021	Repairs & Maintenance-Auto	332	473	183	700	700
75024	Repairs & Maintenance-Equip	84	253	80	400	400
75030	General Supplies	1,815	2,646	1,754	2,500	2,500
75033	Equipment Purchase	3,450	-	-	-	1,000
75051	Utilities Electric	991	1,510	1,126	1,000	1,500
75053	Utilities Sanitation	900	1,080	720	1,000	1,000
75063	Vehicle Lease	-	-	6,058	4,270	-
75064	Vehicle Insurance	250	250	500	500	500
75320	Sprinkler Repairs	62	3,152	214	3,000	3,000
75410	Backhoe/Mini X Lease	2,100	2,100	2,100	2,100	2,100
75540	CO Cemetery	-	-	-	14,500	7,000
		32,131	35,362	29,285	53,116	43,200

GENERAL FUND

		FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Parks							
76001	Salaries & Wages	425,162	460,285	370,880	600,935	501,000	622,595
76002	Employee Benefits	236,168	271,938	173,206	316,130	274,500	298,158
76003	On-Call Overtime	10,907	13,931	3,545	6,000	21,000	24,500
76004	Payroll-Blackridge	10,679	-	-	-	-	-
76006	Subscriptions & Memberships	585	591	-	850	850	850
76009	Dues, Licenses, Certifications	1,020	-	20	1,700	1,700	1,700
76012	Seminars & Training	2,360	1,567	979	2,050	1,700	2,050
76015	Travel	-	1,067	-	1,000	1,000	1,000
76018	Fuel	41,142	39,649	17,068	43,000	32,221	40,000
76021	Repairs & Maintenance-Auto	16,559	13,869	7,265	17,500	17,000	17,500
76024	Repairs & Maintenance-Equip	21,127	21,906	5,690	16,500	13,000	16,500
76025	Parking Lot Maintenance	4,259	2,669	3,200	4,000	4,000	4,000
76026	Arbor Day	539	401	-	600	600	600
76027	Matcch-Tree Grant	37	1,620	-	-	-	-
76030	General - Supplies	18,451	15,516	3,407	22,000	22,000	22,000
76033	Small Equipment (Under \$1000)	1,022	2,870	1,086	2,500	2,500	2,500
76036	Tool - Purchase	1,324	940	641	1,000	1,000	1,000
76045	Employee Relations	1,315	1,202	374	1,200	1,200	1,200
76050	Playground Repair/Maintenance	41,310	29,739	7,727	46,000	36,000	46,000
76053	Sew er Expense	7,295	8,549	3,873	8,400	6,031	8,400
76055	Service Projects	-	412	145	1,500	1,500	1,500
76056	Cell Phone Expense	-	-	-	-	-	8,029
76061	Contracted Services	2,994	2,107	4,036	4,000	5,800	9,200
76063	Vehicle Lease/Purchase	64,000	28,850	7,451	182,530	34,765	68,533
76064	Vehicle Insurance	5,950	5,742	6,699	7,600	6,922	7,600
76066	Clothing & Uniforms	4,100	4,485	4,857	5,670	5,670	5,670
76068	Tree Well Fert	-	6,746	1,160	6,500	6,500	6,500
76070	CO Equipment	26,348	15,670	81,275	65,000	105,000	25,000
76092	Equipment Rental	2,057	841	1,490	2,500	2,500	2,500
76100	CO Equipment (Over \$1,000)	5,451	1,074	-	-	-	-
76119	Vandalism Expense	3,857	669	4,978	5,000	7,823	8,000
76120	Butterfd Pk -Sprinkler Repair	1,344	1,788	702	2,000	1,500	2,000
76125	Butterfd Pk - Tree Replacement	128	700	133	700	700	700
76140	Butterfd Maint/Supplies	36,753	32,176	18,737	25,000	23,054	25,000
76190	Butterfd Pk -Pow er	15,656	14,926	11,297	18,000	15,900	18,000
76192	Butterfd Pk - Sanitation	1,620	394	11	5,200	11	-
76193	Butterfd Pk -Natural Gas	7,576	6,998	4,879	10,000	6,935	10,000
76196	Butterfd Pk- Fertilization	9,820	7,012	684	8,500	8,500	8,500
76197	Butterfd Pk - Stall Barn	2,637	3,144	2,016	2,000	2,016	2,500
76211	Ft Herriman Historical Park	1,123	1,773	-	-	-	-
76240	Misc Supplies	-	3,083	-	-	-	-
76250	Leask Skidsteer/Backhoe Mini X	26,925	9,100	9,100	9,100	9,100	9,100
76256	Pocket Parks - Maint/Supplies	-	278	3,798	7,850	6,511	7,850
76257	Pocket Parks - Tree Replacement	100	810	4,579	4,300	4,579	4,300
76258	Pocket Parks - Sprinkler Repair	468	-	885	7,050	5,000	7,050
76260	Contracted Mow ing	201,014	184,695	111,360	229,500	229,500	275,400
76261	Contracted Fertilization	42,535	54,049	23,998	53,500	53,500	65,400
76262	Power	23,455	20,601	18,703	28,000	28,000	28,000
76263	Natural Gas	4,062	6,816	3,809	6,000	4,372	6,000
76264	Water	-	-	-	-	440,000	440,000
76265	Dump Fees	1,803	4,500	1,500	4,000	4,000	6,000
76266	Mountain View Corridor Maint	-	2,437	-	4,000	3,000	4,000
76267	Multi-Use- Maint/Supplies	18,781	38,007	20,865	39,500	31,362	39,500
76268	Multi-Use- Sprinkler Repair	13,363	12,379	2,650	18,600	12,000	18,600
76269	Multi-Use Tree Replacement	5,402	9,300	6,054	6,000	6,054	6,000
		1,370,583	1,369,871	956,814	1,860,465	2,009,376	2,236,985
TOTAL OPERATIONS		4,210,013	4,482,163	3,212,549	5,616,131	5,564,157	6,018,210

GENERAL FUND

	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
PLANNING & DEVELOPMENT						
Building Services						
80001	Salaries & Wages	258,739	250,573	209,404	320,407	347,000
80002	Payroll Burden	116,959	116,228	94,987	159,509	139,500
80003	Overtime		5,721	2,327	4,000	7,500
80006	Subscriptions/Memberships/Dues	100	30	350	300	450
80009	Licenses & Certifications	764	1,163	-	1,575	2,545
80012	Seminars & Training	(3,153)	(1,703)	(1,528)	1,600	2,300
80015	Travel & Accomodations	943	959	306	1,000	1,300
80018	Fuel	4,805	3,717	2,016	6,650	5,000
80021	Repairs & Maintenance - Auto	1,289	773	623	2,850	1,000
80027	Office Supplies	130	404	77	450	550
80030	General Supplies	1,735	1,669	1,254	2,000	6,550
80045	Employee Relations	91	65	45	450	625
80056	Cell Phone Expense					2,847
80063	Vehicle Lease	-	-	2,025	75,200	18,360
80080	Vehicle Insurance	1,050	719	1,827	1,464	1,827
80066	Clothing & Uniforms	782	966	1,533	2,080	2,560
80175	Plan Review & Inspection Service	29,849	92,775	38,313	50,000	40,000
80700	Capital Outlay					4,000
		414,083	474,059	353,560	629,535	583,915
Economic Development						
81001	Salaries & Wages	51,434	26,710	22,202	32,531	46,000
81002	Payroll Burden	19,819	13,815	11,453	17,111	24,500
81006	Subscriptions/Memberships/Dues	10,769	8,400	8,410	9,295	9,300
81012	Training	999	3,339	-	700	700
81015	Travel & Accomodations	3,891	2,869	2,037	7,240	7,240
81018	Fuel	53				-
81045	Economic Development Relations	1,143	774	333	1,500	1,500
81135	Education/Community Promotion	7,758	381	24	5,000	5,000
81138	Consulting Studies	-	13,360	100	3,000	3,000
81210	Public Relations	12,382	180			-
81221	Conferences & Conventions	3,664	4,786	433	4,880	4,880
81222	Economic Development Marketing	19,984	13,027	8,629	18,500	18,500
81223	Econ Dev-Materials & Supplies	-	150	-	-	-
81350	Incentives	10,000	-	-	-	-
		141,896	87,792	53,621	99,757	120,620

GENERAL FUND

		FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Engineering							
82001	Salaries & Wages	422,682	401,831	332,476	493,682	475,000	438,000
82002	Payroll Burden	221,417	188,546	156,256	243,868	240,000	227,600
82003	Overtime			1,078		1,500	1,750
82005	Subscription & Membership	1,496	1,528	790	2,602	1,812	2,900
82009	Filing Fees	35	90	-	-	-	-
82011	Licenses & Certifications	-	235	-	450	450	450
82012	Seminars & Training	2,299	1,444	2,330	3,925	3,836	4,885
82015	Travel & Accomodation	1,004	1,460	2,639	2,550	3,000	3,400
82018	Fuel & Oil	4,774	5,371	2,794	4,888	4,888	5,000
82021	Repairs & Maintenance -Auto	2,053	3,357	803	2,450	2,450	1,800
82027	Office Supplies	29	12	-	-	-	-
82030	General Supplies	674	560	848	500	1,196	1,400
82045	Employee Relations	453	404	344	550	550	600
82056	Cell Phone Expense						5,356
82063	Vehicle Lease	-	-	1,760	85,400	1,760	17,937
82064	Vehicle Insurance	1,050	719	1,100	1,100	1,100	1,155
82066	Clothing & Uniforms	938	901	544	900	900	900
82320	Engineer - Contract	22,137	58,538	58,764	20,000	60,000	30,000
82740	Capital Outlay	700	-	-	-	-	4,175
82327	7530 W Design	34,590	25,378	-	-	-	-
82545	Feasability Study/Prelim Design	-	5,286	-	-	-	-
82546	Sudies	-	19,715	42,601	-	37,111	40,000
		716,330	715,375	605,128	862,865	835,553	787,308
GIS							
84001	Salaries & Wages			110,315	161,660	161,660	199,140
84002	Payroll Burden			60,798	78,129	84,000	94,000
84012	Seminars & Training			364	1,720	1,500	4,200
84015	Travel & Accomodations			1,106	1,200	500	3,100
84018	Fuel			427	1,600	500	1,400
84021	Repairs & Maintenance - Auto			132	500	500	500
84024	Repairs & Maintenance - Equip			-	-	8,000	8,000
84030	General Supplies			1,101	3,110	3,000	4,365
84045	Employee Relations				225	250	350
84056	Cell Phone Expense						2,149
84063	Vehicle Lease			585	42,700	585	8,969
84064	Vehicle Insurance			375	375	-	385
84066	Clothing & Uniforms			679	830	150	830
84466	Capital Outlay						17,500
		-	-	175,881	292,049	260,645	344,888

GENERAL FUND

	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Planning & Development						
85001 Salaries & Wages	199,643	184,201	176,413	243,093	245,000	255,900
85002 Payroll Burden	101,484	98,684	89,772	139,045	127,100	127,631
85004 Overtime	-	886	-	-	-	-
85006 Subscriptions/Membership/Dues	827	1,605	105	1,800	1,000	2,000
85012 Seminars & Training	2,915	1,928	2,233	4,620	4,660	3,300
85015 Travel & Accommodations	4,804	1,182	1,436	6,600	7,500	3,000
85018 Fuel	1,616	1,785	619	2,100	2,100	2,100
85021 Repair & Maintenance - Auto	567	151	449	1,500	1,500	1,500
85027 Office Supplies	45	72	-	100	-	-
85030 General Supplies	316	318	119	400	500	500
85045 Employee Relations	812	1,110	316	825	825	825
85056 Cell Phone Expense						2,716
85064 Vehicle Insurance	350	359	359	359	359	385
85085 Clothing & Uniforms	198	303	238	300	350	380
85145 Advanced Planning	13,354	56,298	7,322	10,000	10,000	10,000
85155 Abatements	-	9,460	-	20,000	15,000	15,000
85740 Capital Outlay	-	-	-	-	-	5,110
	<u>326,931</u>	<u>358,342</u>	<u>279,381</u>	<u>430,742</u>	<u>415,894</u>	<u>430,347</u>
TOTAL PLANNING & DEVELOPMENT	1,599,239	1,635,568	1,467,571	2,314,948	2,122,659	2,267,078
Transfers to Other Funds						
90120 Transfer to Debt Service	415,317	225,290	190,304	195,151	195,151	495,151
90150 Transfer to New Dev Street Light			50,000	50,000	50,000	
90200 Transfer to Capital Projects	723,096	600,033	356,919	341,284	851,284	275,000
90250 Transfer to Towne Center					200,000	625,000
	<u>1,138,413</u>	<u>825,323</u>	<u>597,223</u>	<u>586,435</u>	<u>1,296,435</u>	<u>1,395,151</u>
Total General Fund Expenditures	9,451,033	9,877,120	7,158,803	11,477,759	11,870,641	12,773,640
Net Revenue Over Expenditures	<u>184,748</u>	<u>510,724</u>	<u>700,875</u>	<u>(2,784)</u>	<u>205,917</u>	<u>(435,969)</u>
Beginning Fund Balance	1,486,741	1,671,489		2,182,212	2,182,212	2,388,129
Net Revenue Over (Under) Expenditures	184,748	510,724		(2,784)	205,917	(435,969)
Ending Fund Balance	<u>1,671,489</u>	<u>2,182,212</u>		<u>2,179,428</u>	<u>2,388,129</u>	<u>1,952,160</u>
	17.69%	22.09%		20.01%	22.58%	17.16%

GENERAL FUND

Departments

Under the direction of the City Manager the following departments operate within the general fund.

General Government

- Legislative
- Planning Commission
- Legal

Administration

- Administration
- Communications
- Court
- Human Resources
- Recorder

Tami Moody- Director of Administration & Communication

Finance

- Finance
- Information Technology

Alan Rae-Director of Financial Services

Operations

- Facilities
- Enforcement/Emergency Management
- Fleet
- Streets
- Snow Removal
- Storm Drain
- Street Signs
- Street Lights
- Community Events/Recreation
- Arts & Cultural Development
- Cemetery
- Parks

Monte Johnson-Director of Operations

Planning & Development

- Building
- Economic Development
- Engineering
- GIS
- Planning & Development

**Gordon Haight-Director of Planning & Development
Assistant City Manager**

GENERAL FUND

The above department structure was implemented during the current fiscal year. Most of the departments were recently rearranged to order them in their respective divisions. However, some significant changes occurred in the Administration Division and in the ITS/GIS department. Those changes are as follows:

Administration		Legislative
Courts	became	Legal
Human Resources		Administration
		Communications
		Courts
		Human Resources
		Recorder
		Finance

Information Technology/GIS	became	Information Technology
		GIS

Planning & Development	became	Planning Commission
		Planning & Development

In separating budget and operations by functional area, the focus of the reorganization is to hold department heads accountable for the budget that they have responsibility over. The following tables show how the revised budgets for each of the functional areas compares to the original budget approved by the council.

GENERAL FUND

	Administration														Diff
	Original Budget				Revised Budget										
	Admin	Court	HR	Total	Legisl	Legal	Admin	Comm	Courts	HR	Recorder	Finance	Total		
Salaries & Wages	818,131	94,876	97,200	1,010,207			380,000	55,000	101,000	57,000	135,000	250,000	978,000	32,207	
Burden	378,243	47,033	41,078	466,354			158,000	18,000	46,500	28,000	70,000	104,000	424,500	41,854	
Overtime	500	500		1,000			400		-		1,500	150	2,050	(1,050)	
Balif Contract Labor		9,000		9,000					9,000				9,000	-	
Elected Officials Salary	56,259			56,259	57,000								57,000	(741)	
PIR Burden-Elected Officials	76,732			76,732	77,000								77,000	(268)	
Subscriptions/Memberships/Dues	16,185	83	2,450	18,718	-		20,000	300	75	2,950	-	1,000	24,325	(5,607)	
Rec Center Benefit			4,500	4,500						3,625			3,625	875	
Seminars & Training	13,200	375	3,300	16,875	1,050		7,968	2,000	320	2,525	1,200		15,063	1,812	
Travel & Accomodations	11,000	600		11,600	1,450		13,500	1,000	1,335	700	950	2,000	20,935	(9,335)	
Fuel	3,500		1,600	5,100	350		1,080	600		-		-	2,030	3,070	
Repairs & Maintenance-Auto	750			750			-						-	750	
Repairs & Maintenance-Equip				-			-						-	-	
Office Supplies	8,500	500		9,000	-		7,535	300	150		200	-	8,185	815	
General Supplies	9,000	-	1,000	10,000	-		8,093			950			9,043	957	
Printing	1,500			1,500	-		1,498	200				-	1,698	(198)	
Employee Relations	1,500	225		1,725			1,000		125		70		1,195	530	
Employment Development				-			-						-	-	
Hospitality and Promotion			30,000	30,000	600					32,000			32,600	(2,600)	
Mayor Money			6,000	6,000						5,400			5,400	600	
City Council Relations	1,500			1,500	500								500	1,000	
Attorney Fees	90,800			90,800		165,000							165,000	(74,200)	
Postage & Shipping	6,300			6,300	-		7,833	4,000					11,833	(5,533)	
Interpreting Services		750		750					750				750	-	
Vehicle Lease				-			-						-	-	
Vehicle Insurance	366			366			-						-	366	
Clothing & Uniforms	600		100	700	-		600	-		75			675	25	
Indigent Defense		5,000		5,000					6,000				6,000	(1,000)	
Witness/Juror Fees		350		350					350				350	-	
Youth Council				-			-						-	-	
Workers Comp Expense	-			-			-						-	-	
LT/ST Disability Insurance	-			-			-						-	-	
Health Insurance	-			-			-						-	-	
Staff Training			5,500	5,500						1,600			1,600	3,900	
Wellness Committee Expenses			2,600	2,600						1,750			1,750	850	
Elections				-			-						-	-	
Soda/Vending Machine	200			200			200			-			200	-	
Bank Charges	14,000			14,000								50,000	50,000	(36,000)	
Public Relations	9,500			9,500				13,722					13,722	(4,222)	
Education/Community Promotion	8,600			8,600	75		13,000						13,075	(4,475)	
Public Notices	8,000			8,000				275			15,376		15,651	(7,651)	
Codification Expense	5,500			5,500							5,000		5,000	500	
Passports				-							2,000		2,000	(2,000)	
Property Tax	7,500			7,500			4,967						4,967	2,533	
Drug Tests/DOT Physicals			5,810	5,810						4,769			4,769	1,041	
Tuition Reimbursement			40,000	40,000						27,000			27,000	13,000	
Safety Committee			5,612	5,612						3,991			3,991	1,621	
Employee Service Awards			10,975	10,975						10,034			10,034	941	
Contracted HR Services			75,000	75,000						54,000			54,000	21,000	
Lobbyist	78,000			78,000				80,000					80,000	(2,000)	
Mileage Reimbursement	1,200			1,200									-	1,200	
New sletter Communications	17,000			17,000				22,433					22,433	(5,433)	
Nongovernmental Donations	11,125			11,125	8,000								8,000	3,125	
Contracted Financial Services	25,000			25,000							15,000		15,000	10,000	
Prosecutor Contract	30,000			30,000		24,000							24,000	6,000	
Insurance & Bonds	66,600			66,600			66,600						66,600	-	
Deer Mitigation				-			10,000						10,000	(10,000)	
Utility Audit Reimbursements	8,500			8,500			6,900						6,900	1,600	
Unemployment Reimbursements				-						15,000			15,000	(15,000)	
Capital Outlay				-								1,500	1,500	(1,500)	
	1,785,291	159,292	332,725	2,277,308	146,025	189,000	709,174	197,830	165,605	251,369	231,296	423,650	2,313,949	(36,641)	

GENERAL FUND

Information Technology Systems/GIS					
	Original Budget	Revised Budget			Difference
	ITS	ITS	GIS	Total	
Salaries & Wages	243,573	75,000	161,660	236,660	6,913
Burden	120,866	39,500	84,000	123,500	(2,634)
Overtime	-	-	-	-	-
Seminars & Training	8,600	3,000	1,500	4,500	4,100
Travel & Accommodations	6,000	4,800	500	5,300	700
Fuel	1,600	-	500	500	1,100
Repairs & Maintenance - Auto	500	-	500	500	-
Repairs & Maintenance - Equipment	-	7	8,000	8,007	(8,007)
General Supplies	6,220	1,500	3,000	4,500	1,720
Employee Relations	450	225	250	475	(25)
Utilities - Telephone	12,850	12,850	-	12,850	-
Cell Phone Expense	48,975	48,975	-	48,975	-
Vehicle Lease	42,700	-	585	585	42,115
Vehicle Insurance	375	-	-	-	375
Clothing & Uniforms	830	-	150	150	680
County Website Access	360	585	-	585	(225)
Security/Fire Alarm	800	800	-	800	-
Office Machines - Lease	23,208	23,208	-	23,208	-
Internet Expense	13,200	13,200	-	13,200	-
Data Conversion/Scanning Service	-	-	-	-	-
Software Purchase	62,170	30,000	-	30,000	32,170
Software Licensing & Support	129,219	85,000	-	85,000	44,219
Computer - Purchase	41,900	41,900	-	41,900	-
Computer - Repairs & Maintenance	93,490	93,490	-	93,490	-
Computer - Network Administration	9,200	9,200	-	9,200	-
Capital Outlay	79,500	60,000	-	60,000	19,500
	946,586	543,240	260,645	803,885	142,701

The following department budgets are derived from the preceding General Fund line item budget. The detailed information in the following pages shows revenue and expenses for each functional area of the General Fund with amounts that are required from general revenues to fund those activities.

GENERAL GOVERNMENT

CITY COUNCIL

Mission

The mission of the City Council is to provide courteous and efficient service to the public, preserve community identity and promote a high quality of life.

Goals & Objectives

The legislative body for Herriman City consists of a Mayor and four Councilmembers who establish policies and procedures for the City. The Mayor and Council are responsible for all legislative actions, pass local laws and create policy for the community, adopt the annual city budget and work with businesses, developers and residents to generate safe conditions that allow for the community to thrive and prosper while protecting the rights of the citizens. The City Council provide the City Manager general direction to perform the day-to-day general administration of the City. The Council represent the City to other government officials at the local, state and Federal levels, as well as at community and civic meetings and events. This includes promoting citizen participation and intergovernmental relations, as well as working with our own Youth Council to educate them on the local government processes

This last year, Herriman City experienced a significant amount of growth. A large part of that growth was in the area of economic development, which can be attributed to the leadership of our City Council. The direction and guidance set forth by the Council and their efforts to actively pursue economic development resulted in Herriman City benefitting from the addition of several new businesses including Walmart Neighborhood Market, Beehive Homes, Popeye's Chicken, Taco Bell, AutoZone, Domino's, CVS Pharmacy and America First Credit Union. In addition to new businesses, they also succeeded with annexing 316 acres on the northwest corner to enhance our boundary lines and provide additional opportunities for residential and commercial development as well as the development of a large open space for a regional park.

Each year, the City Council conducts a goal-setting retreat in participation with the City Manager and staff to determine long and short term priorities of the Council and create cohesiveness among each of the council members themselves, as well as with City staff. During this time they determine where additional training and needs are throughout the City departments. Together they determine the vision and focus of the City as it moves forward and determine what resources are needed to do so. Some of those resources include participation in such programs as the Utah League of Cities and Towns (ULCT), Legislative Policy Committee (LPC), the National League of Cities (NLC), the local and national level Conference of Mayors (COM), Council of Governments (COG), Wasatch Front Regional Council (WFRC), transportation boards, economic development, education boards and several other boards and committees.

The City Council also set a Top 5 focus for the City. The Top 5 focus informs City staff what the big picture goals are and how each of the departments can contribute to reaching those goals. The City Council holds Neighborhood meetings throughout the year to identify the needs and concerns of the residents. The discussions at those meetings contribute to developing the Top 5 agenda. The Council also hold bi-weekly Council meetings to prioritize, plan and make decisions based on these needs and goals of the City. Their decisions follow along the path set forth in the General Plan and through Ordinance.

The Top 5 focus items for the City Council during the current budget year include:

- 1- The Towne Center
 - a. City Hall
 - b. Public Works
- 2- Economic Development

GENERAL GOVERNMENT

- a. Towne Center
- b. Anthem
- c. Rosecrest Business Park/SLCC
- 3- Annexation
 - a. Dansie
 - b. Last Hold Out LLC
 - c. Kennecott
- 4- Density
 - a. City Growth Pattern
- 5- Recreation/Amenities
 - a. Regional Parks
 - b. Local Attraction
 - c. Land Preservation

In order to accomplish the goals and meet the needs of the City set forth in the Top 5, it is necessary to search for funding options to provide assistance for costs associated with the development of our City. With the need to continue the search for funding and support in regards to transportation, water, economic development and property preservation, it is essential to meet with our legislators in Washington DC. These trips have proven beneficial in obtaining funding to assist with the City's financial needs. The Mayor has had success in obtaining Federal support for funding the ACUB project around Camp Williams, a scalping plant for water reuse, and clean-up of contaminated soils within City limits. Each of these items will require additional follow up and the Mayor will be an active part in maintaining legislative relationships and leading discussions in order to assure that support continues. There are additional opportunities for funding that would assist the City with the financial burden that these and other projects generate and the Mayor and City Council will put time and effort in to continuously bidding for a share of available funds. With growth and development, there is always a need to continue efforts in acquiring funding resources and options for water, secondary water, water reuse and transportation. These items will remain a focus throughout the upcoming year.

LEGAL

To support and defend the Ordinances and Laws of Herriman City by identifying potential legal issues; proposing resolution thereof; protecting and maintaining the integrity of Herriman; and resolving such other legal issues as the Attorney and Herriman deem reasonably necessary for the proper functioning of Herriman

Attorney Fees

The City in 2014 negotiated with the City Attorney to have full time legal counsel and a presence in the Herriman City Office on a weekly basis.

Outside Legal Counsel

Outside Counsel includes specialized help in redevelopment, elections (referendum and/or initiatives), environmental, securities, municipal bonds, and litigation.

City Prosecutor Contract

The City changed the Contract with the Prosecutor in September 2014 and was able to negotiate a decrease in the budget by 3,500.00. The amount is now 24,000.00 and will remain the same in the 2016 budget year.

GENERAL GOVERNMENT

		FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Expenditures							
GENERAL GOVERNMENT							
Legislative							
41001	Salaries & Wages	61,012	52,119	42,164	56,259	57,000	58,500
41002	Burden	14,462	15,359	60,454	76,732	77,000	22,500
41006	Subscriptions/Memberships/Dues						500
41012	Seminars & Training					1,050	4,300
41015	Travel & Accomodations					1,450	6,500
41018	Fuel					350	1,020
41027	Office Supplies						
41030	General Supplies						200
41039	Printing						600
41056	Cell Phone Expense						3,656
41058	Postage & Shipping						200
41065	Clothing & Uniforms						200
41132	Youth Council	756	853	989	1,000		2,000
41210	City Council Relations	1,215	1,002	950	1,500	500	3,500
41045	Hospitality					600	3,500
41211	Education/Community Promotion					75	500
41300	NonGovernmental Donations	2,000	8,225	1,450	11,125	8,000	12,000
		79,444	77,558	106,007	146,616	146,025	119,676
Planning Commission							
42013	Training	267	-	-	2,000	2,000	800
42016	Travel	-	18,031	-	4,000	4,000	-
42510	Wages	11,655		12,000	18,000	21,600	22,500
42511	Burden			67		2,600	2,600
		11,922	18,031	12,067	24,000	30,200	25,900
Legal							
43048	Attorney Fees	110,389	63,979	118,372	90,800	165,000	165,000
43061	Outside Legal Counsel					-	25,000
43350	Prosecutor Contract	27,500	27,500	24,000	30,000	24,000	24,000
		137,889	91,479	142,372	120,800	189,000	214,000
TOTAL GENERAL GOVERNMENT		229,256	187,067	260,447	291,416	365,225	359,576

GENERAL FUND--ADMINISTRATION

ADMINISTRATION

Mission

To provide administrative services to the public and city staff in a professional, knowledgeable, courteous and efficient manner.

Goals & Objectives

The Administration Department for Herriman City provides a broad range of services for the City. It is essentially the customer service hub for our residents, vendors, staff, and city relations. The City Administration includes the City Manager, Assistant City Manager, Director of Administration and Communication, and six Administrative Staff.

We are working through the challenging task of balancing the community and employees needs by developing objective and collaborative ways to measure the activities of the department in order to assure that we are providing the best service possible with the amount of resources on hand.

City staff has developed departmental goals related to the priorities established by the City Council. Our goals as an administrative department encompass the philosophy of Accuracy, Efficiency and Accountability in our service. Recently, this department has undergone a realignment of duties for its staff members in order to create a level of accountability and a sense of responsibility in our work that will enhance the focus of our goals.

In order to develop our philosophy, staff and management will focus on raising the bar on the level of professional services provided by the department, increasing the level of training our staff receive to assure that they are able to perform all necessary functions, and improving the processes and procedures in order to improve the level of accuracy and efficiency in our service.

Operational Expenditures

This budget appropriates essential resources to fund important training and service efforts necessary for future growth. New increases in housing and additional residents have added increased pressure on City services. That is further obscured by the fact that the number of employees in the administrative department has stayed relatively the same and the majority of them share duties in other departments as well. There is a conscientious understanding for the need to do more with less as the city maneuvers through patterns of growth while maintaining a high level of service.

With the Communications and the Records offices establishing their own budgets, there was an initial decrease in the amount of funding required for the department. However, with the additional growth of the City and the general increase in costs, some line items will see a small increase. With that being said, the budget is still tight, but allows the department to keep up with a growing community.

This next year, we will provide various training opportunities to staff in order to assure that they are knowledgeable in all functions of the administrative department and City services. Selected training will be offered in house, while more extensive training will be provided through outside services.

Additional training will enhance the goals of accuracy, efficiency and accountability, while anticipating that the instruction will provide the ability to accomplish more without increasing our staffing numbers.

The continued theme of increasing efficiencies has led to the development of e-bill, auto pay and equal pay options that are newly available for our residents convenience. We continue to grow in numbers that sign up for these services, in turn reducing the cost of printing, postage and man hours. The services have also been linked to a

GENERAL FUND--ADMINISTRATION

reduction in collections and water shut offs due to the convenience of residents having the ability to pay their utility bill through an automatic payment option each month.

The City Manager, Assistant City Manager and Director of Administration & Communications, in conjunction with the Mayor and City Council continuously look for state, federal and/or private funding options that will grant our city additional funds to aide in the costs of infrastructure, development and costs associated with growth. With the need to continue the search for funding and support in regards to transportation, water, economic development and property preservation, there remains a need for staff to continue to meet with our legislators back in Washington DC. These trips have proven beneficial in obtaining funding to assist with the City's financial needs. The most recent trip to Washington DC provided valuable resources in obtaining support for the ACUB funding as well as offering additional opportunities for funding that would assist the City with providing a buffer zone around the Camp Williams base along the Herriman hillside. Staff were also able to secure support in terms of attempting to secure funding to clear areas of contaminated soil within the City limits to allow additional development. Staff continue to work on funding resources and options for water, secondary water, water reuse and transportation.

The department continues to move in the right direction. We continue our mindful governing of City resources with the understanding that the economy can fluctuate and we will need to adjust accordingly. We maintain adequate reserves and refrain from superfluously adding additional employees, capital and material expenses in order to remain sensitive of any uncertainties that could arise during the year.

One of the key reasons we have been able to maintain services while experiencing significant growth has been due to our leadership and the dedication of our City Council, as well as the department employees who have made a commitment to provide our community with distinguished service.

Staffing

The following table shows the full-time equivalent employees employed in the administration department.

Functional Areas	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	Projected 2015	Projected 2016
Administration												
Administration	5.67	5.85	6.89	6.65	5.5	5.16	4.79	4.73	6.86	8.68	4.34	5.6
Communications											0.85	0.85
Courts		0.09	1.23	1.23	1.22	1.7	1.77	1.78	1.76	1.7	1.8	1.81
Human Resources					1	1	1.26	1.47	1.5	1.52	1.1	1.1
Recorder	1	1.5	1	1.05	1	1.02	1	1	1	1.31	2.67	2.66
Total Administration	6.67	7.44	9.12	8.93	8.72	8.88	8.82	8.98	11.12	13.21	10.76	12.02

The chart shows a sharp decline in the number of employees in fiscal year 2015 for the following reasons:

- The department functioned for four and a half months without a Human Resources Manager, those functions were completed by the Administration Director, Tami Moody.
- The Administrative Assistant to the Human Resources manager left our employment and the position was not filled.
- One member of the Administrative team was selected to become the City Treasurer and her position has not been filled in fiscal year 2015.

The full time equivalent employees returns to near pre-2015 levels in 2016 due to the following:

GENERAL FUND--ADMINISTRATION

- Travis Dunn our new Human Resources managers will be in place for the entire year.
- The administrative team member that was not replaced last fiscal year will be replaced at the later part of fiscal year 2015 and will be in that position for the entirety of 2016.

	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Administration						
44001 Salaries & Wages	423,649	499,063	234,772	345,306	380,000	415,000
44002 Burden	131,672	210,184	106,896	158,941	158,000	200,000
44003 Overtime	-	2,138	236	500	400	500
44006 Subscriptions/Memberships/Dues	11,065	22,080	3,722	16,185	20,000	15,000
44012 Seminars & Training	2,922	6,720	3,468	13,200	7,968	12,100
44015 Travel & Accomodations	6,098	5,820	8,411	12,200	13,500	20,600
44018 Fuel	3,552	4,773	(1,124)	3,500	1,080	3,988
44021 Repairs & Maintenance-Auto	239	126	166	750	-	-
44024 Repairs & Maintenance-Equip	-	2	-	-	-	-
44027 Office Supplies	8,800	7,980	4,535	8,500	7,535	7,500
44030 General Supplies	9,697	6,206	4,593	9,000	8,093	7,614
44039 Printing	729	750	1,098	1,500	1,498	-
44045 Employee Relations	237	1,115	-	1,500	1,000	1,500
44047 Employee Development	(4,264)	2,257	(6,358)	-	-	-
44056 Cell Phone	-	-	-	-	-	4,108
44058 Postage & Shipping	6,850	5,686	5,833	6,300	7,833	8,500
44063 Vehicle Lease	5,762	3,212	-	-	-	-
44064 Vehicle Insurance	350	365	366	366	-	-
44066 Clothing & Uniforms	829	958	(27)	600	600	600
44150 Workers Comp Expense	6,760	18,856	-	-	-	-
44155 LT/ST Disability Insurance	5,510	8,818	-	-	-	-
44156 Health Insurance	250	-	-	-	-	-
44176 Soda/Vending Machine	(746)	(54)	381	200	200	-
44180 Community Affairs	-	-	-	-	-	1,500
44211 Education/Community Promotion	-	5,350	10,498	8,600	13,000	-
44225 Property Tax	1,136	5,505	4,967	7,500	4,967	-
44410 Insurance & Bonds	33,162	40,091	67,232	66,600	66,600	76,000
44415 Deer Mitigation	-	-	5,674	-	10,000	24,500
44520 Capital Outlay	-	-	-	-	-	1,500
44750 Utility Audit Reimbursements	19,869	7,078	2,900	8,500	6,900	8,500
	674,129	865,079	458,240	669,748	709,174	809,010

GENERAL FUND--ADMINISTRATION

COMMUNICATIONS

Mission

The Communications Department is responsible for communicating information to the public, staff and other entities to enhance public awareness of city activities, city policy and increase civic participation.

Goals & Objectives

The Communications Department serves as the public liaison for the City. They provide communication through print, electronic materials, internal and external publications, live media and social media avenues. The department strives to communicate the City Council's many accomplishments and activities along with those of our City departments using a myriad of communication tools which include the City website and social media pages, newsletter, and other publications.

The department also serves as a resource for residents, the media and other intergovernmental relations through which they may obtain information assistance and inquire on a vast array of public interest items. Their objective is to promote the City and provide positive, proactive media relations and inform residents in a manner that is competent and diverse.

This past fiscal year, the Communications Department began to carve out a path for developing enhanced communications processes as the City grows. A Communication Plan was developed that allowed staff to identify opportunities and plan strategic content for effective communication. The plan clearly outlined the path for communication flow as it filters in and out of the City. It provided a tool to clearly outline what the key messages are that should be conveyed to the receiver, the communication objectives, challenges that may be met and guiding principles for the correct approach. The department also performed an audit of all communication resources in order to evaluate the best plan for providing information. Through this audit, progress was made in regards to enhancements of the website, increasing the distribution of the newsletter and adding an electronic delivery option, purchase of two electronic sign boards for communication along the boundaries of our City, upgraded our camera that is used for City Council and Community events, increased use of the Herriman App, the introduction of a new app known as SpyderText/Alert Text for emergency and immediate communication and notifications, and designing a Government 101 web page to encourage and increase civic education.

Operational Expenditures

For the upcoming year, the Communications Department would like to increase their training in the area of videography. This would offer the option of creating our own service announcements, increasing awareness of issues facing the community, inform the community of city programs and services and provide additional engagement opportunities outside of scheduled public meetings. Our current camera has video capabilities, but a microphone, tripod and additional lenses are requested in order to utilize the ability to create video.

The department would also like to enhance public relations by being proactive with the media, providing regular media advisories that detail city projects, events or initiatives. This will involve regular

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communication with each of the City departments to assure information is provided. It will also call for the continuous need to work closely with our local and Federal lobbyists to keep them informed on issues facing the City and exchanging government related information that could potentially affect our community.

The Communications Department will continue to train all City staff on communication in the public arena with regular training sessions during quarterly staff meetings and in individual department meetings. We recognize the importance of appropriate interaction with our community no matter what staffing position you may hold.

We will continue functioning with 1.5 staff members and work closely with the IT Department to assist with additional needs. Additional training will be necessary to assure all staff and one backup will have the skills required to manage the workload. We will also be a communication link for the Community/Economic Development department to create links for the City to connect residents and business owners in different developments throughout the City into a single community, therefore enhancing the community feel that Herriman strives to maintain through growth.

The Communications Department is the main hub for all City communication, both internal and external. We will provide service at a level that will improve the City's image in a manner consistent with the desired culture that coincides with the City's mission and vision. We will continue to communicate that Herriman is a unique atmosphere, a close and informed community and a place to call home.

	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Communication						
45001 Salaries & Wages	-	-	36,939	48,377	55,000	56,000
45002 Payroll Burden	-	-	13,023	24,188	18,000	19,300
45003 Overtime	-	-	-	-	-	300
45006 Subscriptions/Memberships/Dues	-	-	-	-	300	1,500
45012 Seminars & Training	-	-	-	-	2,000	2,050
45015 Travel & Accomodations	-	-	-	-	1,000	2,100
45018 Fuel	-	-	-	-	600	950
45027 Office Supplies	-	-	-	-	300	2,300
45030 Message Board	-	-	-	-	275	1,100
45039 Printing	-	-	-	-	200	950
45058 Postage & Shipping	-	-	-	-	4,000	12,000
45066 Clothing & Uniforms	-	-	-	-	-	250
45210 Public Relations	-	12,396	10,722	9,500	13,722	9,600
45228 Lobbyist	50,000	82,022	43,464	78,000	80,000	80,000
45245 New sletter/Communications	14,769	18,336	17,933	17,000	22,433	14,000
	64,769	112,754	122,081	177,065	197,830	202,400

GENERAL FUND--ADMINISTRATION

HERRIMAN MUNICIPAL JUSTICE COURT

Mission

The Herriman Municipal Justice Court serves Herriman City through a focus on providing the people an open, fair, efficient and quality public service, as determined by law or citizen needs while promoting trust and confidence in the judicial system. Services shall be provided in a respectful and professional manner in such that legal rights of individuals are safeguarded and public interest is protected.

Goals and Objectives

Our goal is to maintain appropriate and essential public services in a cost effective manner, while assuring that mandated services are provided. The Court will continue education for staff to keep up with changing laws and regulations. The office maintains and updates all court files, documents and actions. The duties and functions involve file maintenance, docket preparation, claim filing, noticing, processing requests for information, collection of fines and court costs, background checks, as well as informational support for the prosecuting attorney.

Operational Expenditures

As the City grows, so does its Justice Court. The department has surpassed its standing last year in three quarters time. The number of calls, scheduling and transport has increased as well as the demands placed on the court and its resources.

The current case load of the department from July 1, 2014 to March 31, 2015 is 3743. With three months left in the fiscal year, we can conclude that we are already processing a higher case load than in the prior fiscal year that totaled 3804. With most of the bugs worked out, e-ticket has offered time saving relief, increased efficiency and a reduction in paper system costs. This is beneficial to our court due to the fact that our case load increases as our city grows.

Month	Traffic Cases Filed	Traffic Cases Disposed	Criminal Case Filed	Criminal Cases Disposed	Total Case Load
Jul-14	160	225	10	11	406
Aug-14	164	176	12	15	367
Sept-14	195	203	11	14	423
Oct-14	165	170	14	11	360
Nov-14	158	136	10	14	318
Dec-14	178	189	15	11	393
Jan-15	188	191	18	11	408
Feb-15	281	214	9	18	522
Mar-15	261	256	20	9	546
TOTALS	1750	1760	119	114	3743

In order to assure that the department maintains a high level of knowledge and familiarity of legal processes, it is necessary to obtain regular training as well as participation in groups that serve as resources for information. The annual Clerk's Conference and the BCI (Bureau of Criminal Identification) are mandatory for all court personnel.

Justice courts handle DUI's, domestic violence charges and other serious offenses. Justice courts hear far more cases per year than any other court level. A study from 2011 revealed that Utah Justice courts received 55% more case filings than Utah District Courts and 40% more case filings than the nations Federal District Courts. For most

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people, the Justice Court is the only court an individual may experience within our judicial system. The number one objective of our Court Clerks and Justice Court Judges is to make sure everyone has a positive experience.

Staffing

Although the staffing remains the same as in the previous few years, this budget proposes that our full-time court employee become the court supervisor.

	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Court						
46001 Salaries & Wages	95,689	94,660	70,559	101,673	101,000	111,000
46002 Payroll Burden	46,183	47,710	33,720	50,432	46,500	52,000
46003 Overtime	-	1,261	-	500	-	-
46004 Baliff Contract Labor	8,450	8,047	3,200	9,000	9,000	9,000
46006 Subscription/Memberships/ Dues	75	96	72	83	75	75
46012 Seminars & Training	300	150	320	375	320	320
46015 Travel & Accomodations	433	450	932	600	1,335	1,190
46027 Office Supplies	-	-	621	500	150	-
46030 General Supplies	294	548	-	-	-	600
46045 Employee Relations	121	93	78	225	125	200
46061 Interpreting Service	580	618	396	750	750	750
46115 Indigent Defense	4,350	4,200	4,200	5,000	6,000	6,500
46122 Witness/Juror Fees	-	19	19	350	350	350
46520 Capital Outlay	-	-	-	-	-	1,000
	156,476	157,852	114,117	169,488	165,605	182,985
Related Income Accounts						
35110 Court Fines	157,179	120,864	139,627	110,000	199,466	205,450
36889 Traffic School Revenue	8,692	4,593	6,015	3,900	8,020	8,261
	165,872	125,457	145,642	113,900	207,487	213,711

GENERAL FUND--ADMINISTRATION

HUMAN RESOURCES

Mission

The Human Resources Department serves Herriman City by focusing efforts on one of the city's most valuable assets, its employees. This department provides consultation and support to every employee within the organization. The strategic planning of HR must involve the potential effects to Herriman first but also to the employees.

Goals and Objectives

Human Resources (HR) must support the strategic plan of the City and give insight from a different personal perspective. HR provides expert opinions and advice on how decisions will affect our employees and the potential consequences of actions. Every employee needs an advocate and voice to understand their role in situations and how to deal with events and changes. Management also needs a voice on how to manage and support their employees.

Operational Expenditures

Providing a cost effective budget is essential to meet the strategic direction of Herriman as well as the training and motivational needs of our employees. Through budgeting costs, HR strives for efficiency and practicality with time and projects. There are key HR functions affected by budget with rationale for the necessity of funding.

Benefits

Benefits are a large contributor to compensation and employee satisfaction within the workplace. When employees are satisfied they are engaged. Engagement is a key contributor to how hard employees will work and how much work they will produce. When employees are engaged they will be efficient and want to produce quality work for the City.

To stay competitive in the industry we must provide employees with satisfying incentives and rewards. We use budget for rewards of going above and beyond as well as wellness incentives. Mayor money is a minimal cost reward for employees who work beyond their job description and provide a great service for the city. Employees feel appreciated with additional incentives and are motivated to continue working hard, money is never the only incentive but can be an effective one when use for a specific contribution.

We also use gift cards and mayor money for wellness event participation. When employees are healthy they should use less money on health insurance ultimately driving down our health insurance costs. Small incentives up front can lead to large cost reduction over a longer period of time. This incentive also shows Herriman cares about the wellbeing of our employees and the engagement of our workforce.

Employee appreciation Lagoon day and our service awards night have been wonderful benefits for our employees. Employees continue to communicate how much they appreciate these activities and it shows them the City's investment in their happiness and treating them like they are more than just employees. Employee activities build relationships and teamwork, creating a positive and productive work environment.

Employee Safety

Personal safety desires alone are not the only motivator we need to have employees consistently think about their safe practices. Our safety committee meets regularly to review safety practices and create safety goals. As part of this practice, we receive a reimbursement from our insurance company. Minimal rewards for safe

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practices help motivate employees to follow safe practices saving us in workers compensation costs.

An additional aspect of safety is ensuring new employees we bring on do not have driving or background issues.

We also reimburse employees for medical driving cards to show that our employees are fit and safe in our insured vehicles.

HR Expertise

Human Resources is a consultant with expertise in employee relations and motivations. As the industry changes and employee expectations change, it becomes imperative to receive updated training and information. To provide solid and relevant consulting, HR needs to attend conferences and seminars. Additional information/knowledge will decrease contracted services and allow us to complete more complex projects in-house. As HR focuses on higher-level projects there becomes a greater need to have efficient processes and systems in place to save time on more menial tasks. Spending money with the right vendors will allow for a more efficient and more professional department. HR will continue to focus on critical priorities as we contract out the right services either through system upgrades or vendors providing services.

The ongoing commitment of the HR Department is to provide leadership and direction on the development of short and long-term goals. We will continue to support and promote training and wellness programs for employees due to the benefits that they provide for both the employee and the City. Focus will be directed towards positive change in our culture and the manner that employees represent the City. In adhering to the city values and priorities we will provide services that promote an environment of fair treatment, open communication, personal accountability, efficiency and effectiveness while building on trust and value.

Staffing

Just before the beginning of fiscal year 2015 our Human Resource Manager left our employment. At the same time, the administrative assistant for this department also exited. The department was manned by the Division Director Tami Moody from June 2014 until our new Human Resources Manager was hired in mid-October, and the administrative assistant was not replaced. These changes resulted in substantial reductions in cost during the current fiscal year.

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	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Human Resources						
47001 Salaries & Wages	96,071	142,422	38,128	103,997	57,000	81,000
47002 Payroll Burden	37,363	35,630	17,038	44,477	28,000	35,500
47006 Subscriptions/Memberships/ Dues	580	1,753	-	2,450	2,950	2,000
47010 Rec Center Benefit	4,596	5,813	1,623	4,500	3,625	4,500
47012 Seminars & Training	1,909	1,081	1,875	3,300	2,525	3,300
47015 Travel & Accomodations	2,324	41	-	1,600	700	1,600
47018 Fuel	91	-	-	-	-	250
47030 General Supplies	223	4,478	241	1,000	950	1,000
47045 Hospitality & Promotions	31,604	34,909	31,892	30,000	32,000	35,000
47046 Mayor Money	5,336	3,769	2,368	6,000	5,400	6,500
47066 Clothing & Uniforms	327	150	-	100	75	150
47158 Staff Training	8,235	98	86	5,500	1,600	2,500
47160 Wellness Committee Expenses	1,201	846	654	2,600	1,750	2,600
47228 Drug Tests/DOT Physicals	4,300	4,571	3,719	5,810	4,769	5,000
47229 Tuition Reimbursement	33,815	14,325	11,865	40,000	27,000	40,000
47301 Safety Committee	2,521	2,953	1,991	5,612	3,991	5,000
47302 Employee Service Awards	8,843	9,114	10,034	10,975	10,034	11,000
47340 Contracted HR Services	4,011	20,617	33,071	75,000	54,000	45,000
47995 Unemployment Reimburseents	-	2,922	10,011	-	15,000	15,000
	243,350	285,492	164,597	342,921	251,369	296,900
Related Income Accounts						
36116 Healthy Herriman Revenue	2,750	2,000	80	1,000	1,000	1,000
36891 Insurance Dividend		14,637	3,668	14,500	3,668	4,000
	2,750	16,637	3,748	15,500	4,668	5,000

GENERAL FUND--ADMINISTRATION

RECORDERS OFFICE

Mission

The mission of the Recorders office is to ensure the preservation and integrity of all official City records, provide accurate information and services in a professional manner, and maintain an effective records management system.

Goals and Objectives

The Goals and Objectives of the Recorders office continue to include raising the level of professional service as well as the level of transparency to the public. As part of the Administration Department, this office will continue the goals of Accuracy, Efficiency and Accountability. As records management for our City, our goal is to ensure information is accurately recorded, that we do so as efficiently as possible and that we are advocating our resident's needs. Our City Recorder and our Deputy Recorder have both received their Certified Municipal Clerk (CMC) designations. Our City Recorder will begin working on her Masters Municipal Clerk (MMC) designation. She currently serves as president of the GSLCRA, and serves on the education committee, election committee, handbook committee, and retention schedule committee.

With a recent change in our City Recorder, the Recorders office has undergone several enhancements to become more aligned with standard practices. This includes an audit of the files as well as training on Laser Fische in order to provide better records management. Implementation of forecasting agendas and scheduling staff reports have aided in efficiencies and limited time spent in meetings. The City Recorder also established the passport acceptance service that was initiated in February 2015. The Recorder's office is currently creating a Resolution/Ordinance list for any and all that were presented since incorporation.

This year, the Recorder's Office budget was removed under the blanket of general administration in order to provide better transparency.

Operational Expenses

A small portion of expense accounts note an increase in budget. Though the Recorder's Office wishes to maintain current servicing levels, certain costs have increased, 2015-2016 is an election year, and additional training opportunities have emerged.

Seminars & Training

The current budget for this category is \$2,200. The recorder's office is requesting an increase of \$1,100 due to Laser Fische training and the IIMC National Conference that falls into rotation during the 2015-2016 budget year. The benefits of attending the IIMC include networking opportunities, specialized education, enhancing professional skills, as well as being a part of a great resource center for city clerks.

Travel & Accommodations

An increase of \$1,000 is requested for travel and accommodations due to the IIMC National Conference that will be held in Nebraska, as well as Laser Fische training that is held in Anaheim.

Elections

2015-2016 is an election year. The budgeted amount is set by the Salt Lake County Election Office.

Public Notices

The Recorder's Office is responsible for all legal notices and the number continues to rise each year. This

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office notices for Engineering, Planning, Community Development, Operations, Finance, Administration and Human Resources, in addition to any noticing required for City Council Meetings, Public Hearing and/or Planning Commission. In the past, Public Noticing was split between the recorder's office, the planning and water departments, all of those accounts will now be combined under one office.

Passports

Passports have recently been added under the Recorder's Office. In the three months they have been offered we have sustained volume increase in patrons utilizing the service. By mid-March, we had already provided over 300 passports and 200+ photos. That number continues to grow and we continue to work towards efficiencies in service.

Staffing

The recorder's office consists of a full-time Recorder, a half time deputy recorder who also works half time in administration, and a full-time records clerk/passport technician. The records clerk/passport technician was moved from Administration to oversee passport applications and to progress the electronic storage of records forward.

An assessment was performed on the Recorder's office that clearly concluded workflow, financial controls and basic operations were necessary to increase the effectiveness and efficiency of the office. In bringing on a new Recorder who has demonstrated professionalism and in depth knowledge of the department functions, we are on the right track for meeting our goals. Our new recorder leads by the example of accuracy and efficiency and has proven a well-balanced fit for our team. She has brought up the level of service provided by our Recorder's Office and under her example, it will continue to flourish.

Throughout the upcoming year, the Recorder's Office will revamp the Laser Fische document retention files and push towards getting all past files scanned and filed. As each year passes, more public records are at risk of deteriorating or being misplaced. Getting everything scanned into our retention system and performing regular backups will not only prove beneficial for convenience, but it will allow us to free up physical space additionally. This will include training on the retention schedule requirements for all departments. An effort to ensure that all contracts and other official documents are maintained by the office will continue throughout the year.

We will also continue to review the way we perform our daily operations in the Recorder's Office. We will work towards streamlining procedures, eliminating redundancies as well as the use of unneeded paper and supplies. We will increase staff focus on the core operations of the department and a high level of professionalism while providing great service.

GENERAL FUND--ADMINISTRATION

	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Recorder						
48001 Salaries & Wages	55,475	104,744	94,049	126,270	135,000	140,000
48002 Payroll Burden	24,122	44,681	53,372	63,135	70,000	77,000
48003 Overtime	-	-	1,323	-	1,500	1,500
48005 Subscriptions/Memberships/ Dues	645	1,022	-	-	-	3,000
48012 Seminars & Training	960	1,310	-	-	1,200	3,375
48015 Travel & Accomodations	1,514	1,068	-	-	950	3,550
48027 Office Supplies	46	396	-	-	200	1,100
48045 Employee Relations	-	-	-	-	70	185
48170 Election	-	30,856	-	-	-	52,000
48215 Public Notice	7,651	16,259	9,376	8,000	15,376	18,000
48217 Codification Expense	5,071	2,703	3,060	5,500	5,000	5,500
48220 Passports	-	-	1,029	-	2,000	5,500
	95,483	203,039	162,209	202,905	231,296	310,710
Related Income Accounts						
36124 Grama Requests	993	298	53	500	100	100
36895 Passport Revenue			9,967	-	28,000	71,865
	993	298	10,019	500	28,100	71,965

GENERAL FUND--FINANCE

FINANCE

Mission

The Finance Department safeguards Herriman City's assets and supports operations by maintaining a fiscally sound organization that meets legal requirements and generally accepted financial principles while controlling and reporting the financial resources. The department is putting great effort in making the finances of the City more understandable and requiring greater accountability from directors and managers regarding expenditures.

Goals and Objectives

As we think about the goals for Finance it always comes back to confidence, can the City, the residents, the regulators and the creditors rely on the information that they receive from us. Finance walks the fine line between controlling funds while at the same time facilitating the efforts of the council and staff to fulfill their goals and functions. Our major goal for the current and coming fiscal year is to align all of our budgeting and reporting functions with the organizational structure established by the city council so that we have more defined responsibility and therefore generate accountability.

Operational Expenditures

The changes made in the account structure this year included the finance department rolling out into its own department. All line items budgeted by the finance department were previously coming out of the administration department. This division also includes the Information Technology function of the government, which was recently separated from the GIS department as well when changes were made. The detail of that separation was previously provided.

Throughout the current fiscal year we have been working hard on policies and procedures to protect the assets of the City. We have been focusing on separation of duties. In a small department it is sometimes difficult to make all of the separation preferred, however, a clear distinction has been made between the Treasurer functions and those of accounting. All cash handling functions have been separated from all accounting functions.

Our City Treasurer was appointed by the council in the fall of 2014, coming to us from the Administration Department. She has worked hard to learn the position and from the very beginning, recommended changes in processes to improve the systems that are in place.

In December the Finance department completed the first Comprehensive Annual Financial Report (CAFR) for Herriman City. The CAFR represents the highest level of reporting recommended by the Government Finance Officers Association (GFOA) and the City has submitted their report to the GFOA for review in the Certificate of Achievement for Excellence in Financial Reporting program. This is a very rigorous program but the department is confident that we have made the improvements and changes necessary for consideration in this prestigious award program. We anxiously await the results along with the recommendation for further improvements. Our Finance Director currently serves as a reviewer in this program and while he will not be involved in our review it provides great insights into what others are doing and ways that we can improve.

This budget is being prepared in accordance with GFOA best practices in an effort to give the users of this report the information they need to form opinions as to its appropriateness. It is our expectation that we will submit this budget to the GFOA for the Distinguished Budget Award program.

GENERAL FUND--FINANCE

Our efforts in submitting to awards programs along with the annual audit is an effort to create the kind of confidence that we want to develop in the work that we do.

Information Technology

Information technology in today's business world has become critical to overall success. We are working hard to make our system more reliable with more safeguards. We are working to make sure that we have a system that will operate effectively and with the least amount of maintenance and oversight. One of the ways that we are trying to accomplish this is to standardize as much as we can. New computers need to meet certain criteria to assure that operating systems, programs and equipment do not require new and different maintenance.

During this year we have upgraded our backups and have expanded the amount of data that we are storing. We have been able to begin performing offsite backups daily. We have some needs to strengthen our network; primarily we need to upgrade our network switches so that we have smart switches instead of the current unmanaged switches. We will need to spend about \$25,000 to make this upgrade.

Beginning with this budget the IT department will no longer budget to buy all of the computers in the city. The IT department will continue to purchase and install the computers but they will be paid from the individual department's budget in order to conform to our department goals requiring accountability. The same will be true of department cell phones. When a department is allowed to acquire items for their use and charge to another department there is no accountability for the expenditure.

Staffing

The finance department currently has three employees, the finance director, a senior accountant and our treasurer. The information technology department has one full time technician and also contracts some technical work with Wazitech, a technology company that monitors and manages our network. The following table shows the number of full time equivalent employees in the two departments.

Functional Areas	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	Projected		
											2015	2016	
Finance													
Finance	1.17	1.57	1.83	2.99	2.89	2.69	2.77	3.01	2.43	2.6	2.96	2.8	
Information Technology												1.73	1.24
Total Finance	1.17	1.57	1.83	2.99	2.89	2.69	2.77	3.01	2.43	2.6	4.69	4.04	

GENERAL FUND--FINANCE

		FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
FINANCE							
Finance							
50001	Salaries & Wages	160,515	181,603	178,648	284,585	250,000	240,000
50002	Payroll Burden	69,146	51,565	78,292	128,580	104,000	110,000
50003	Overtime			77		150	250
50006	Subscriptions/Memberships/Dues					1,000	2,500
50015	Travel & Accomodations					2,000	3,000
50018	Fuel						500
50027	Office Supplies						500
50190	Bank Charges	30,019	33,817	29,779	14,000	50,000	33,000
50039	Printing						500
50056	Cell Phone Expense						1,936
50340	Contracted Financial Services	45,986	40,263	10,933	25,000	15,000	25,000
50520	Capital Outlay					1,500	1,500
		305,665	307,248	297,729	452,165	423,650	418,686
Information Technology Systems							
52001	Salaries & Wages	215,063	227,888	38,460	81,913	75,000	85,000
52002	Burden	100,407	112,390	18,026	42,737	39,500	42,000
52003	Overtime		496				1,000
52012	Seminars & Training	3,231	6,439	1,685	6,880	3,000	3,000
52015	Travel & Accomodations	1,489	750	4,422	4,800	4,800	4,800
52018	Fuel	1,915	2,209		-		
52021	Repairs & Maintenance - Auto	1,775	1,200		-		
52024	Repairs & Maintenance - Equipment		2	7	-	7	
52030	General Supplies	758	3,018		3,110	1,500	1,500
52045	Employee Relations	503	627	-	225	225	225
52055	Utilities - Telephone	13,225	17,639	8,815	12,850	12,850	12,850
52056	Cell Phone Expense	36,661	41,370	25,811	48,975	48,975	3,775
52064	Vehicle Insurance	350	375				
52066	Clothing & Uniforms	553	753				
52120	County Website Access	787	360	583	360	585	585
52241	Security/Fire Alarm	720	660	570	800	800	800
52260	Office Machines - Lease	25,369	19,098	15,906	23,208	23,208	27,000
52275	Internet Expense	2,114	12,233	8,861	13,200	13,200	13,500
52460	Data Conversion/Scanning Service	6,210					
52461	Software Purchase	43,900	41,549	18,200	62,170	30,000	30,000
52462	Software Licensing & Support	128,187	133,458	37,926	129,219	85,000	85,000
52463	Computer - Purchase	8,901	31,429	27,372	41,900	41,900	41,900
52464	Computer - Repairs & Maintenance	72,588	93,704	72,229	93,490	93,490	95,000
52465	Computer - Network Administration	8,816	7,577	219	9,200	9,200	5,000
52466	Capital Outlay	60,718	60,310	22,948	79,500	60,000	60,000
		734,240	815,535	302,040	654,537	543,240	512,935
TOTAL FINANCE		1,039,905	1,122,783	599,769	1,106,702	966,890	931,621

GENERAL FUND--OPERATIONS

OPERATIONS

Mission

Our Mission in the Operations Department is to keep the city moving. We aim to provide exceptional public service to the community while providing a safe, enjoyable place to live and work. Our vision is to be recognized by our customers as improving their efficiency and effectiveness through providing the highest level of service at the lowest possible cost.

Services Provided

The Street Light Department provides a variety of services to enhance the quality of life while providing safety and security for drivers and pedestrians of Herriman City. The department builds, designs, repairs and maintains over 2700 street lights and luminaires. We maintain and care for 36 meter cabinets and 163,470 feet of underground cable and wire along with managing installation and maintenance of 9 traffic signals. The Street Light Department also tracks and keeps inventory of all new street light orders for new development. The department takes care of after-hours and emergency services for all lighting, meter cabinets and electrical assets within the City's right of ways. This includes working with insurance agencies and individuals for reimbursement of damages. In December we brighten the Christmas season by hanging 150 Christmas decorations for the community to enjoy. We support Herriman High School and their sporting teams by hanging over 100 banners annually.

The Facilities Department provides services to the community and city employees. We support other departments by maintaining the facilities they need. We are responsible for building and ground maintenance of facilities throughout the City. This includes, but is not limited to City Hall, restroom buildings, shops, pavilions and concessions. We take care of all custodial needs, heating and air conditioning, electrical, plumbing, dry wall and paint. Facilities manages all of the furniture, fixtures, décor, and we also take care of building rentals, inspect the facilities and take a proactive approach to maintenance.

The Fleet Department provides a wide range of services including; asset management services, fleet replacement planning, vehicle specification writing, coordination of vehicle purchases, new vehicle upfitting, and used vehicle sales. The department also assists other department in lowering their fleet related costs by identifying inefficiencies like unneeded low use vehicles. Fleet fueling services including tracking all fuel purchases, parts and materials management, and maintenance and repair services. These services are tracked and performed by an in-house mechanic. The department also manages specialized services such as motor pool needs, driver instruction, CDL training, and truck wash services.

Department Goals and Objectives

Facilities

- New City Hall and Towne Center Project.
- Public Works Expansion Plan to solve overcrowding and meet the needs of all departments.
- Replace old outdated fixtures with energy efficient LED.

Fleet

- Develop internal service fund for replacement vehicles and equipment.
- Continue evaluating efficiencies and clean burning fuel options.
- Improve safety through education and training programs.

GENERAL FUND--OPERATIONS

- Improve customer service through faster turnaround time on repairs.

Street Lights

- Develop a plan to retrofit all existing street lights with LED fixtures. This will help us be sustainable in the future by reducing maintenance costs and savings of approximately 50% on energy costs.
- Replace old direct buried aluminum poles with new Herriman City standards. This will limit liability of aluminum poles failing due to acidic soil erosion.
- Replace aluminum direct bury wire at the Cemetery.
- Improve customer service through faster response times on outages.

The following table shows the changes in staffing levels in the operations division.

Functional Areas	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	Projected 2015	Projected 2016
Operations												
Facilities	0.85	1.07	1.94	1.55	1.89	1.89	2.85	2.65	2.53	3.4	3.91	3.91
Enforcement/Emergency Services					0.1	0.1	0.1	0.1	0.1	0.1	0.1	0.1
Fleet Management		0.39	0.83	2.11	2.14	2.22	2.29	2.26	2.28	2.18	2.29	2.66
Street Maintenance	1.41	2.17	4.12	5.53	5.05	6.02	7.66	7.98	8.63	8.27	5.98	7.65
Storm Drain Maintenance	0.28	0.5	0.81	0.79	0.76	0.78	0.52	0.75	0.75	0.75	0.85	0.85
Street Signs			0.97	1	1	1	1	1	1	1	0.64	0.64
Street Lights											2.23	2.24
Community Events and Recreation		1.06	1.53	1.91	4.3	4.55	4.42	4.56	4.85	5.75	6.1	6.7
Parks/Cemetery	9.62	12.51	13.54	13.97	11.92	10.96	11.03	11.58	10.41	12.44	13.98	14.5
Total Operations	12.16	17.7	23.74	26.86	27.16	27.52	29.87	30.88	30.55	33.89	36.08	39.25

GENERAL FUND--OPERATIONS

		FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Facilities							
60001	Salaries & Wages	98,757	131,080	113,598	152,490	157,000	166,000
60002	Payroll Burden	38,854	54,481	56,656	77,045	85,000	88,000
60003	Overtime/On Call	589	1,464	1,342	1,000	2,500	2,500
60009	Dues, Licenses & Certifications	-	300	263	300	263	300
60012	Seminars & Training	469	11	150	1,100	500	1,100
60018	Fuel	2,394	2,538	1,452	5,000	3,500	3,500
60021	Repairs & Maintenance-Auto	1,412	1,134	149	3,000	1,000	1,500
60024	Repairs & Maintenance-Equipment	6,963	3,980	6,083	10,500	10,500	10,500
60027	Office Supplies	-	15	-	-	-	-
60030	General Supplies	24,417	5,786	5,961	4,000	5,648	6,000
60031	Janitorial Supplies	23,403	23,072	5,301	23,000	20,000	22,000
60033	Tool-Allowance	-	360	305	600	305	600
60036	Tool-Purchase	412	2,184	275	1,500	1,500	1,500
60045	Employee Relations	355	379	147	525	525	525
60050	Utilities-Sewer	383	518	274	550	550	550
60051	Utilities-Electric	20,727	21,189	17,573	24,500	24,500	24,500
60052	Utilities-Natural Gas	3,543	3,464	2,359	6,000	4,000	5,000
60053	Utilities-Sanitation	1,080	1,080	864	1,600	1,200	1,600
60054	Utilities-Water	-	-	-	-	4,500	4,500
60055	Utilities-Telephone	-	-	-	-	-	3,348
60061	Contracted Services	11,944	9,584	6,034	13,000	12,000	13,000
60063	Vehicle Lease	-	54,665	-	14,500	14,500	9,800
60064	Vehicle Insurance	450	542	881	900	881	900
60065	Building Insurance	9,608	13,012	15,133	15,100	15,133	15,500
60066	Clothing & Uniforms	925	1,032	472	930	930	930
60535	C.O. Equipment (over \$1000)	-	14,643	5,634	22,000	22,000	15,000
		246,683	346,513	240,907	379,140	388,435	398,653
Related Revenue							
36120	Building Rental	2,625	2,375	2,200	2,500	2,500	2,500

GENERAL FUND--OPERATIONS

	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Fleet Management						
63001 Salaries & Wages	96,032	104,728	71,868	118,418	108,000	126,000
63002 Payroll Burden	45,513	50,412	38,667	61,401	49,000	55,000
63003 Overtime	1,069	-	-	500	-	500
63006 Subscriptions, Membership, Dues	168	157	161	350	200	350
63012 Seminars & Training	705	843	205	1,000	500	1,000
63015 Travel & Accomodations	-	234	-	300	-	300
63018 Fuel	3,036	3,222	1,364	4,300	3,000	4,000
63021 Repairs & Maintenance - Auto	859	1,329	4,709	1,500	1,500	1,500
63024 Repairs & Maintenance - Equip	812	137	917	1,500	1,500	1,500
63027 Office Supplies	20	-	-	-	-	-
63030 General Supplies	5,950	5,895	3,436	6,000	6,000	6,000
63036 Mechanic Tool Allowance	531	577	438	600	600	600
63036 Employee Relations	61	137	22	225	225	225
63064 Vehicle Insurance	1,100	792	1,053	1,153	1,053	1,250
63066 Clothing & Uniforms	127	344	308	665	665	665
63550 Contingency Repairs	2,818	5,622	433	10,000	10,000	10,000
63555 CO Equipment	-	-	-	10,000	10,000	14,000
	158,799	174,429	123,581	217,912	192,243	222,890
Street Lights						
70001 Salaries & Wages	95,664	105,171	77,568	114,289	108,000	115,000
70002 Payroll Burden	35,365	46,694	34,105	51,750	50,000	55,000
70003 Overtime	1,294	1,847	394	2,000	1,750	2,000
70006 Subscriptions, Membership, Dues	280	350	225	350	225	350
70012 Seminars & Training	199	955	-	1,500	1,500	1,500
70018 Fuel	8,996	6,375	2,696	10,000	6,500	10,000
70021 Repairs & Maintenance - Auto	7,537	4,723	3,354	6,000	6,000	6,000
70024 Repairs & Maintenance - Equip	134	7	867	-	867	500
70030 General Supplies	201	362	212	500	500	500
70036 Tools - Purchase	916	991	1,536	1,000	1,536	1,000
70045 Employee Relations	113	179	54	225	225	225
70051 Utilities Electric	113,151	133,670	86,169	128,500	128,500	134,000
70056 Cell Phone Expense	-	-	-	-	-	2,050
70061 Contracted Services SL County	26,591	32,782	15,174	29,400	29,400	31,800
70063 Vehicle Lease	29,131	12,286	8,940	11,800	8,940	-
70064 Vehicle Insurance	1,600	1,642	1,500	2,000	1,500	2,000
70066 Clothing & Uniforms	276	765	626	1,110	1,110	1,110
70151 Lights - Replacement	10,193	12,721	13,293	20,000	20,000	20,000
70160 Lights - Repairs	16,203	15,760	1,546	20,000	20,000	20,000
	347,845	377,279	248,259	400,424	386,553	403,035

GENERAL FUND--OPERATIONS

	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Enforcement/Emergency Services						
62001 Salaries & Wages	5,400	6,643	5,089	7,652	8,000	8,000
62002 Payroll Burden	1,887	2,383	2,111	3,241	3,500	3,500
62018 Fuel	243	-	-	-	-	-
62021 Repairs & Maintenance - Auto	205	83	-	-	-	-
62030 General Supplies	-	125	-	-	-	-
62262 SL County Animal Control	184,732	200,096	123,136	192,000	180,704	203,110
62264 BE READY HERRIMAN	2,528	1,912	556	2,500	2,500	2,500
62275 Emergency Management	20,422	24,248	4,148	5,000	5,000	30,000
62276 Herriman Fire Expense	7,383	-	-	-	-	-
62277 E911 Telephone Tax	-	104,655	79,452	-	130,000	105,000
62280 Flood Mitigation Costs	69,589	-	-	-	-	-
62282 EWP 25% Match	7,350	-	-	-	-	-
	299,738	340,145	214,492	210,393	329,704	352,110

GENERAL FUND--OPERATIONS

STREETS DEPARTMENT

Mission

To provide high quality, cost effective maintenance services of City streets, street signs, and storm drains within the City limits at the highest service level possible.

The Streets Department provides a wide range of services to the residents of Herriman City including:

- Storm Drain maintenance and cleaning
- Road surface patching and preservation
- Roadside weed control
- Sidewalk, Curb and Gutter maintenance
- Street Sign installation and repair
- Street Sweeping
- Snow Removal
- Storm Water management

The City's Storm Drain system consists of 349,442 linear feet of pipe varying from 12" to 72". There are 3987 Storm Drain related structures throughout the City such as in-lets, clean-outs, catch basins, and detention/retention ponds.

The City roads cover 260 lane miles. Our roads and sidewalks are maintained to current ADA standards. There are 2306 City owned street signs installed and maintained to current MUTCD standards. In addition to street sweeping that is performed regularly, our crews perform crack sealing, pothole patching, pavement repair, chip seal, asphalt overlays, striping, shoulder maintenance and snow removal as part of their efforts to enhance the lives of our residents and the quality of our community.

It is the Streets Departments goal to provide adequate safe, efficient travel year round for both vehicles and pedestrian traffic within the entire road right of way.



GENERAL FUND--OPERATIONS

	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Street Maintenance						
65001 Salaries & Wages	205,159	209,467	136,029	234,498	212,000	201,000
65002 Payroll Burden	98,172	112,174	71,737	111,332	98,000	114,000
65003 Overtime	1,972	4,027	768	4,500	-	4,500
65009 Dues, Licenses & Certification	508	157	448	850	850	850
65012 Seminars & Training	1,509	1,831	588	2,000	1,300	2,000
65015 Travel & Accomodations	676	2,421	-	1,500	900	1,500
65018 Fuel	35,091	34,942	13,355	36,000	20,000	26,000
65021 Repairs & Maintenance-Auto	10,025	13,641	7,576	20,500	13,500	17,500
65024 Repairs & Maintenance-Equip	8,166	8,487	2,128	10,000	8,100	10,000
65030 General Supplies	35,098	40,359	19,961	42,000	34,000	42,000
65036 Tool, Purchase	2,180	3,959	478	12,000	9,000	6,500
65045 Employee Relations	618	665	235	700	250	700
65054 School Zone Maintenance	-	-	33,758	40,000	40,000	-
65056 Cell Phone Expense	-	-	-	-	-	4,893
65063 Vehicle Lease	38,289	6,185	10,162	37,200	10,162	8,969
65064 Vehicle Insurance	6,981	7,312	6,614	8,269	6,614	7,595
65066 Clothing & Uniforms	3,283	3,734	2,520	3,570	3,500	3,690
65145 Spring/Fall Cleanup	16,299	3,500	21,575	20,000	22,000	22,000
65240 Maint, Material & Services	82,326	128,829	10,380	130,000	110,000	110,000
65270 Road Improvments	13,491	2,710	10,663	10,000	13,000	11,000
65275 Crack Seal/Chip Seal	118,188	241,251	484,365	500,000	500,000	500,000
65280 Small Repairs	28,242	16,434	10,206	20,000	17,000	20,000
65566 CO Equipment	54,648	58,135	14,113	15,436	20,000	7,500
65610 Backhoe/Mini X Lease	26,225	8,400	2,800	8,400	-	8,400
	787,147	908,620	860,459	1,268,755	1,140,176	1,130,597
Snow Removal						
66001 Salaries & Wages	11,653	20,027	3,859	24,500	5,000	5,000
66002 Payroll Burden	11,054	13,182	2,408	19,200	2,500	2,500
66003 Overtime	11,042	8,835	4,593	15,500	5,000	5,000
66131 Salt	35,706	46,250	10,557	51,500	11,000	56,500
66132 Repairs & Maintenance - Equip	17,410	12,479	8,214	22,000	3,000	22,000
	86,864	100,773	29,632	132,700	26,500	91,000

GENERAL FUND--OPERATIONS

	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Storm Drain Maintenance						
68001 Salaries & Wages	86,162	81,781	60,032	102,275	95,250	113,200
68002 Payroll Burden	40,418	40,147	28,694	55,001	50,900	52,500
68003 Overtime	-	149	1,947	2,000	1,000	1,000
68009 Dues, Licenses & Certification	-	-	1,200	-	-	-
68012 Seminars & Training	20	-	128	500	350	500
68018 Fuel	14,159	11,386	4,868	14,000	7,010	10,000
68021 Repairs & Maintenance - Auto	3,404	5,411	2,277	8,000	2,500	4,000
68024 Repairs & Maintenance - Equip	6,518	9,739	3,821	12,000	6,000	10,000
68030 General Supplies	2,349	3,178	857	5,000	2,800	5,000
68036 Tool - Purchase	236	57	234	1,000	750	1,000
68053 Utilities - Sanitation	475	501	402	732	210	750
68063 Vehicle Lease	3,595	3,549	488	12,210	-	3,037
68064 Vehicle Insurance	2,922	2,634	2,569	3,069	2,569	3,200
68100 Emergency Repairs	1,952	-	742	5,000	1,000	5,000
68120 Small Projects	2,082	2,281	11,907	10,300	3,000	10,300
68121 Sweeper Dumping	-	-	-	10,000	4,000	5,000
68122 Container Hauling	-	-	-	-	1,500	5,000
68210 Printing & Postage	-	-	-	-	-	5,000
68261 Lease - Backhoe	1,400	1,400	-	1,400	1,400	1,400
	165,693	162,213	120,165	242,487	180,239	235,887
Street Signs						
69001 Salaries & Wages	34,433	36,890	28,306	28,446	45,000	45,000
69002 Payroll Burden	16,528	18,036	13,437	13,324	20,000	23,000
69003 Overtime	-	-	-	500	1,000	1,000
69012 Seminars & Training	-	65	90	300	90	100
69018 Fuel	3,279	2,942	1,420	3,250	3,250	3,250
69021 Repairs & Maintenance - Auto	2,623	457	308	3,000	310	3,000
69024 Repairs & Maintenance - Equip	7	2	-	-	-	-
69036 Tools - Purchase	457	358	374	1,000	674	800
69061 Contracted Services	223	(223)	-	-	-	-
69063 Vehicle Lease	-	-	163	4,270	163	1,012
69064 Vehicle Insurance	420	430	439	439	439	462
69150 New Sign Installation	13,045	4,265	16,669	30,000	24,669	30,000
69155 Replacement Signs	5,514	5,836	5,912	8,000	6,849	8,000
69160 Damaged Signs	234	650	-	2,000	-	2,000
	76,762	69,708	67,118	94,529	102,444	117,624

GENERAL FUND--OPERATIONS

EVENTS AND RECREATION

Mission

The Herriman City Events and Recreation Department strives to enrich the quality of life for the residents of Herriman City by providing events and activities of all types. We focus on maintaining the traditions set by those who preceded us by offering the traditional events many have come to know and love. Additionally, we are always seeking new and refreshing event ideas to stay in tune with our rapidly growing community. It is through these endeavors that we work diligently to keep the “Herriman Feel” alive.

Services Provided:

The Events and Recreation Department is responsible for planning and implementing City sponsored, Co-sponsored and Special events. We also provide support for and facilitate community volunteer group events, handle park and field reservations for 11 community parks and support youth sports and recreation leagues.

Herriman City Events and Recreation Department provides the following services to our community.

City Events

- **Youth Easter Egg Hunt**, has been a City event since 2003, has grown to include 5 age groups as well as an area for children with special needs. This event provides a safe, seasonal based, activity for approximately 1500 children 12 and under. Activities include Egg & Candy Hunt, Train Rides, Scavenger Hunt, Pictures with the Easter Bunny and a pizza snack for all.
- **Community Fishing**, is a recreational program developed in 2007 and held at the Cove at Herriman Springs. This program is available for children ages 6 to 13. This six week program utilizes volunteer instructors to teach children and their families the fundamentals of fishing. Our hope is that all involved will continue to have a love and respect for the outdoors as well as fishing.
- **Farm Field Days**, since 2001 Herriman City has helped to host a Field Trip to the Butterfield Farm. The field trip allows approximately 2400 elementary aged students from Salt Lake County to have a “hands on” experience and interaction on a real working farm. Twelve stations provide the children with an entertaining educational experience where they learn about their food and fiber and where it all comes from.
- **Herriman Enduro Challenge** was brought to life in Herriman for the first time in 2012. This event is held on Mother’s Day weekend and kicks off our Summer of “Thrills and Chills”. W&M Butterfield Equestrian Park is turned into an intricate race course by our very own Herriman City Staff. Obstacles of the Enduro Challenge include boulders, rock fields, poles, sand, and jumps. This event has been a huge success from the start, entertaining about 4000 spectators and catering to our active community.
- **Memorial Day Chuck Wagon Breakfast and Ceremony** is a traditional event and is rooted deep in Herriman’s history long before its incorporation. Each year volunteers from Herriman City Staff, Unified Police Department, Unified Fire Authority and the community come together to prepare a full Chuck Wagon Breakfast for the community serving approximately 1500. This along with the **Memorial Day Ceremony** held at the Herriman Cemetery help our community remember, honor and reflect on those who have served so faithfully in the name of country and freedom.
- **Fort Herriman PRCA Rodeo** began in Herriman in 2006 and is still going strong today. This popular event brings some of the top cowboys and cowgirls from across the country to thrill and entertain our community with rodeo traditions that have stood the test of time. This event has become a family tradition for many of our residents and those from the surrounding areas, approximately 7000 spectators each year. Many come out to participate in the “Kiddie Korral”, an opportunity for little cowboys and cowgirls to get some hands on rodeo experience prior to the main event. Mutton Busters kick off the main event, followed by Saddle Bronc and Bareback Riders, Team and Calf Ropers, Steer Wrestling, high speed Barrel Racing, the antics of Bull Fighters and the Barrelman (better known as the Clown) and the finale of the Bull Riders who risk their life and limb to thrill and entertain the crowd. New to the PRCA rodeo action is the **Special Needs Roundup**

GENERAL FUND--OPERATIONS

where children and adults with special needs have the arena to themselves where they can experience rodeo action in all its glory.

- **Fort Herriman Days** is our largest community event that brings families out to enjoy W&M Butterfield Park and the many activities the weekend has to offer. Approximately 10000-15000 come out to enjoy this two day event that includes a car show, Touch A Truck event, movie in the park, carnival, runs, parade, booths, public safety information, stage entertainment, concert and ending with the ever popular fireworks show.
- **Cinemas in the Park** is a fun family activity that is provided twice a year. One during the Fort Herriman Days Celebration and the other in August. Families bring out their blankets to lounge beneath the stars and enjoy a relaxing evening with neighbors and friends.
- **Senior Citizen Social** is held each September, this delightful event provides an opportunity for Seniors to reacquaint with old friends and make some new ones, tell old stories of past times long forgotten in the hustle and bustle of current times, and enjoy a tasty homemade turkey dinner prepared by Herriman City Events staff.
- **Pumpkin Festival** brings out hundreds of ghosts, goblins and little monsters for a costume contest and pumpkin carving contest. Activities include Boo Bowling, Pumpkin Limbo, Haunted House Bean Bag Throw, Monster Scavenger Hunt and more.
- **Internal Events**, the City hosts a variety of internal events that build employee morale, working relationships with neighboring cities and county employees, positive associations with the City's service providers, as well as the community where small neighborhood meetings provide residents the chance to meet and get to know the City Council and staff. The Event Staff plays an active role in each of the activities through planning, setting up, participating and clean up.
- The Event and Recreation Department designs and creates all Event Marketing material to aid in promoting all activities within the City. These are used on the City's website, in the newsletter and as general advertisement to the community.

Community Volunteer Group Sponsored Events

The Events and Recreation Department partners with many of the volunteer committees within the city. Each committee provides a unique and valuable service to the community and the Events Department is pleased to be a part of their success.

- The **Herriman Arts Council** provides residents with opportunities to experience the arts through the many productions they sponsor. The Events and Recreation Department supports Arts Council by facilitating their many needs and requests and scheduling or providing facilities for activities such as; the Valentine Cabaret, "Herriman Live" Talent Show, Miss Herriman Scholarship Pageant, Summer Theatre Production, Children's Theatre Production, Halloween Concert, Holiday Sing-A-Long and Holiday Concert.
- The Events and Recreation Department is a significant partner with the **Healthy Herriman Committee** and helps to sponsor the Pedal Palooza youth bicycle safety event. During this event, trained volunteers inspect and replace unsafe helmets for free. Unified Police Department hosts a bike rodeo where participants are taught about bicycle safety. All who attend have the chance to win a brand new bike.
- The Events and Recreation Department supports the **Community Garden Committee** to help residents recognize the gardening and farming heritage of our community by encouraging public awareness of community gardening.

Community Service

Volunteer coordination and organization is an important part of the Event and Recreation Department. Event Staff work closely with hundreds of volunteers each year to further civic pride and allow for our community to gain a sense of belonging. This is a great way to promote partnerships within the community we serve.

- **Eagle Scouts**, throughout each year the Events and Recreation Department helps dozens of Boy Scouts reach their goal of achieving the rank of Eagle Scout. Working with them to find a project that fits both the needs of the City as well as the requirements of the Eagle Scout rank.

GENERAL FUND--OPERATIONS

- **Church Groups, School Youth Groups, Community Groups and Individual Projects**, dozens of groups contact the City each year to provide service hours to the community. The Events and Recreation Department works with the many City departments to coordinate and schedule service projects throughout the City, with projects consisting of park and trail maintenance, outdoor construction, event assistance, emergency preparedness, fire hydrant painting, garbage clean up and much more.
- **Court Ordered Community Service** is also scheduled, supervised and tracked through the Event Staff.

Special Events

- In addition to all of the City Events and Volunteer Committee Events, the Events and Recreation Department schedules **Special Events** throughout the City. **Events staff** coordinate with other City Departments, Unified Police Department, Unified Fire Authority, Salt Lake County Health Department, and various other entities to ensure our citizens can conduct their own safe and successful events. Special Events include Fundraisers, Runs, Bicycle Races, Neighborhood or Block Parties, Concerts, Rodeos, Horse Shows, Company Parties, Weddings, and many more.

Youth Recreation and Sport Leagues

- The Events and Recreation Department works directly with youth sports leagues to schedule fields, facilitate registrations and board meetings and to calendar sport tournaments. We also work diligently with the youth leagues in cleaning and caring for the facilities they use. Many of the leagues take pride in our programs and volunteer their time to help maintain sports fields and materials to enhance and improve them.

Park Gazebo and Facility Rentals

- The Events and Recreation Department schedules all reservable gazebos, fields, arenas, and other facilities throughout the City. With 11 reservable parks consisting of 26 gazebos, 6 baseball fields, 2 softball fields, 14 multi-use programmable fields, 4 arenas, Rosecrest pavilion and stage, fishing pond and a beach. With each of these reservable amenities, the event departments sorts through the many reservation requests and strives to meet the variety of needs for each of our citizens. The Events Staff also works closely with the Parks Department to ensure that facilities are in good condition and cleaned ready for use.

Blackridge Reservoir

- The Events and Recreation Department staffs Blackridge Reservoir seven days a week during the summer beach season. Staff provides a presence within the park by providing concessions, maintenance and housekeeping services.

Event Concessions

- The Events and Recreation Department staffs and provides concessions during City and approved Special Events.

Emergency Management

- As an active participant in the City's Be Ready Herriman Committee, the Events and Recreation Department is trained in many aspects of the National Incident Management System as well as Incident Management. Event Staff participates in all City Staff and Volunteer Drills helping to prepare for and perform in live emergency incidents.

Holiday Decorations

- Holiday decorations are a community favorite. The Events and Recreation Department builds, maintains and coordinates the displaying and removal of all holiday decorations within the city. Including street light decorations, City Hall decorations and tree lighting.

Our Events and Recreation goals include:

- Offsetting the costs of City Events by actively working with community partners who sponsor through donations and in kind sponsorships.

GENERAL FUND--OPERATIONS

- To assist economic development by drawing not only Herriman residents but also participants and spectators from all over the state.
- Reduce burden to the City by utilizing temporary and part time employees.
- Ensure residents receive efficient and courteous service when dealing with Event Staff.
- Continue to provide enjoyable, exciting and safe events and recreation within the City.
- Provide varied activities and services that relate to the evolving needs, interests and abilities of our Herriman Community.



GENERAL FUND--OPERATIONS

	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Community Events & Recreation						
72001 Salaries & Wages	194,319	222,375	162,789	256,914	250,000	265,000
72002 Payroll Burden	81,937	77,127	72,721	104,677	105,000	105,000
72003 Overtime	3,141	5,098	4,289	6,250	34,500	34,500
72006 Subscriptions, Membership, Dues	-	349	-	900	200	1,010
72009 Licenses & Dues	-	1,485	95	1,000	595	500
72012 Seminars & Training	-	135	505	1,009	605	860
72015 Travel & Accomodations	-	-	-	850	-	850
72018 Fuel	2,698	2,791	863	4,200	2,831	3,500
72021 Repairs & Maintenance - Auto	3,454	423	211	1,100	711	1,620
72024 Repairs & Maintenance - Equip	599	2,368	730	2,800	2,800	2,800
72027 Office Supplies	193	147	140	500	500	700
72033 Equipment Purchase	16	3,786	122	3,500	3,500	3,000
72045 Employee Relations	-	608	432	525	525	588
72053 Vehicle Lease	22,581	7,201	7,201	7,202	7,201	7,201
72056 Cell Phone Expense	-	-	-	-	-	4,969
72064 Vehicle Insurance	1,044	625	1,003	1,003	1,003	1,041
72066 Clothing & Uniforms	454	1,510	926	2,990	2,990	3,140
72102 Concessions Equipment	212	-	-	3,140	3,140	2,500
72103 Concessions Food	23,278	25,057	4,400	30,000	30,000	30,000
72104 Concessions Blackridge	2,870	1,016	2,122	10,000	5,000	5,000
72151 Other City Events	24,839	16,804	8,942	25,000	25,000	37,000
72165 Christmas Decorations	13,549	13,465	3,403	5,000	3,403	15,000
72175 Fort Herriman Days Festivities	87,851	59,351	5,050	76,000	76,000	76,000
72180 Herriman City Float	14,020	8,625	(334)	13,000	8,000	13,000
72185 Enduro Challenge	-	24,021	-	40,000	34,000	34,000
72196 PRCA Rodeo	57,859	60,492	7,100	75,000	69,000	69,000
72300 County Fair Booth	112	-	-	-	-	-
72306 SR Citizen Redevelopment	1,554	1,941	1,987	1,800	1,987	2,000
	536,580	536,799	284,697	674,360	668,491	719,779
Related Income Accounts						
36697 Sponsorship - Enduro		9,250	-	400	-	-
36699 Sponsorship - Arts Council	342	1,490	1,492	-	1,492	1,500
36700 Sponsorship - Ft Herriman Rodeo		125	-	-	-	-
36701 Sponsorship - Ft Herriman Days	20,277	12,625	3,000	20,000	3,000	3,000
36702 Sponsorship PRCA Rodeo	21,705	11,725	2	22,000	12,000	2
36703 Sponsorship Msc Events	1,525	2,300	300	2,500	300	300
36704 Sponsorship Miss Herriman	255		-	-	-	-
36705 Revenue FT Herriman Rodeo		30		-	-	-
36712 Revenue Concessions	32,407	27,407	12,226	34,000	15,000	15,000
36713 Revenue Blackridge Concession	15	6,600	4,553	7,500	7,500	7,500
36715 Revenue PRCA Rodeo	40,552	32,333	300	45,000	32,000	32,960
36730 Revenue Enduro Cross	23,852	10,793	200	27,500	27,500	28,325
36800 Revenue FT Herriman Days	29,066	45,856	1,909	32,000	32,000	32,960
	169,997	160,535	23,980	190,900	130,792	121,547

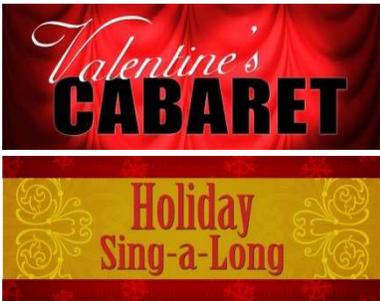
GENERAL FUND--OPERATIONS



The Herriman Arts Council (HAC) was created at the request of the Mayor and City Council when Herriman first incorporated as a city in the year 2000. The new city leadership understood that the ARTS play an essential role in creating and defining a sense of community. While many of these benefits are intangible, centuries of experience provides a compelling tradition of governmental support both in principle and in a financial context. The HAC was also charged with providing family friendly and cost friendly opportunities for Herriman residents to experience the ARTS.

Today, the vision of the Herriman Arts Council is to recognize the impact and central role the ARTS play in our community in order to create a culturally vibrant city. Members of the Arts Council work together to strengthen the environment for artists and ARTS organizations within the community. We accomplish this by nurturing and supporting excellence in the ARTS, promoting, presenting, and encouraging educational activities, and increasing the communities' awareness and appreciation of the ARTS.

Financial support from Zoo, Parks and Arts (ZAP) as well as Herriman City provide additional opportunities for the HAC to broaden our reach and widen our scope in the context of our events. As such, we are able to attract and include residents of all ages and of differing skill levels from beginner to seasoned performers and artistic abilities. We feel that this practice provides us an opportunity to mentor a diverse audience and helps us be true to our mission and demonstrate the importance that the ARTS play in our community.



GENERAL FUND--OPERATIONS

	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Arts & Culture Development						
73100 Arts Council Supplies	5,298	1,066	1,593	4,000	4,000	4,000
73105 Arts Production/Performance	50,810	19,440	16,415	21,000	31,000	25,000
73106 Children's Production	-	6,662	5,688	6,400	6,400	6,500
73107 Herriman Live	305	868	780	1,800	1,800	2,000
73108 Decorating Contest	-	165	573	500	573	500
73109 Visual Arts	-	-	-	250	250	250
73110 Arts Council Equipment	156	-	4,726	5,000	5,000	5,000
73115 Miss Herriman Scholarship	8,332	11,753	5,292	10,000	10,000	12,000
73120 Choir & Orchestra	2,394	2,515	1,820	4,900	4,900	5,000
73130 Historical Committee	31,541	15,939	253	25,000	8,853	3,600
73135 Healthy Herriman	2,353	2,042	-	3,000	3,100	2,600
	101,189	60,450	37,140	81,850	75,876	66,450
Related Income Accounts						
36699 Sponsorship - Arts Council	342	1,490	1,492	-	1,492	1,500
36801 Revenue-Arts Council Events	22,771	29,876	26,888	30,000	30,000	30,000
	23,113	31,366	28,380	30,000	31,492	31,500

GENERAL FUND--OPERATIONS

PARKS DEPARTMENT

Mission

The mission of Herriman City Parks and Recreation is to enhance the quality of life in our City by providing and maintaining quality parks, facilities, trails and green spaces. We offer enriching recreational activities, events and facilities for people of all ages and abilities, and are very committed to health, happiness and safety for the community.

Services Provided

The Parks Department provides a large variety of quality of life services to the residents of Herriman City, surrounding Cities and Counties including, care and maintenance of over 153 acres of sports field and turf grass, 141 acres of native open space and 34 miles of asphalt, horse and dirt trails. Additionally we manage the use of over 250 million gallons per year of culinary and secondary water in the City's vast irrigation system. The Parks Department also oversees the care and daily functions of the City Cemetery, the Rodeo Arena's and the Beach at Black Ridge. Our crews care for 4374 City owned trees and an additional 6691 privately owned trees that make up the City's Urban Forest. We operate one of the best Fisheries in the State along with an extremely popular Skate Park. All of the restroom and splash pad facilities are cared for by the parks personnel. The Parks Department administers and assists with all new landscape construction on City property.

Department Goals and Objectives:

- Lead the industry in best management care and practices in all functions of the Parks Department.
- Ensure that the residents and users get the most efficient and practical care of the park system through conservative use of tax dollars.
- Continue to grow and expand the park system, understanding that quality of installation and workmanship will provide years of trouble free maintenance.
- Continue to develop and train the parks crews to be the best. The best in care, construction and conservation.
- Provide a safe, healthy, caring and productive work environment where employees can excel in their respective field of expertise.

Department Detailed Functions:

- Open and service all park restrooms, pavilions and play structures 7 days per week.
- Inspect all parks, trails and open spaces for required maintenance and initiate the work.
- Maintain the City's irrigation systems while ensuring conservation practices are met. Schedule watering times to best meet recreational and sporting event use.
- Oversee and approve the daily operations of the mowing contractor at various locations throughout our 43 Parks.
- Oversee and implement various seasonal activities such as: fertilizing, tree and shrub pruning, top dressing and aerating, weed control and open space maintenance, arena and beach grooming, snow removal and city events.
- Direct, engage and oversee all operations for the City cemetery.
- Manage and maintain all City parking lots including, parking stall painting, crack sealing, concrete and asphalt repairs.

GENERAL FUND--OPERATIONS

- Utilize and manage the County work crews on a daily basis to continually clean the City of garbage, tumble weeds and to prepare for City events. This Crew also assists in the maintenance of the Water Departments well sites and assists the Streets Department when requested.
- Respond to City Residents concerns and complaints in a respectful and timely manner.
- Replace and repair all of the City's fencing and gates.
- Engage in various construction projects to enhance the beauty and functionality of the City's parks, trails and open spaces.
- Review, approve, inspect and finalize all new landscape construction in the City.
- Lock all parks, restrooms and facilities nightly 7 days per week and provide minor security.

Department Personnel Overview:

- The Parks Department is separated into 4 categories specifically created to cater to our work force strengths.
 - Construction, Facilities and Cemetery:
 - Duane Dumas-Tech 3 Crew Lead, and Cemetery Assistant Sexton
 - Dale Sargent-Tech 2
 - Krystal Haws-Tech 2
 - Landon Griffith's-Tech 1
 - Raphael Montero-Tech 1 Part Time
 - Seasonals required x 2
 - Landscaping, Sprinklers, Construction, Events and Sports Fields.
 - Tim Straup-Tech 2 Crew Lead
 - Westen Barney-Tech 2
 - Jacob Ernest-Tech 1
 - Earl Okelberry-Tech 1
 - Ethan Barlow-Tech 1
 - Seasonals required x 3
 - Trails, Open Space, Arenas, Right of Way and Material Handling.
 - Phillip Trapp-Tech 2 Crew Lead
 - Andy Davis-Tech 2
 - FTE required x 1
 - Seasonals required x 2
 - County Work Crew.
 - Wally Nelson-Tech 2 Crew Supervisor
 - Work Crew x 6

Parks Department Operation Levels.

- Total parks 43
- Turf and sports fields 127 acres or 5,532,120 sq ft.
- Park strips 26 acres or 1,132,560 sq ft.
- Water use 170,750 million gallons culinary, 61,307 million gallons secondary. (Not all use is metered.) Estimate over 250 million gallons combined use.
- Parking lot asphalt surfaces 23.18 acres or 1,009,598 sq ft.
- Asphalt and concrete trails 20.34 miles or 107,384 ln ft.
- Unpaved equestrian trails 6.33 miles or 33,406 ln ft.
- Primitive trails 7.16 miles or 37,802 ln ft.

GENERAL FUND--OPERATIONS

- Maintained open space (Native) 141 acres or 6,135,694 sq ft.
- Non-maintained open space (Hillside) 657.5 acres or 28,641,842 sq. ft.
- City trees 4374 ea.
- Private park strip trees 6691 ea.
- City fences 22.6 miles or 119,193 ln ft.



GENERAL FUND--OPERATIONS

		FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Parks							
76001	Salaries & Wages	425,162	460,285	370,880	600,935	501,000	622,595
76002	Employee Benefits	236,168	271,938	173,206	316,130	274,500	298,158
76003	On-Call Overtime	10,907	13,931	3,545	6,000	21,000	24,500
76004	Payroll-Blackridge	10,679	-	-	-	-	-
76006	Subscriptions & Memberships	585	591	-	850	850	850
76009	Dues, Licenses, Certifications	1,020	-	20	1,700	1,700	1,700
76012	Seminars & Training	2,360	1,567	979	2,050	1,700	2,050
76015	Travel	-	1,067	-	1,000	1,000	1,000
76018	Fuel	41,142	39,649	17,068	43,000	32,221	40,000
76021	Repairs & Maintenance-Auto	16,559	13,869	7,265	17,500	17,000	17,500
76024	Repairs & Maintenance-Equip	21,127	21,906	5,690	16,500	13,000	16,500
76025	Parking Lot Maintenance	4,259	2,669	3,200	4,000	4,000	4,000
76026	Arbor Day	539	401	-	600	600	600
76027	Matcch-Tree Grant	37	1,620	-	-	-	-
76030	General - Supplies	18,451	15,516	3,407	22,000	22,000	22,000
76033	Small Equipment (Under \$1000)	1,022	2,870	1,086	2,500	2,500	2,500
76036	Tool - Purchase	1,324	940	641	1,000	1,000	1,000
76045	Employee Relations	1,315	1,202	374	1,200	1,200	1,200
76050	Playground Repair/Maintenance	41,310	29,739	7,727	46,000	36,000	46,000
76053	Sew er Expense	7,295	8,549	3,873	8,400	6,031	8,400
76055	Service Projects	-	412	145	1,500	1,500	1,500
76056	Cell Phone Expense	-	-	-	-	-	8,029
76061	Contracted Services	2,994	2,107	4,036	4,000	5,800	9,200
76063	Vehicle Lease/Purchase	64,000	28,850	7,451	182,530	34,765	68,533
76064	Vehicle Insurance	5,950	5,742	6,699	7,600	6,922	7,600
76066	Clothing & Uniforms	4,100	4,485	4,857	5,670	5,670	5,670
76068	Tree Well Fert	-	6,746	1,160	6,500	6,500	6,500
76070	CO Equipment	26,348	15,670	81,275	65,000	105,000	25,000
76092	Equipment Rental	2,057	841	1,490	2,500	2,500	2,500
76100	CO Equipment (Over \$1,000)	5,451	1,074	-	-	-	-
76119	Vandalism Expense	3,857	669	4,978	5,000	7,823	8,000
76120	Butterfd Pk -Sprinkler Repair	1,344	1,788	702	2,000	1,500	2,000
76125	Butterfd Pk - Tree Replacement	128	700	133	700	700	700
76140	Bufferfd Maint/Supplies	36,753	32,176	18,737	25,000	23,054	25,000
76190	Butterfd Pk -Pow er	15,656	14,926	11,297	18,000	15,900	18,000
76192	Butterfd Pk - Sanitation	1,620	394	11	5,200	11	-
76193	Butterfd Pk -Natural Gas	7,576	6,998	4,879	10,000	6,935	10,000
76196	Butterfd Pk- Fertilization	9,820	7,012	684	8,500	8,500	8,500
76197	Butterfd Pk - Stall Barn	2,637	3,144	2,016	2,000	2,016	2,500
76211	Ft Herriman Historical Park	1,123	1,773	-	-	-	-
76240	Misc Supplies	-	3,083	-	-	-	-
76250	Leask Skidsteer/Backhoe Mini X	26,925	9,100	9,100	9,100	9,100	9,100

GENERAL FUND--OPERATIONS

	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget	
Parks (Cont)							
76256	Pocket Parks - Maint/Supplies	-	278	3,798	7,850	6,511	7,850
76257	Pocket Parks - Tree Replacement	100	810	4,579	4,300	4,579	4,300
76258	Pocket Parks - Sprinkler Repair	468	-	885	7,050	5,000	7,050
76260	Contracted Mow ing	201,014	184,695	111,360	229,500	229,500	275,400
76261	Contracted Fertilization	42,535	54,049	23,998	53,500	53,500	65,400
76262	Power	23,455	20,601	18,703	28,000	28,000	28,000
76263	Natural Gas	4,062	6,816	3,809	6,000	4,372	6,000
76264	Water	-	-	-	-	440,000	440,000
76265	Dump Fees	1,803	4,500	1,500	4,000	4,000	6,000
76266	Mountain View Corridor Maint	-	2,437	-	4,000	3,000	4,000
76267	Multi-Use- Maint/Supplies	18,781	38,007	20,865	39,500	31,362	39,500
76268	Multi-Use- Sprinkler Repair	13,363	12,379	2,650	18,600	12,000	18,600
76269	Multi-Use Tree Replacement	5,402	9,300	6,054	6,000	6,054	6,000
		1,370,583	1,369,871	956,814	1,860,465	2,009,376	2,236,985

GENERAL FUND--OPERATIONS

	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Cemetery						
75001 Salaries & Wages	15,361	14,373	11,429	12,000	12,000	12,000
75002 Payroll Burden	5,647	8,461	4,571	6,646	6,500	6,500
75003 Overtime	-	-	-	3,000	3,500	3,500
75018 Fuel	1,139	1,064	550	1,500	1,500	1,500
75021 Repairs & Maintenance-Auto	332	473	183	700	700	700
75024 Repairs & Maintenance-Equip	84	253	80	400	320	400
75030 General Supplies	1,815	2,646	1,754	2,500	2,500	2,500
75033 Equipment Purchase	3,450	-	-	-	-	1,000
75051 Utilities Electric	991	1,510	1,126	1,000	1,500	1,500
75053 Utilities Sanitation	900	1,080	720	1,000	1,000	1,000
75063 Vehicle Lease	-	-	6,058	4,270	-	-
75064 Vehicle Insurance	250	250	500	500	500	500
75320 Sprinkler Repairs	62	3,152	214	3,000	3,000	3,000
75410 Backhoe/Mini X Lease	2,100	2,100	2,100	2,100	2,100	2,100
75540 CO Cemetery	-	-	-	14,500	14,500	7,000
	32,131	35,362	29,285	53,116	49,620	43,200
Related Income Accounts						
34250 Cemetery Lot Sales	63,250	45,075	27,800	32,000	32,000	32,960
34260 Cemetery Perpetual Care	125	-	-	-	-	-
34270 Cemetery Maintenance Assess	470	465	400	-	400	400
34280 Cemetery-Burials	25,645	17,365	20,250	16,000	25,000	25,750
34285 Cemetery-Veteran Plaques			230	-	230	-
	89,490	62,905	48,680	48,000	57,630	59,110

GENERAL FUND—PLANNING & DEVELOPMENT

PLANNING AND DEVELOPMENT

Our planning and development division deals with new construction, planning and economic development. The following graph shows the staffing levels in the different departments.

Functional Areas	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	Projected	Projected
											2015	2016
Planning & Development												
Building	4.15	5.89	7.06	7.28	3.92	4.93	4.16	4.04	4.63	4.75	5.81	6.08
Economic Development					0.12	0.5	0.5	0.5	0.25	0.75	0.46	0.72
Engineering	6.15	8.06	8.63	7.14	6.01	5.15	7.1	7.02	6.11	5.87	7.02	7.02
GIS	1	1	1.33	3.21	3.16	4.03	4.1	4.58	5.95	5.55	3.03	4.3
Planning	0.93	2	3.92	3.7	3.27	3.51	3.71	3.94	3.25	3.26	4.05	4.42
Total Planning & Development	12.23	16.95	20.94	21.33	16.48	18.12	19.57	20.08	20.19	20.18	20.37	22.54

BUILDING DEPARTMENT

Mission

To safeguard public health, safety and welfare through ensuring the minimum requirements of the state adopted building codes are met.

Services Provided

- Provide information on city website and in office to contractors, residents and property owners related to building codes and city ordinances
- Process permits and plan reviews in an efficient manner
- Provide timely building inspections
- Investigate complaints related to new construction and take appropriate action as required
- Develop knowledgeable staff through continuing education and training

Goals and Objectives

Provide training for current inspection coordinator’s transition from Permit Technician to Building Inspector Qualified Building Inspectors are in very short supply, both nationally and statewide. The problem will increase as the majority of Inspectors will retire in 10-15 years. Having a program in place where we develop people internally will provide an attractive career path, as well as provide cost savings for the city.

Our current inspection coordinator has expressed a desire to start training as an inspector. We will schedule 4 hours a day for her to study and train in the field, with the remaining 5 hours to continue to cover the office. This will be a 4-6 year transition. Although the projected workload shows the continued need for contract services and limited overtime of current staff, using this individual will help reduce both those costs. It will also decrease the need for back up from the Building Official and Plans Examiner. We will be proactive in replacing inspectors as our current inspectors retire in the next 7-15 years.

Provide training for the new part-time Inspection Coordinator This position will provide coverage for the office as the current coordinator spends more time training as a Building Inspector. The position also provides a career ladder into Permit Technician and other positions within the Building Department as current personnel retire in the next 7-15 years.

GENERAL FUND—PLANNING & DEVELOPMENT

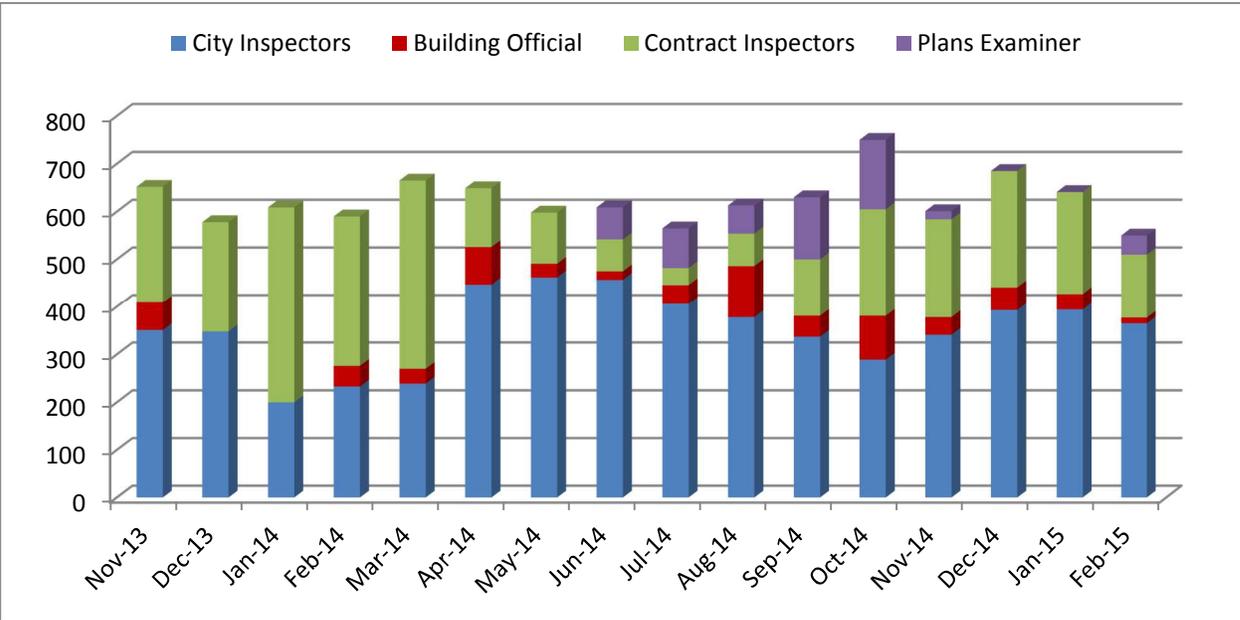
Prepare for a wider variety of permit types Historically, Herriman permit activity has been primarily single family dwellings. That trend will continue to change. Permit activity is expected to remain high. The provided estimates for future development is very conservative. There will be substantial increases in “miscellaneous permits”, which include commercial projects, tenant finishes, additions, basement finishes and detached garages. The expected trend is based on data from various cities in the area.

With the Building Department fully staffed, we expect to be able to meet, plan, review and inspection requirements for the projected growth. If unusual or unexpected projects are submitted to the city that require more man-hours or specialized expertise, we plan to utilize contract services. The revenue from these types of projects will cover overflow plan review and inspections. We are able to avoid hiring additional staff to cover temporary spikes in permit activity.

2015 Update of Building Codes This is the year for the statewide update of Building Code publications. The increase in this line item reflects the cost of new code books for all department staff. Implementation of a tablet-based inspection system makes paperless code publications an invaluable tool. We will begin transitioning this year with the purchase of a one CD-ROM of the building codes. Recent changes in state legislation are expected to take effect after the 2015 building codes are adopted.

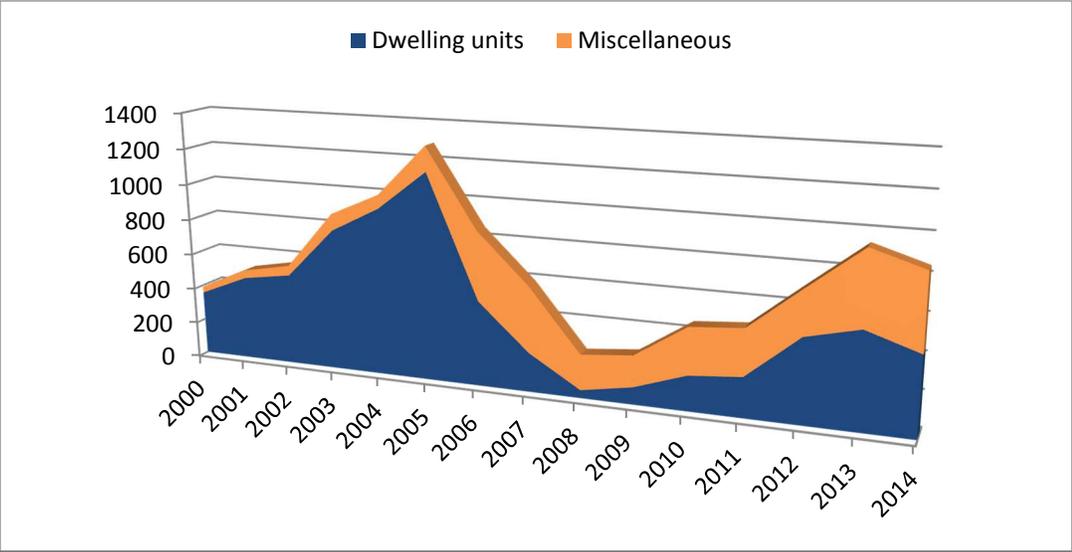
Implement CityWorks Provide extensive training for staff and the new part-time person to be proficient in the program. Provide training for all other office personnel to become competent with the basics of the program. The need and expectation for more on-line, interactive permit and inspection information will provide improved service to contractors, residents and property owners.

Building Inspection Back-Up by Building Official, Contract Services and Plans Examiner

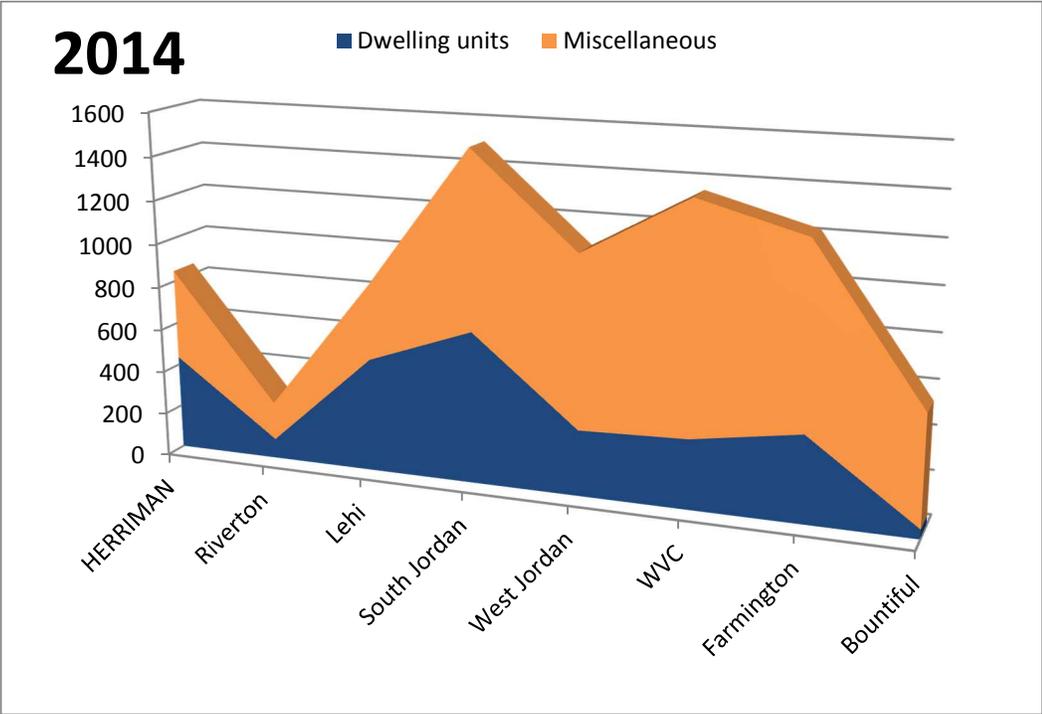


GENERAL FUND—PLANNING & DEVELOPMENT

Historical Permit Record: Dwelling Units vs. Miscellaneous Permits

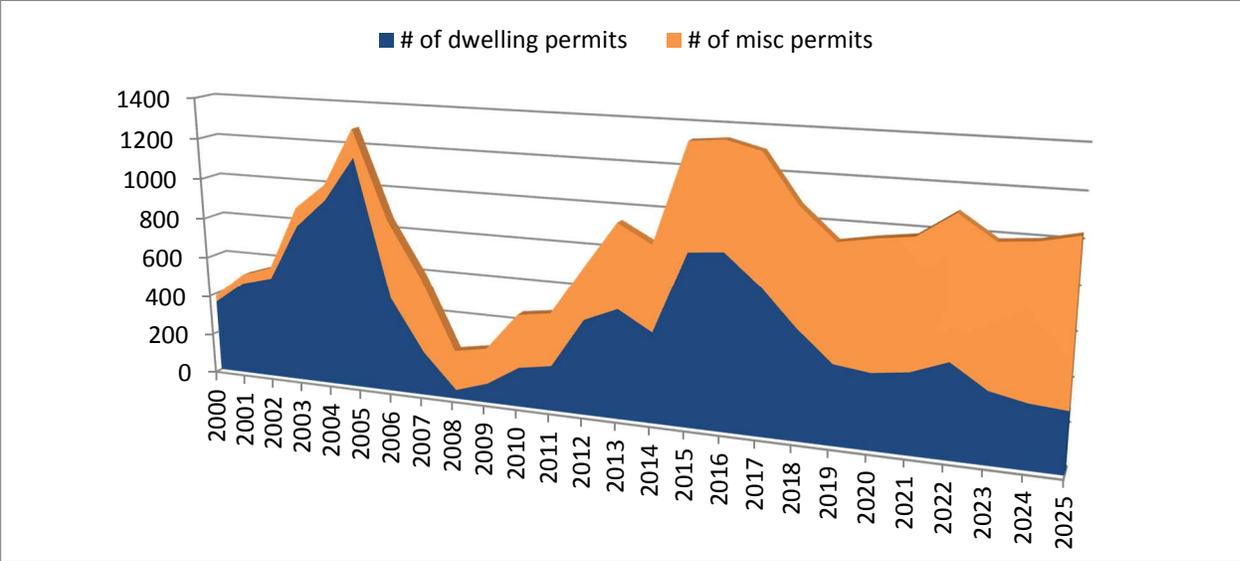


Comparison of Permit Data from Various Cities in 2014



GENERAL FUND—PLANNING & DEVELOPMENT

Projected Permit Activity



Residential Permits Issued – Monthly By Year

Permits Issued includes Single Family Dwellings, Twin Homes, Condos and Townhome Units
(Apartment units are not included)

	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2014
January		18	21	18	57	52	75	69	29	3	1	11	15	14	32	55	42
February		23	32	18	48	76	66	36	24	2	0	13	9	49	55	31	36
March		30	28	39	52	74	102	75	61	7	0	22	35	34	31	25	
April		35	31	38	71	91	90	37	24	2	1	29	21	43	61	32	
May		18	42	48	67	84	71	47	27	6	11	12	13	58	77	50	
June	13	38	47	37	65	65	68	34	30	8	3	13	26	52	56	53	
July	16	33	37	39	74	50	51	30	19	3	19	24	31	32	51	33	
August	9	33	33	42	79	78	108	36	28	3	11	13	17	53	77	52	
September	13	31	41	36	47	75	49	28	21	2	9	13	21	39	61	166	
October	13	31	25	54	74	66	84	57	6	4	5	12	23	58	77	45	
November	14	24	21	58	36	44	80	19	7	3	3	15	20	42	28	31	
December	14	26	49	44	42	65	99	29	6	1	7	16	15	24	42	34	
TOTAL	92	340	407	471	712	820	943	497	282	44	70	193	246	498	648	607	78

GENERAL FUND—PLANNING & DEVELOPMENT

	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Building Services						
80001 Salaries & Wages	258,739	250,573	209,404	320,407	305,000	347,000
80002 Payroll Burden	116,959	116,228	94,987	159,509	135,500	139,500
80003 Overtime	-	5,721	2,327	4,000	3,500	7,500
80006 Subscriptions/Memberships/Dues	100	30	350	300	400	450
80009 Licenses & Certifications	764	1,163	-	1,575	-	2,545
80012 Seminars & Training	(3,153)	(1,703)	(1,528)	1,600	1,650	2,300
80015 Travel & Accomodations	943	959	306	1,000	1,300	1,300
80018 Fuel	4,805	3,717	2,016	6,650	5,000	5,000
80021 Repairs & Maintenance - Auto	1,289	773	623	2,850	1,500	1,000
80027 Office Supplies	130	404	77	450	450	550
80030 General Supplies	1,735	1,669	1,254	2,000	2,000	6,550
80045 Employee Relations	91	65	45	450	300	625
80056 Cell Phone Expense	-	-	-	-	-	2,847
80063 Vehicle Lease	-	-	2,025	75,200	2,025	18,360
80080 Vehicle Insurance	1,050	719	1,827	1,464	1,827	1,827
80066 Clothing & Uniforms	782	966	1,533	2,080	2,500	2,560
80175 Plan Review & Inspection Service	29,849	92,775	38,313	50,000	50,000	40,000
80700 Capital Outlay	-	-	-	-	-	4,000
	414,083	474,059	353,560	629,535	512,952	583,915
Related Income Accounts						
32160 Engineering/Inspections Fees	240,929	615,232	278,085	285,000	285,000	285,000
32210 Building Permit Fees	2,599,791	2,304,764	1,539,835	3,375,869	2,168,782	2,233,846
32215 Plan Review Fee	442,947	650,409	779,225	-	1,113,179	1,146,574
32225 Electrical Permits	14,779	19,616	37,010	-	52,871	54,458
32226 Mechanical Permits	6,185	8,441	15,282	-	21,831	22,486
32227 Plumbing Permits	5,083	6,732	13,158	-	21,930	22,588
32562 Re-Inspection Fees	141	235	188	350	350	350
	3,309,856	3,605,428	2,662,784	3,661,219	3,663,944	3,765,302

GENERAL FUND—PLANNING & DEVELOPMENT



ECONOMIC DEVELOPMENT

Mission

Our mission is to foster economic growth while providing continuous improvements to the quality of life for our community. We support economic growth that is financially, environmentally and socially sustainable. We help create a vibrant economy to benefit the City as a whole.

Why is Economic Development Important?

Economic Development is an important function in local municipalities. The State tax code anticipates City's to be sustainable by developing a strong commercial market to pay for municipal services. We are in a crucial time in the City's history – we must take an immediate, objective evaluation of our current commercial prospects and then we must be aggressive in our efforts. We are focused on sustainability for the City and its residents. We achieve this by creating a booming tax base through strong commercial centers in the Economic Districts we have established in the City.

Goals and Objectives

The Economic Development Department serves as a liaison and a resource to the components that influence our evolving economy. We engage with businesses and resources to foster a diverse array of industry sectors to ensure our community and our economy remain diverse and vibrant. Our goals include a sound local economy that attracts investment, increases the tax base, creates employment opportunities for our residents and generates public revenues. We work under an economic strategy that balances the need for development under the guidelines of the goals and objectives set forth by the City Council.

There are important interrelationships between economic development and housing. Our objective is to foster a community where our residents can live, work and play.

“The odds of hitting your target go up dramatically when you aim at it.” – Mal Pancoast

Accomplishments 2014/2015

- New Businesses
 - Walmart Neighborhood Grocery Store
 - Taco Bell
 - Popeye's
 - Jimmy John's
 - Super Cuts
 - America First Credit Union
 - Holiday Oil



GENERAL FUND—PLANNING & DEVELOPMENT

- Projects
 - Film & Digital Media Arts Center
 - SLCC & Utah State Buildings
 - CDA
 - ICSC Planning
 - Marketing Material Update
 - Photography
 - Shop Local Banners
 - RFP's – Project Wineland, Project Indigo, Lifetime Community Partnership Project
 - UDOT Accesses
 - Broker Partnerships

Goals 2015/2016

- Anthem Commercial under Construction
- Commercial Construction 13400 S / 5600 W under Construction
- Towne Center Businesses
- Flex Space / Rockwell Landing under Construction
- Timeline SLCC / Utah State Building
- CDA Adopted by all Entities
- Ongoing Broker Partnerships
- EDCUtah RFP's (Ongoing)
- Update Economic Development Web Page
- ICSC Participation

	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Economic Development						
81001 Salaries & Wages	51,434	26,710	22,202	32,531	32,000	46,000
81002 Payroll Burden	19,819	13,815	11,453	17,111	15,500	24,500
81006 Subscriptions/Memberships/Dues	10,769	8,400	8,410	9,295	9,295	9,300
81012 Training	999	3,339	-	700	700	700
81015 Travel & Accomodations	3,891	2,869	2,037	7,240	7,240	7,240
81018 Fuel	53	-	-	-	-	-
81045 Economic Development Relations	1,143	774	333	1,500	1,500	1,500
81135 Education/Community Promotion	7,758	381	24	5,000	5,000	5,000
81138 Consulting Studies	-	13,360	100	3,000	3,000	3,000
81210 Public Relations	12,382	180	-	-	-	-
81221 Conferences & Conventions	3,664	4,786	433	4,880	4,880	4,880
81222 Economic Development Marketing	19,984	13,027	8,629	18,500	18,500	18,500
81223 Econ Dev-Materials & Supplies	-	150	-	-	-	-
81350 Incentives	10,000	-	-	-	-	-
	141,896	87,792	53,621	99,757	97,615	120,620

GENERAL FUND—PLANNING & DEVELOPMENT

ENGINEERING

Mission

The Herriman City Engineering Department is dedicated to providing professional, well-organized, and cost-effective municipal engineering services to the community of Herriman, as well as other departments of the City. Our efforts are focused on providing a high level of expertise for designing/planning, advising, administering, and overseeing all public works improvements and development projects. Our goal is to provide these services within the project budget and timeframe required while protecting the public health, safety, and welfare of the Citizens of Herriman.

Department Description

The Engineering Department is responsible for providing services for both capital and development projects. Services provided for capital projects include:

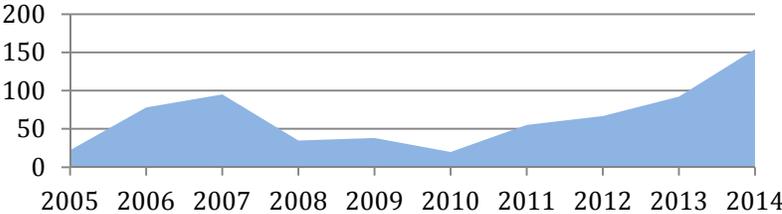
- Short and long range master planning
- Modeling of storm drain, transportation and water systems
- Development of engineering design drawings and specifications
- Contract administration
- Project management
- Construction inspection

In the previous fiscal year the department completed designs and studies worth over \$400,000. All of this work was completed in-house. Services provided by the department for site development include:

- Site planning and advising
- Plan review
- Water and storm drain system modeling
- Public works inspection
- Determination, collection, and management of applicable impact fees and bonding

Herriman is currently the fastest growing city in the Salt Lake Valley. This growth has mainly consisted of residential subdivisions with an increasing amount of commercial and mixed use development. The Engineering Department reviews all improvement plans to ensure that the City’s adopted engineering standards are met and that appropriate permits from outside agencies are obtained. Often plans are reviewed multiple times throughout the approval process. Plan review time is exceptional and the average duration of plan review is under 5 days (15 days are allowed per the City’s Standard). See the figure below for the number of plans reviewed annually since 2005.

**No. of Plans Reviewed
Annually
(2005-2014)**



GENERAL FUND—PLANNING & DEVELOPMENT

The Engineering Department has continued to move forward with providing professional engineering services to the residents of Herriman while keeping department's mission statement in mind. Below is a list of accomplishments by the Engineering Department in the past year.

The Engineering Team provides the services listed above for all improvements to roadways, bridges, storm drain systems, water distribution systems, trails, and other civil engineering projects within the City. The Engineering Team also provides engineering support services for the water, facilities, streets, and parks departments within the City.

The Engineering Department manages and administers the annual programs and specific improvement projects for storm drainage, floodplain management, and traffic engineering. The Department also administers excavation permits for all work that takes place within the City's right-of-way that is not conducted by the City. The department continually seeks out and applies for funding opportunities from outside sources including local, state, and federal grants to help fund capital projects. In the previous fiscal year the department was successful in obtaining \$500,000 in Corridor Preservation Funds for the purchase of right-of-way for capital road projects. The department has submitted several applications for funding requests for over \$2 million of proposed trail and road construction projects. These applications are currently under review in the approval process.

Past Year Accomplishments

- Finalization of the Storm Drain Master Plan and Impact Fee Analysis Update
- Design and construction of the Rose Creek Asphalt Trails Project
- Installation of traffic signal at 13400 South and Mirabella
- Completion of the North Entry Park Project
- Design of tee-ball field at Butterfield Park
- Completion of 5600 West from Herriman Main Street to Herriman Parkway
- In-house design of all SLR Phase 1 improvement projects including:
 - Herriman Parkway Extension from 6000 West to 6400 West
 - 6400 West Waterline from Main Street to Herriman Parkway
 - 11800 South Road Widening from 6400 West to 7000 West
- Obtained \$500,000 in Corridor Preservation Funds
- Reviewed 154 sets of development plans
- In-house public works inspection of all development projects within the City
- In-house traffic signal and four-way stop warrant studies at various intersections

Current Year Goals

- Continue to provide exceptional development review services
- Play an integral role in the design of the new City Hall building
- Construct 6600 West between Butterfield Parkway and Rose Canyon Road
- Complete connection of Anthem Park Boulevard to Mountain View Corridor
- Conduct city-wide storm water flood study with recommended improvements
- Continue to seek for project funding opportunities
- Continue to design and construct urban trails within the City

GENERAL FUND—PLANNING & DEVELOPMENT

	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Engineering						
82001 Salaries & Wages	422,682	401,831	332,476	493,682	475,000	438,000
82002 Payroll Burden	221,417	188,546	156,256	243,868	240,000	227,600
82003 Overtime	-	-	1,078	-	1,500	1,750
82005 Subscription & Membership	1,496	1,528	790	2,602	1,812	2,900
82009 Filing Fees	35	90	-	-	-	-
82011 Licenses & Certifications	-	235	-	450	450	450
82012 Seminars & Training	2,299	1,444	2,330	3,925	3,836	4,885
82015 Travel & Accomodation	1,004	1,460	2,639	2,550	3,000	3,400
82018 Fuel & Oil	4,774	5,371	2,794	4,888	4,888	5,000
82021 Repairs & Maintenance -Auto	2,053	3,357	803	2,450	2,450	1,800
82027 Office Supplies	29	12	-	-	-	-
82030 General Supplies	674	560	848	500	1,196	1,400
82045 Employee Relations	453	404	344	550	550	600
82056 Cell Phone Expense	-	-	-	-	-	5,356
82063 Vehicle Lease	-	-	1,760	85,400	1,760	17,937
82064 Vehicle Insurance	1,050	719	1,100	1,100	1,100	1,155
82066 Clothing & Uniforms	938	901	544	900	900	900
82320 Engineer - Contract	22,137	58,538	58,764	20,000	60,000	30,000
82740 Capital Outlay	700	-	-	-	-	4,175
82327 7530 W Design	34,590	25,378	-	-	-	-
82545 Feasability Study/Prelim Design	-	5,286	-	-	-	-
82546 Sudies	-	19,715	42,601	-	37,111	40,000
	716,330	715,375	605,128	862,865	835,553	787,308

GENERAL FUND—PLANNING & DEVELOPMENT

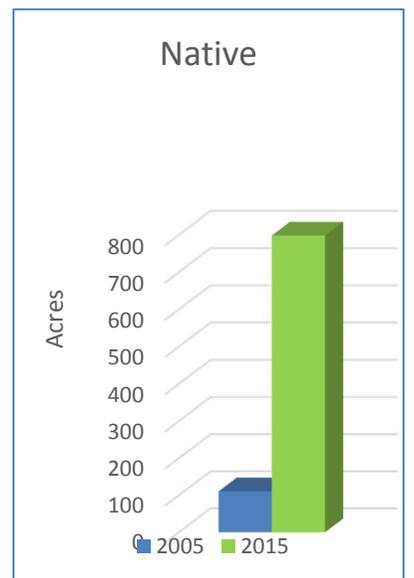
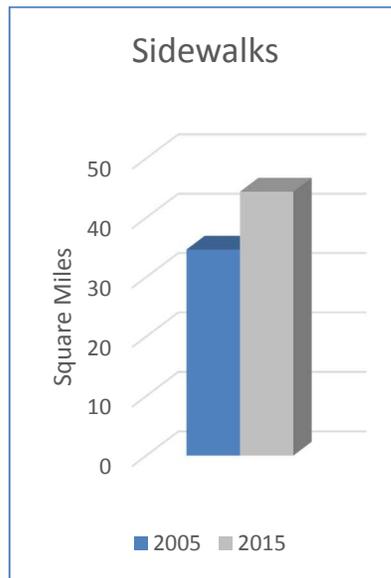
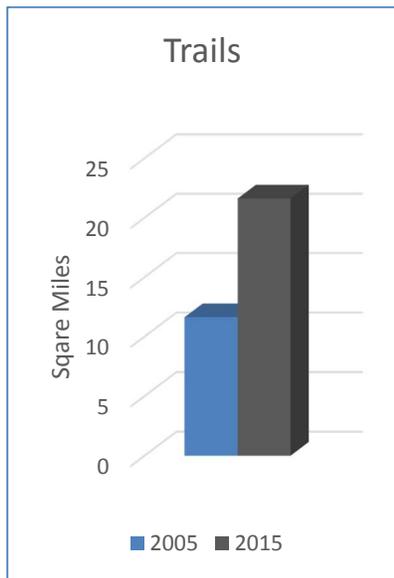
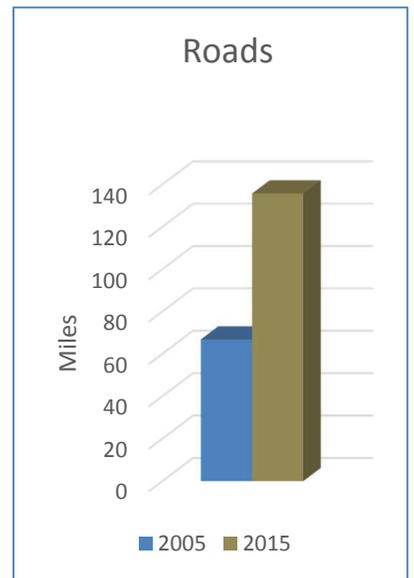
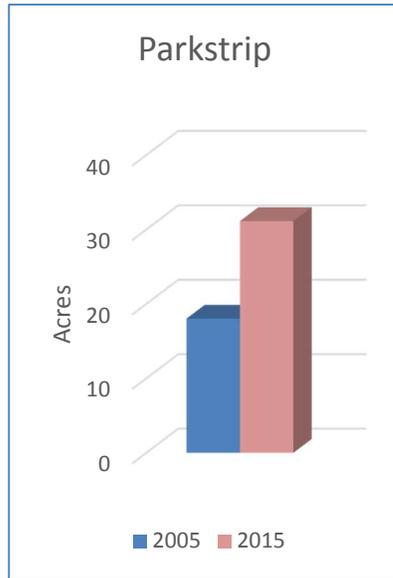
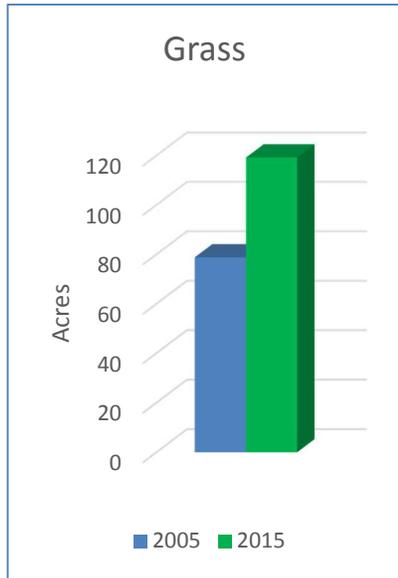
GEOGRAPHICAL INFORMATION SYSTEMS

GIS (Geographical Information Systems) continues to play an integral part of Herriman City. From tracking of assets to creating maps for meetings and printing banners for the rodeo we continue to provide vital information and services to the city departments and council.

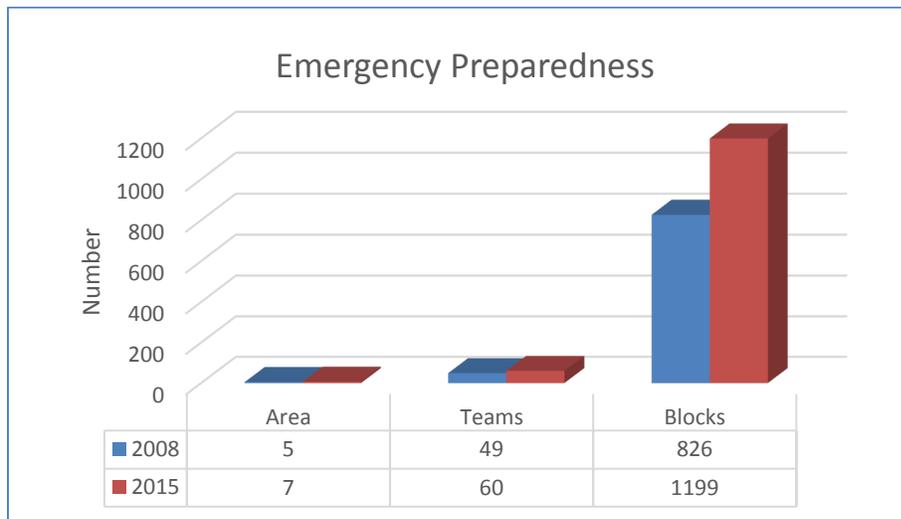
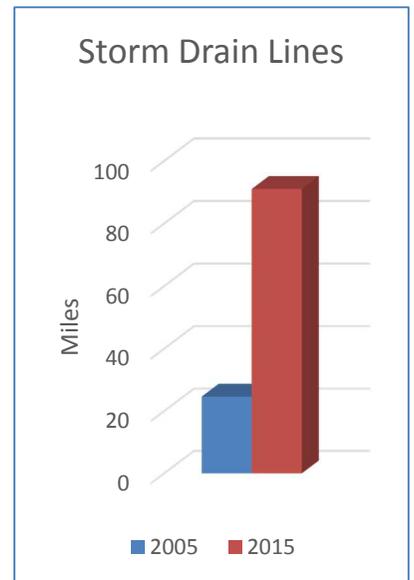
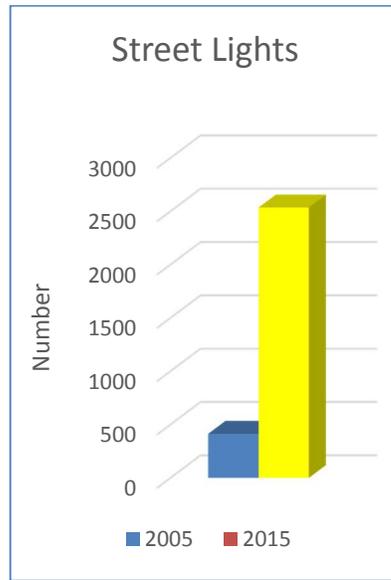
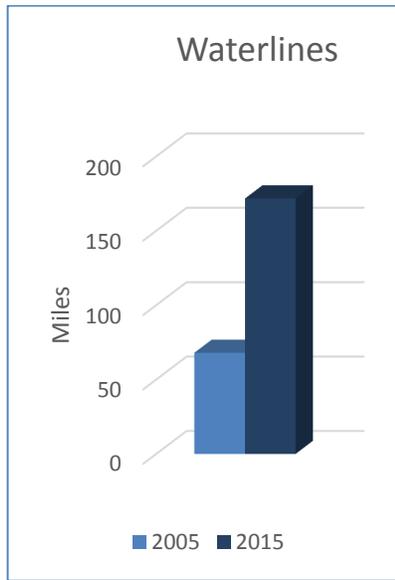
1. One goal for next year is continued training and seminars to stay up to date on the newest technologies available for mapping and asset management. Without constant training we cannot provide the best service to the City.
2. The department is requesting that GIS staff receive wage increases to bring them in line with the benefit study performed this last year. The increase will bring them into the lower pay range showed in the study.
3. We will continue to pay on our new vehicle.
4. The new plotter purchase last year continues to allow us to provide departments with banners and signs on various media with a measureable cost savings. These include banners for the rodeo and signs for events and notifications. We have an assortment of media for use.
5. Telephone – We provide mobile units for use in asset management.
6. We are implementing and supporting Cityworks for AMS (Asset Management System) and PLL (Permitting Land and Licensing) that is used throughout the City for tracking asset maintenance and provide continuity throughout the permitting process.
7. We are updating the Aerial photography of the city. Constant updates are necessary to provide us with the most up to date information possible to handle the rapid growth.
8. We are updating two older workstations with newer ones that can handle the graphics and images for mapping.
9. We are upgrading our old GPS (Global Positioning System) unit to increase productivity of our department. Currently we are shooting 30,000 plus points a year and expect the number to increase. A new GPS unit is 3 times faster than the old one. We continue to work with the various departments in asset management and how to best use and collect needed data for their department.

GENERAL FUND—PLANNING & DEVELOPMENT

The following is a representation of the data growth for GIS in a ten year period.



GENERAL FUND—PLANNING & DEVELOPMENT



GENERAL FUND—PLANNING & DEVELOPMENT

	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
GIS						
84001 Salaries & Wages	-	-	110,315	161,660	161,660	199,140
84002 Payroll Burden	-	-	60,798	78,129	84,000	94,000
84012 Seminars & Training	-	-	364	1,720	1,500	4,200
84015 Travel & Accomodations	-	-	1,106	1,200	500	3,100
84018 Fuel	-	-	427	1,600	500	1,400
84021 Repairs & Maintenance - Auto	-	-	132	500	500	500
84024 Repairs & Maintenance - Equip	-	-	-	-	8,000	8,000
84030 General Supplies	-	-	1,101	3,110	3,000	4,365
84045 Employee Relations	-	-	-	225	250	350
84056 Cell Phone Expense	-	-	-	-	-	2,149
84063 Vehicle Lease	-	-	585	42,700	585	8,969
84064 Vehicle Insurance	-	-	375	375	-	385
84066 Clothing & Uniforms	-	-	679	830	150	830
84466 Capital Outlay	-	-	-	-	-	17,500
	-	-	175,881	292,049	260,645	344,888

GENERAL FUND—PLANNING & DEVELOPMENT

PLANNING DEPARTMENT

Mission

The Planning Department provides professional advice and technical expertise to elected officials, the Planning Commission, city departments and citizens to assist in understanding and addressing key land use issues and priorities. We strive to address key community issues and priorities while planning efficient, prosperous development throughout our City. Through good planning and design, staff helps develop and maintain a sense of community.

Goals and Objectives

The Planning Department is committed to providing the community with high-quality services to enhance the quality of life in our community. Our goal is to promote a well-designed, physically integrated, livable and prosperous community while instilling public trust and confidence, exceeding service expectations. Planning staff prepares all agendas, notices, staff reports, and packets for Planning Commission meetings. They are responsible for maintaining and updating the City's General Plan. They assist in various special projects, such as the Urban Deer Mitigation Program, updating Impact Fees, Annexations, and Special Assessment Areas. They also provide growth projections which are used by various departments for planning purposes.

The Planning Department is responsible for licensing all of the businesses in the City, including home occupations. They are also responsible for code enforcement. This includes enforcing the landscaping and sign ordinances.

Accomplishments for 2014/2015

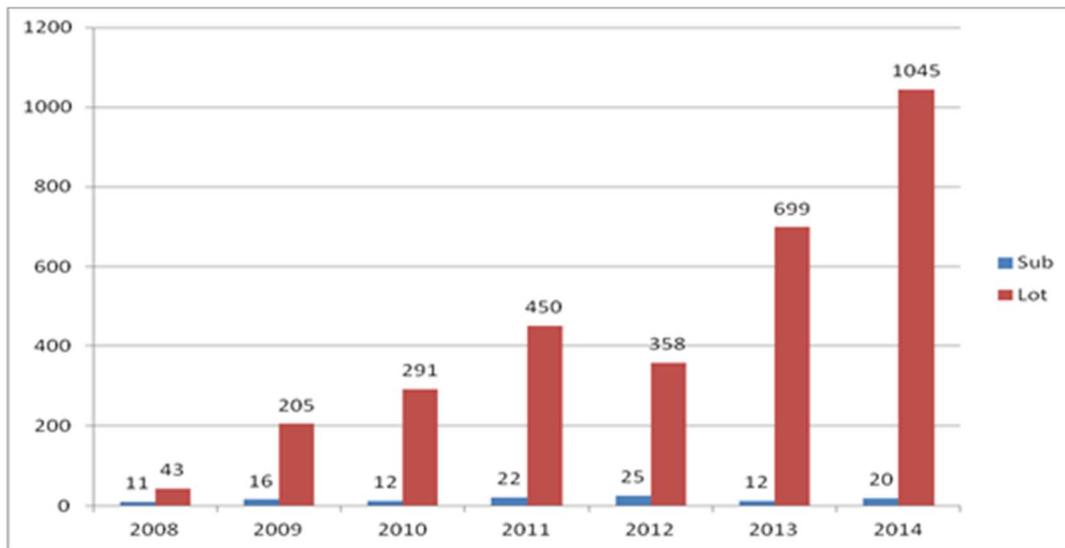
- Amended the 2025 General Plan
- Adopted a new Parks Master Plan, Storm Drain Master Plan, and Transportation Master Plan
- Reviewed and approved several new projects:
 - Miller Crossing
 - Rosecrest Plat S
 - America First Credit Union
 - Holiday Oil
- Created or amended several zoning ordinances, including: Family Food Production, Fencing, Notice Signs
- Began working on the Dansie Annexation
- Worked on the implementation of the Urban Deer Mitigation Program

Goals for 2015/2016

- Complete the processing and planning of the Dansie annexation area
- Amend several zoning ordinances, including: signs, design standards, parking, landscaping, and plat amendments
- On-Going projects: Anthem, Herriman Towne Center, Rosecrest, Creek Ridge, and Miller Crossing
- Implement an Urban Deer Mitigation Program
- Review all development applications in a timely manner

GENERAL FUND—PLANNING & DEVELOPMENT

Year	2008	2009	2010	2011	2012	2013	2014
Subdivision applications	11	16	12	22	25	12	20
# of Lots	43	205	291	450	368	699	1045



Budget for next year includes:

- Hiring a part time Planning Intern and allocating 25% of the Planning Coordinator salary to the Economic Development Budget.
- A new computer for the Planning Coordinator in order to be able to run ArcMap for the Planning Department.

GENERAL FUND—PLANNING & DEVELOPMENT

	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Planning & Development						
85001 Salaries & Wages	199,643	184,201	176,413	243,093	245,000	255,900
85002 Payroll Burden	101,484	98,684	89,772	139,045	127,100	127,631
85004 Overtime	-	886	-	-	-	-
85006 Subscriptions/Membership/Dues	827	1,605	105	1,800	1,000	2,000
85012 Seminars & Training	2,915	1,928	2,233	4,620	4,660	3,300
85015 Travel & Accomodations	4,804	1,182	1,436	6,600	7,500	3,000
85018 Fuel	1,616	1,785	619	2,100	2,100	2,100
85021 Repair & Maintenance - Auto	567	151	449	1,500	1,500	1,500
85027 Office Supplies	45	72	-	100	-	-
85030 General Supplies	316	318	119	400	500	500
85045 Employee Relations	812	1,110	316	825	825	825
85056 Cell Phone Expense	-	-	-	-	-	2,716
85064 Vehicle Insurance	350	359	359	359	359	385
85085 Clothing & Uniforms	198	303	238	300	350	380
85145 Advanced Planning	13,354	56,298	7,322	10,000	10,000	10,000
85155 Abatements	-	9,460	-	20,000	15,000	15,000
85740 Capital Outlay	-	-	-	-	-	5,110
	<u>326,931</u>	<u>358,342</u>	<u>279,381</u>	<u>430,742</u>	<u>415,894</u>	<u>430,347</u>
Related Income Accounts						
32350 Zoning Land Use Fees	92,194	71,558	78,450	62,500	98,062	101,004
32563 Annexation Fees		800	800	-	800	800
	<u>92,194</u>	<u>72,358</u>	<u>79,250</u>	<u>62,500</u>	<u>98,862</u>	<u>101,804</u>

IMPACT FEE FUNDS

In a growing area there is a conflict as to who should pay for new infrastructure to pay for new growth. If the city pays the cost, the burden falls on the existing residents and the cost is paid from their taxes. It is generally thought that the developer or new residents should shoulder the cost. In Herriman City's governmental funds we have two impact fees which impose a fee on new construction to pay the cost of infrastructure. The two impact fees that we assess are parks and roads. These impact fees go through a thorough review with public input before they are implemented and are reviewed and updated on a periodic basis usually at least every five years.

	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
PARKS IMPACT FEES FUND						
36100 Interest Earnings	377	610	190	300	200	200
31221 Parks Impact Fees	850,179	923,588	514,226	1,102,585	771,340	900,000
31225 Herritage Park Development Fund	2,205					
3950 Usage of Beginning Fund Balance						
31510 Proceeds Sale of Property		(2,800)				
90913 Proceeds of Long Term Note		562,500				
	852,761	1,483,898	514,416	1,102,885	771,540	900,200
47001 In-House Design	2,059	772	4,358	-	5,294	
47010 Butterfield Park Improvements		105,658	25,972	-	25,972	
47314 Midas Annexation Park				200,000		200,000
47558 Park Master Plan Study		48,234	23,803	30,000	30,000	
47562 Baseball Field		57,174	-	-		
47586 Entry Park		667,630	56,840	75,000	75,000	
47592 Blackridge Improvements	590,872	85,383	979	-	979	
47600 Asphalt Trails	144,845	64,946	315,249	300,000	410,249	
47601 New Driveway-Butterfield Park	44,403					
47900 Reimb Umbria/Sunset Meadows	13,335					
47901 Reimb Wester Creek	93,000					
4890 Budgeted Increase In Fund Balance				497,885		
90312 Principle		140,625			140,625	140,625
	888,513	1,170,422	427,200	1,102,885	688,119	340,625
Net Revenue Over Expenditures	(35,752)	313,476	87,216	-	83,421	559,575
Beginning Fund Balance	406,656	370,904		684,381	684,381	767,802
Net Revenue Over (Under) Expenditures	(35,752)	313,476		-	83,421	559,575
Ending Fund Balance	370,904	684,381		684,381	767,802	1,327,377

IMPACT FEE FUNDS

		FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
STREET IMPACT FEES FUND							
36100	Interest Earnings	1,003	1,623	506	800	800	800
33221	Street Impact Fees	763,257	799,407	1,000,092	1,050,000	1,350,000	1,350,000
		764,260	801,030	1,000,598	1,050,800	1,350,800	1,350,800
49101	Road Engineering			551,957			
49203	5600 W Street Light Conduit						
49205	Anthem Park Blvd/Freedom Park						220,000
49210	Main St/High Country Road Traffic Study						15,000
49320	Traffic Signals Installation		39,324	6,623		42,623	160,000
49331	5600 W Design Construction	27,459		15,419		85,400	
49332	5600 W Match	120,086	9,669				
49333	JSD Reimb/Jr High	315,000					
49350	Master Planning Transportation	12,018	61,431	13,184		13,184	20,000
49701	O/S Reimb - Cove @ Herr Spring	52,500	(52,500)	140,700		140,700	
49705	O/S Reimb - Blackhawk	48,300		44,100		44,100	
49706	O/S Reimb - Desert Creek	8,760					
49707	O/S Reimb - Valley View	118,000	121,609				
49708	O/S Reimb - Western Creek	132,000					
49709	O/S Reimb - Rose Canyon Rd	251					
49710	O/S Reimb - The Bluffs	2,835					
49711	O/S Reimb - Whispering Pines		33,205				
49712	O/S Reimb - Thompson Place		6,519			6,000	
49901	Transfer to Debt Service	231,952	294,723	290,729	390,303	390,303	391,808
49903	Transfer to the Street Light Fund	63,000				100,000	
49902	Transfer to Capital Projects					173,000	
49999	Budgeted Increase in Fund Balance				660,497		
		1,132,161	513,980	1,062,712	1,050,800	995,310	806,808
Net Revenue Over Expenditures		(367,901)	287,050	(62,114)	-	355,490	543,992
Beginning Fund Balance		367,933	32		287,082	287,082	642,572
Net Revenue Over (Under) Expenditures		(367,901)	287,050		-	355,490	543,992
Ending Fund Balance		32	287,082		287,082	642,572	1,186,564

SPECIAL REVENUE FUNDS

In addition to impact fee funds in the previous section, Herriman City also has several special revenue funds that are used to account for revenues that the city is designating for a specific use and which have a consistent revenue source.

Storm Drain Fund – is a fund used to accumulated and expend a storm drain fee assessed on new development.

Street Light Fund – this fund derives its revenue from developers. The fee is assessed to new developments to offset the cost of street lights.

Street Sign Fund – just like the street light fund listed above the street sign fund is assessed against developers to offset the cost of street signs related to new growth and development.

Public Safety – For a few years the city assessed a public safety fee to pay for law enforcement services. The city contracts with the Unified Police Department. The police department is now funded by property tax and the fee is no longer assessed, the fund however still has remaining fund balance that is being used over time to help fund public safety projects. The fund should expire in about a year and will no longer be used.

Herriman Parkway – This fund was originally used to account for funds received for construction of Herriman Parkway but has evolved to where it is used to account for any funds received from the state legislature.

Herriman CDA – The Herriman Towne Center was created as a Community Development Agency and the property taxes of several agencies were pledged to fund some of the development for a period of twenty years. This fund accumulates the tax increment payments that are used to pay for improvements in the development.

Herriman SAA – Much of the Herriman Towne Center was development using a special assessment area. The city bonded for the improvements and then receives special assessments from each lot as they sell to pay off the bond. The accounting for this assessment area is maintained in the Herriman SAA fund.

SPECIAL REVENUE FUNDS

		FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Storm Drain							
36100	Interest Earnings	2,415	340	106	185	200	200
37700	Storm Drain Impact Fees	314,829	488,961	275,385	285,000	285,000	285,000
39000	Appropriation Unapp Fund Bal				14,815		
		<u>317,245</u>	<u>489,301</u>	<u>275,491</u>	<u>300,000</u>	<u>285,200</u>	<u>285,200</u>
48305	Master Planned Projects	8,997	2,655	1,350	-	1,350	
48306	CFFP/FFP Studies		2,857				
48329	GINA Road Storm Drain			6,476	300,000	300,000	
48336	13400 S 5600 W Storm Drain Tie In	66,722					
48340	Lomar- Cove @ Herriman Springs	13,326	3,320	2,640		4,000	
48342	Knapper Point Pond						
48350	Master Planning Storm Drain	(1)		1,554		1,554	20,000
48359	13400 S Storm Drain		482,751				
48702	Reimburse Desert Creek	32,115					
48704	Reimburse Western Creek	9,946					
78705	Reimburse The Bluffs	6,278					
48706	Reimburse Ft Herriman Cove			35,356		35,356	-
48900	Reimburse Towne Center			82,712		82,712	80,000
4920	Budgeted Increase in Fund Balance						
		<u>137,383</u>	<u>491,583</u>	<u>130,088</u>	<u>300,000</u>	<u>424,972</u>	<u>100,000</u>
Net Revenue Over Expenditures		<u>179,862</u>	<u>(2,282)</u>	<u>145,403</u>	<u>-</u>	<u>(139,772)</u>	<u>185,200</u>
Beginning Fund Balance		56,129	235,990		233,708	233,708	93,936
Net Revenue Over (Under) Expenditures		179,862	(2,282)		-	(139,772)	185,200
Ending Fund Balance		<u>235,990</u>	<u>233,708</u>		<u>233,708</u>	<u>93,936</u>	<u>279,136</u>

SPECIAL REVENUE FUNDS

		FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
New Development Street Lights							
33221	Street Light Revenue	167,945	418,250	277,100	135,000	332,100	550,000
39500	Transfer from General Fund	1,000		50,000		50,000	
39501	Transfer from Road Impact Fund	62,000				100,000	
		<u>230,945</u>	<u>418,250</u>	<u>327,100</u>	<u>135,000</u>	<u>482,100</u>	<u>550,000</u>
49001	Salaries & Wages	5,212					
49002	Payroll Burden	3,418					
49170	New Development Inventory	260,156	223,250	539,250	120,000	644,250	550,000
49171	New Connection Fees			4,365		4,365	
49175	Consulting Fees	12,000	12,000	8,000	12,000	12,000	
49900	Budgeted Increase in Fund Balance				3,000		
		<u>280,786</u>	<u>235,250</u>	<u>551,615</u>	<u>135,000</u>	<u>660,615</u>	<u>550,000</u>
Net Revenue Over Expenditures		<u>(49,841)</u>	<u>183,000</u>	<u>(224,515)</u>	<u>-</u>	<u>(178,515)</u>	<u>-</u>
Beginning Fund Balance		50,761	920		183,921	183,921	5,406
Net Revenue Over (Under) Expenditures		(49,841)	183,000		-	(178,515)	-
Ending Fund Balance		<u>920</u>	<u>183,921</u>		<u>183,921</u>	<u>5,406</u>	<u>5,406</u>

		FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
New Development Street Signs							
33221	Street Sign Revenue	60,955	41,131	49,810	30,000	59,810	50,000
		<u>60,955</u>	<u>41,131</u>	<u>49,810</u>	<u>30,000</u>	<u>59,810</u>	<u>50,000</u>
49001	Salaries & Wages	1,355	962	-			
49170	Sign Installation	9,585	14,416	61,170	25,000	76,000	66,000
49172	MVC Signage	12,934					
4990	Budgeted Increase in Fund Balance				5,000		
		<u>23,874</u>	<u>15,377</u>	<u>61,170</u>	<u>30,000</u>	<u>76,000</u>	<u>66,000</u>
Net Revenue Over Expenditures		<u>37,081</u>	<u>25,754</u>	<u>(11,360)</u>	<u>-</u>	<u>(16,190)</u>	<u>(16,000)</u>
Beginning Fund Balance		19,328	56,409		82,163	82,163	65,973
Net Revenue Over (Under) Expenditures		37,081	25,754		-	(16,190)	(16,000)
Ending Fund Balance		<u>56,409</u>	<u>82,163</u>		<u>82,163</u>	<u>65,973</u>	<u>49,973</u>

SPECIAL REVENUE FUNDS

		FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
PUBLIC SAFETY							
36010	Revenue Public Safety	7,608	425	-	-	-	
3900	Usage of Beginning Fund Balance			-	-	-	
		<u>7,608</u>	<u>425</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
47021	Repairs & Maintenance - Auto	362	160	-	-	-	
47030	General Supplies		164	-	-	-	
47033	Equipment - Purchase	63,855	263	5,438	-	5,438	7,500
47045	Employee Relations	2,202	1,483	1,314	-	2,000	2,500
		<u>66,420</u>	<u>2,070</u>	<u>6,752</u>	<u>-</u>	<u>7,438</u>	<u>10,000</u>
Net Revenue Over Expenditures		<u>(58,812)</u>	<u>(1,645)</u>	<u>(6,752)</u>	<u>-</u>	<u>(7,438)</u>	<u>(10,000)</u>
Beginning Fund Balance		91,747	32,934		31,289	31,289	23,851
Net Revenue Over (Under) Expenditures		(58,812)	(1,645)		-	(7,438)	(10,000)
Ending Fund Balance		<u>32,934</u>	<u>31,289</u>		<u>31,289</u>	<u>23,851</u>	<u>13,851</u>

		FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Herriman Parkway							
33222	Revenue State of Utah	1,536,780	1,372,830	-	-		1,200,000
		<u>1,536,780</u>	<u>1,372,830</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,200,000</u>
49170	Right of Way Purchases	12,426	10,847				
49172	Appraisal Fees	3,320				4,000	
49174	Community College/E Juniper Crest	1,536,780	1,000,000				
49180	Rose Canyon Study						200,000
49175	Reimbursed Road Projects		372,830				1,000,000
		<u>1,552,527</u>	<u>1,383,677</u>	<u>-</u>	<u>-</u>	<u>4,000</u>	<u>1,200,000</u>
Net Revenue Over Expenditures		<u>(15,746)</u>	<u>(10,847)</u>	<u>-</u>	<u>-</u>	<u>(4,000)</u>	<u>-</u>
Beginning Fund Balance		59,705	43,959		33,112	33,112	29,112
Net Revenue Over (Under) Expenditures		(15,746)	(10,847)		-	(4,000)	-
Ending Fund Balance		<u>43,959</u>	<u>33,112</u>		<u>33,112</u>	<u>29,112</u>	<u>29,112</u>

SPECIAL REVENUE FUNDS

		FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Herriman CDA							
36101	Property Tax Revenue	83,973	143,662	610,795	292,781	610,795	615,000
3890	Usage of Beginning Fund Balance						
		<u>83,973</u>	<u>143,662</u>	<u>610,795</u>	<u>292,781</u>	<u>610,795</u>	<u>615,000</u>
4160	Transfer to Trustee		190,259			610,795	615,000
4990	Budgeted Increase in FundBalance						
		<u>-</u>	<u>190,259</u>	<u>-</u>	<u>-</u>	<u>610,795</u>	<u>615,000</u>
Net Revenue Over Expenditures		<u>83,973</u>	<u>(46,597)</u>	<u>610,795</u>	<u>292,781</u>	<u>-</u>	<u>-</u>
Beginning Fund Balance		-	83,973		37,376	37,376	37,376
Net Revenue Over (Under) Expenditures		<u>83,973</u>	<u>(46,597)</u>		<u>292,781</u>	<u>-</u>	<u>-</u>
Ending Fund Balance		<u>83,973</u>	<u>37,376</u>		<u>330,157</u>	<u>37,376</u>	<u>37,376</u>

SPECIAL REVENUE FUNDS

	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Herriman Towne Center SAA						
36200	Interest income	13,852	11,002	1,048	-	2,500
36101	Assessment Revenue	534,040	1,174,073	1,053,170	-	1,404,227
36110	HTC Storm Drain Impact Fees	2,367	96,415	48,106	-	64,141
36111	HTC Road Impact Fees	53,550	149,050	449,500	-	599,333
36112	HTC Water Impact Fees	64,794	119,689	530,127	-	706,836
36113	HTC Park Impact Fees	51,023	72,316	369,570	-	492,760
36300	Fees	786,835			-	
36310	Assessment HTC Sorenson Mgt	711,842	1,022,606	2,616	1,428,033	3,488
		<u>2,218,302</u>	<u>2,645,151</u>	<u>2,454,137</u>	<u>1,428,033</u>	<u>3,273,285</u>
47148	Assessment Reimbursement	123,520	57,036	1,075,433	-	1,100,000
47149	Park Impact Fees	85,725	22,860	402,549	-	405,000
47150	Storm Drain Reimbursement		24,721	304,558	-	310,000
47151	Road Reimbursement		95,850	531,555	-	540,000
47152	Water Reimbursement	118,481	58,470	617,825	-	650,000
47155	Street Lighting	934			-	
47160	City Reimbursements			2,340	-	3,120
47163	13400 SImprovements	248,000			-	
47165	Administrative Fee	16,339	25,645	38,121	-	50,828
47190	Trustee Fee				5,000	5,000
47195	Special Assessment Principle	1,675,000	1,035,000		730,000	750,000
47200	Transfers	(75,843)	(190,259)			
47250	Interest	729,211	705,654		693,033	693,033
4990	Budgeted Increase in Fund Balance					
		<u>2,921,367</u>	<u>1,834,978</u>	<u>2,972,381</u>	<u>1,428,033</u>	<u>4,506,981</u>
Net Revenue Over Expenditures		<u>(703,065)</u>	<u>810,173</u>	<u>(518,244)</u>	<u>-</u>	<u>(1,233,696)</u>
Beginning Fund Balance		2,367,956	1,664,891		2,475,064	2,475,064
Net Revenue Over (Under) Expenditures		(703,065)	810,173		-	(1,233,696)
Ending Fund Balance		<u>1,664,891</u>	<u>2,475,064</u>		<u>2,475,064</u>	<u>1,241,369</u>

DEBT SERVICE FUND

The debt service fund is used to accumulate funds to pay debt service in governmental funds. Currently only one bond is being paid from the Debt Service Fund; that is our sales tax bond, which was the bond used to build Herriman Parkway in 2008.

Additional funds are being transferred in the coming year to begin to build a fund balance in preparation for future debt payments.

		FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Debt Service							
38120	Transfer from General Fund	215,317	225,290	190,304	195,151	195,151	495,151
38121	Transfer from Road Impact Fund	231,952	294,723	290,729	390,303	390,303	391,808
36100	Interest Income	127	115	64		70	70
		<u>447,396</u>	<u>520,128</u>	<u>481,097</u>	<u>585,454</u>	<u>585,524</u>	<u>887,029</u>
47110	Sales Tax Bond 2008 Principle	447,269	520,013	481,033	585,454	225,000	238,750
47130	Sales Tax Bond 2008 Interest					360,454	348,209
		<u>447,269</u>	<u>520,013</u>	<u>481,033</u>	<u>585,454</u>	<u>585,454</u>	<u>586,959</u>
Net Revenue Over Expenditures		<u>127</u>	<u>115</u>	<u>64</u>	<u>-</u>	<u>70</u>	<u>300,070</u>
Beginning Fund Balance		242	369		484	484	554
Net Revenue Over (Under) Expenditures		<u>127</u>	<u>115</u>		<u>-</u>	<u>70</u>	<u>300,070</u>
Ending Fund Balance		<u>369</u>	<u>484</u>		<u>484</u>	<u>554</u>	<u>300,624</u>

CAPITAL PROJECTS

In addition to the impact fee funds listed above the City has two capital projects funds.

Towne Center – This fund was set up to account for the costs associated with planning and construction of the Towne Center project including the City Hall. Currently the city is in the planning stages and this budget shows money being appropriated for design work.

Capital Projects – Our capital projects general fund is used for an assortment of projects that are kept separate from the other operating costs so that trends can be maintained.

		FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Towne Center							
36200	Interest income	4	7	2	-	2	3
39500	Transfer from General Fund					200,000	625,000
		4	7	2	-	200,002	625,003
44100	City Hall Design					200,000	625,000
		-	-	-	-	200,000	625,000
Net Revenue Over Expenditures		4	7	2	-	2	3
Beginning Fund Balance		635	640		647	647	649
Net Revenue Over (Under) Expenditures		4	7		-	2	3
Ending Fund Balance		640	647		647	649	652

CAPITAL PROJECTS

		FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
CAPITAL PROJECTS FUND							
36099	Interest Earnings	487	949				
36100	Misc Revenue	18,437					
36103	Corridor Preservation			500,000	250,000	500,000	600,000
38121	Developer Agreement Revenues		120,000	231,043		4,731,043	
36120	Revenue from UPD					60,000	
3900	Transfer from General Fund	647,253	524,190	281,076	265,441	851,284	275,000
36052	Transfer from Road Impact Fund					173,000	
36050	Transfer from Park Impact Fund						
3900	Usage of Beginning Fund Balance				1,000,000		
		666,177	645,139	1,012,119	1,515,441	6,315,327	875,000
47361	Traffic Signals	684	1,421	151,453	160,000	173,000	300,000
47362	Signal 5600 W & Herriman Parkway	56,692					
47415	Mtn View Corridor Betterments	13,399					
47512	Porter Rockwell Project	16,354	5,845				
47513	Lafayette Precast Wall	75,952					
47520	River Chase Road	1,140					
47522	Legacy Blvd Sidewalk	6,426					
47523	Signage Mountain View Corridor						
47528	6000 W Herriman Parkway	134,710					
47533	5600 West	26,162	528,000	645,150	750,000	705,150	
47534	Safe Walking Routes	14,800	238,848				20,000
47536	UTA Studies		62,500				
47541	13200 South				250,000		
47549	Road Improvements			1,337			
47554	Creek Ridge Annexation				115,000		
47557	Property Acquisition			250,000		4,801,000	600,000
47562	Towne Center Expenses	10,386					
47562	13400 S Overlay	237,501	114,550				
47563	Butterfield Park Secondary	(749)					
47565	11800 S Widening		56,125				
47570	Legacy Open Space/Detention Prop		32,685	875		875	
47571	Property Purchase-Bobcat Dr Microw		124,057				
47572	7530 West Improvements			49,691	300,000	150,000	150,000
47573	6600 West Construction			1,825		1,825	
47553	UPD Office Remodel					60,000	
4890	Increase in Fund Balance						
		593,457	1,164,031	1,100,331	1,575,000	5,891,850	1,070,000
Net Revenue Over Expenditures		72,720	(518,893)	(88,212)	(59,559)	423,477	(195,000)
Beginning Fund Balance		268,967	341,687		(177,206)	(177,206)	246,271
Net Revenue Over (Under) Expenditures		72,720	(518,893)		(59,559)	423,477	(195,000)
Ending Fund Balance		341,687	(177,206)		(236,765)	246,271	51,271

ENTERPRISE FUNDS

Proprietary fund or Enterprise fund statements offer short and long-term financial information about the activities the government operates *like businesses*. Herriman City, utilizing three proprietary funds, one is the operating fund for water the other two are used for Impact Fees related to the Water fund.

With each of the Enterprise funds we have presented proposed capital expenditures even though they will not affect fund balance.

The two year represented in this budget include \$444,500 in additional revenue representing the City's water use, a corresponding expense in the administration section is entered for the cost of administration provided by governmental departments.

HERRIMAN CITY MUNICIPAL WATER DEPARTMENT

Mission

The Water Department's mission is to provide clean, safe drinking water and secondary irrigation water, to the valued residents and businesses of Herriman City in an efficient, cost effective and environmentally sensitive manner. We take pride in assisting other departments of the city with meeting the goals and objectives of City administration, Mayor and City Council.

Organization of Department

Our department currently employs 11 full time and 2 seasonal employees, all of which take great pride in the services they provide to our residents. We are privileged to have a high quality work force.

Full Time Employees

Justun Edwards- Director	Mike Johnson- Operator III/Water Quality
Danette Markus- Administrative Coordinator	Austin Crane- Operator III
Luke Sieverts- Manager	Jordan Petersen- Operator II
Rhett Walker- Foreman	Chris Connor- Operator II
Mark Tolbert- Lead/Secondary Inspector	Nick Morris- Operator I Entry Level
Keith Hunter- Lead	

Department Objectives

- Responsiveness- Being prepared to respond in a timely, efficient and professional manner.
- Safety- Our department is committed to provide a safe work environment for our employees and the residents we serve. We provide the tools and equipment necessary to promote safety as a way of life.
- Team Work- We are a team in which all individuals have their own strengths, who teach, respect, trust, value and support one another to achieve our common goals.
- Customer Service- Our department takes great pride in providing a high level of service for our residents and business owners.

ENTERPRISE FUNDS

Department Accomplishments

- Design Zone 2 North 5MG water tank
- Began construction of Zone 2 North 5MG water tank
- Design & Construct 4000 West Secondary Irrigation Pump Station
- Completed construction and put into production the Stillman Well
- Designed and constructed a 300,000 gallon water tank for Hi-Country II
- Delivered +/- 1,798,045,818 gallons of drinking water & +/-136,176,339 gallons of secondary irrigation water
- Supplied water to approximately 7,100 culinary & 700 secondary water connections
- Completed 1,931 work orders and service requests
- Received approximately 6,000 bluestake requests
- Our Department also has the responsibility of operating and maintaining two additional water systems owned by HOA's



Department Goals

- Complete construction of 5MG water tank
- Construct 7500' of 16" distribution pipeline from 5MG water tank & connect to distribution system
- Design and begin construction of South Herriman water infrastructure
- Upgrade aging infrastructure within the historic areas of Herriman
- Expand secondary water service areas
- Redevelop Tuscan well to be utilized in the secondary irrigation system

As a department, we are dedicated to continue providing quality service to the Herriman Community. We will continue to work diligently to provide clean, safe drinking water, and secondary water to our current and future water connections. It is both exciting and challenging to work in a community growing as rapidly as we are.

Staffing

Functional Areas	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	Projected	Projected
											2015	2016
Water	5.07	7.88	8.66	9.86	10.01	10.02	9.45	9.75	12.88	12.06	13.28	14.42

ENTERPRISE FUNDS

		FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
WATER FUND							
Income From Operations							
37100	Water Sales	5,268,440	5,302,455	4,215,117	5,476,926	5,921,426	6,602,783
37110	Secondary Water Sales	125,346	265,687	255,291	225,000	300,000	312,000
37120	Penalties	38,810	47,494	35,988	35,000	40,000	41,600
37150	Hydrant Construction Water Sales	20,071	9,646	18,945	9,000	25,000	26,000
37152	Residential Const Water Sales	64,281	68,691	55,937	62,500	75,000	78,000
37170	Hi country I Water Sales	926	3,122			-	-
37175	Hi country II Water Sales	(926)	(3,122)			-	-
37180	Water Reconnect Fees	32,759	30,243	24,490	30,000	30,000	31,200
37200	Connection Fees	165,023	182,650	155,698	150,000	175,000	182,000
37550	Meter Rental	9,602	9,575	27,093	10,000	35,000	36,400
37610	Jumper Fines	393	45			-	-
37612	Damage Reimbursements	7,741	13,392	15,047	7,500	17,500	10,000
37613	Return Check Charge	555	-		250	250	250
		<u>5,733,022</u>	<u>5,929,877</u>	<u>4,803,606</u>	<u>6,006,176</u>	<u>6,619,176</u>	<u>7,320,233</u>
Administration							
80001	Salaries & Wages	206,390	188,823	114,569	180,862	150,225	155,000
80002	Payroll Burden	93,447	88,857	61,077	89,311	75,000	83,000
80003	Overtime	496	1,258	87	3,000	-	-
80006	Subscriptions & Memberships	135	3,197	2,350	3,500	3,500	3,500
80009	Dues, Licenses & Certifications		1,750	70			
80012	Seminars & Training	4,905	5,965	4,668	7,250	7,250	9,000
80015	Travel & Accomodations	1,853	2,658	41	2,500	2,500	2,500
80018	Fuel	2,321	312	574	1,500	1,000	1,200
80021	Repairs & Maintenance - Auto	1,060	(2,002)	183	1,500	500	1,500
80024	Repairs & Maintenance - Equipmnet		(606)	-	500	-	-
80027	Computers and Tech	3,515	64	(50)			3,000
80030	General Supplies	50	152	887	4,000	4,000	2,500
80033	Equipment Purchase	780				-	-
80036	Tool - Purchase		1,150				
80039	Printing	11,640	12,849	7,639	13,000	13,000	12,000
80045	Employee Relations	5,110	584	527	750	750	800
80048	Attorney Fees	87,463	79,219		47,000	75,000	80,000
80058	Postage & Shipping	25,123	27,331	19,825	30,000	30,000	32,000
80061	Contracted/Technical Service	31,090	28,896	19,008	35,000	35,000	45,000
80063	Vehicle Lease						
80064	Vehicle Insurance	350	350	366	366	366	400
80065	Facility/Bldg Insurance	15,096	18,122	16,000	16,000	16,000	20,000
80190	Bank Charges	44,852	32,734	33,550	56,000	56,000	60,000
80220	Public Notices	13,664	11,293	7,724	8,500	8,500	10,000
80225	Cell Phone/Radio Expense	10,041	5,694	8,989	12,500	12,500	16,600
80245	Property Tax	24,592		9,508			
80312	Professional & Technical		500				
80410	Liability Insurance	31,000	30,000	7,337	7,400	7,400	8,000
80415	Water Share Assessment	7,001	3,790	16,591	15,000	17,500	22,500
80462	Software Annual Licensing	14,787	14,704	1,988	17,500	17,500	17,500
80500	Depreciation	2,046,963	2,281,433			2,330,000	2,330,000
80550	Bad Debt Expense	8,846	(5,487)	(2,123)	12,000	12,000	5,000
80650	CO Tank Improvements				25,000	25,000	10,000
80730	Water Conservation				1,000	1,000	1,000
80795	East Herriman Water Project	176,662	(0)				
80797	HTC Well		55,610	555			
80798	4000 W Secondary P.S.			2,924,149		5,498,000	
80814	Zone II North Tank			38,418		2,000,000	1,500,000
80905	Administrative - General Fund					444,500	444,500
		<u>2,869,232</u>	<u>2,889,200</u>	<u>3,294,507</u>	<u>590,939</u>	<u>10,843,991</u>	<u>4,876,500</u>

ENTERPRISE FUNDS

		FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Maintenance							
81001	Salaries & Wages	319,315	303,393	247,456	390,321	397,000	445,000
81002	Payroll Burden	172,050	174,012	113,080	216,706	215,000	217,500
81003	On Call/Overtime	11,641	26,544	6,127	18,000	18,000	18,000
81010	Safety	880	1,451	1,803	2,000	2,200	3,500
81018	Fuel	29,374	40,140	16,601	32,000	32,000	32,000
81021	Repairs & Maintenance - Auto	4,677	7,631	5,643	15,500	15,500	15,500
81024	Repairs & Maintenance - Equipmnet	13,694	2,126	9,705	21,500	21,500	23,500
81030	General Supplies	20,660	586	1,065	5,000	2,500	5,000
81033	Equipment Purchase	8,366	7,627	1,112	20,600	20,600	24,000
81036	Tool Purchase	5,458	10,372	4,074	6,500	6,500	6,500
81045	Employee Relations	260	953	170	750	500	750
81051	Utilities Electric	349,758	339,457	353,441	395,000	475,000	590,000
81052	Utilities Natural Gas	1,232	1,917	181	2,000	500	2,000
81055	Utilities Telephone	406	-	-	-	-	-
81063	Vehicle Lease	-	-	12,212	128,400	73,199	78,924
81064	Vehicle Insurance	3,570	4,494	3,526	4,526	4,526	4,526
81065	Equipment Insurance	850	-	-	1,400	1,400	1,400
81066	Clothing & Uniforms	5,228	4,807	3,034	5,800	5,800	6,530
81260	Equip Lease Backhoe	14,000	14,000	7,663	14,000	14,000	14,000
81262	Bldg/Grounds/Supplies/Maintenance	7,122	17,077	36,837	30,000	40,000	30,000
81300	Meter Repair and Replacement	14,777	32,860	17,207	49,000	49,000	49,000
81305	Meters New	109,840	176,074	132,205	140,000	140,000	150,000
81310	Meters Hydrants	(985)	3,517	2,016	1,800	2,500	2,500
81420	Purchase Water (JVWCD)	1,894,883	1,920,177	811,625	1,584,989	1,500,000	1,500,000
81470	New Service Connections	6,043	16,250	11,116	12,000	12,000	13,000
81475	Road/Right of Way Repair	203	11,010	856	12,500	12,500	12,500
81476	Repairs Distribution	21,749	47,918	24,654	70,000	70,000	70,000
81477	Repairs Service	13,122	22,804	19,488	22,000	22,000	22,000
81478	Repairs Sources	51,936	30,277	23,085	70,000	50,000	70,000
81481	Repairs Secondary	12,946	-	-	-	-	-
81490	Chemicals & Testing	37,600	18,038	6,468	19,000	19,000	19,000
81495	Backflow Program	2,514	-	-	7,500	1,000	2,000
81498	Chemical Injection	35,434	13,007	8,042	10,500	12,000	12,500
81500	Chlorine	8,182	7,909	4,354	17,425	17,425	17,425
81505	Flouride	2,120	2,120	2,634	5,000	5,000	5,000
81740	CO Equipment	-	-	11,698	28,000	28,000	32,000
81790	Capital Replacement Fund	-	-	-	224,906	125,000	150,000
81800	CO Scada Integration	8,991	21,172	10,088	35,000	25,000	32,000
		3,187,893	3,279,718	1,909,265	3,619,623	3,436,150	3,677,555
Blue Stake							
82001	Salaries & Wages	24,890	15,546	23,558	16,855	35,000	37,500
82002	Payroll Burden	10,067	9,013	14,870	11,626	19,000	20,000
82003	On Call/Overtime	-	-	-	1,500	1,500	1,500
82018	Fuel	4,406	3,162	1,532	4,000	3,500	3,500
82021	Repairs & Maintenance - Auto	908	733	1,351	2,000	2,000	2,000
82030	General Supplies	272	1,583	275	1,250	900	7,000
82063	Vehicle Lease	-	-	-	-	-	-
82064	Vehicle Insurance	405	-	405	405	405	450
82120	Blue Stakes - Nortification	4,699	5,261	3,560	5,000	5,000	5,000
		45,648	35,298	45,551	42,636	67,305	76,950

ENTERPRISE FUNDS

	FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Secondary Water						
84001 Salares & Wages	26,435	47,469	26,699	48,422	48,422	50,000
84002 Payroll Burden	17,167	30,423	14,570	25,180	25,180	27,500
84030 General Supplies	1,361	-	-	-	-	-
84051 Utilities Electric	1,412	4,325	15,526	15,000	20,000	60,000
84262 Bldg & Grounds Maintenance		5,006				20,000
84305 Meters New	51,537	73,337	30,655	88,600	75,000	87,500
84420 Purchase Water (Riverton)	32,824	62,527	86,838	101,452	110,000	20,000
84470 New Services/Connections	4,129			5,000		3,000
84476 Repairs Distribution	14,947	37,641	2,959	20,000	20,000	20,000
84477 Secondary Water		1,676	118		-	-
84490 Chemicals & Testing	1,189	(20)		8,000	6,000	15,000
84498 Chemical Injection		15,746	150			500
84500 Depreciation	130	(130)			-	170,000
84800 C/O Scada Integration		5,148	592			3,000
	<u>151,131</u>	<u>283,147</u>	<u>178,107</u>	<u>311,654</u>	<u>304,602</u>	<u>476,500</u>
Income From Operations	(520,883)	(557,486)	(623,824)	1,441,324	(8,032,872)	(1,787,272)
Non-Operating Items						
38100 Interest Earnings	39,819	26,602	-		-	-
38300 Water Bond Proceeds			3,047,356		5,498,000	-
38880 Lease Proceeds		6,358			-	-
38900 Irrigation Revenue			-		-	-
38900 Misc Revenue			3,574		3,574	4,000
39100 Subdividers Contribution	4,436,584	1,692,729			-	-
	<u>4,476,402</u>	<u>1,725,689</u>	<u>3,050,930</u>	<u>-</u>	<u>5,501,574</u>	<u>4,000</u>
Non-Operating Expenditures						
47100 Interst Expense		726,883	406,030		945,795	948,000
80810 Debt Service	596,075			1,526,724	818,211	842,625
90100 Transfers	(1,755,847)					
	<u>(1,159,771)</u>	<u>726,883</u>	<u>406,030</u>	<u>1,526,724</u>	<u>1,764,006</u>	<u>1,790,625</u>
Total Non Operating Income	5,636,174	998,806	2,644,900	(1,526,724)	3,737,568	(1,786,625)
Net Revenue Over Expenditures	<u>5,115,291</u>	<u>441,320</u>	<u>2,021,076</u>	<u>(85,400)</u>	<u>(4,295,304)</u>	<u>(3,573,897)</u>
Beginning Fund Balance	41,187,796	45,870,491		46,311,810	46,311,810	50,332,718
Net Revenue Over (Under) Expenditures	5,115,291	441,320		(85,400)	4,020,907	(1,231,272)
Prior Period Adjustments	(432,596)					
Ending Fund Balance	<u>45,870,491</u>	<u>46,311,810</u>		<u>46,226,410</u>	<u>50,332,718</u>	<u>49,101,445</u>

ENTERPRISE FUNDS- IMPACT FEES

		FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Water Impact							
36100	Interest Income	2,144	3,469	1,082	-	1,200	1,200
33221	Water Impact Fees	988,452	1,040,316	776,555	1,100,000	1,096,313	1,140,165
3900	Unapp Fund Balance						
		990,595	1,043,785	777,637	1,100,000	1,097,513	1,141,365
47600	Water Plan Water	5,644	56,960	19,620	500,000	19,620	20,000
47610	Master Plan Secondary Water	4,290	165,237	74,106	250,000	74,106	
47611	Secondary Project Design	22,223					
47705	Property Acquisition	553,807		281,250		375,000	
47800	Debt Service Zions	250,000					
47901	Rosecrest Rd Secondary Tie-in	-					
48705	Cove Reimbursements	43,750	(43,750)	83,190		83,190	85,000
48707	Black Hawk Subdivision	59,138					
48708	O/S Reimb-Desert Creek (Sec)			(25,521)		(25,521)	(25,521)
48711	Western Creek	43,070					
49900	Budgeted Increase in Fund Balance				350,000		
		981,921	178,446	432,645	1,100,000	526,395	79,479
Net Revenue Over Expenditures		8,674	865,339	344,992	-	571,118	1,061,886

Beginning Fund Balance	690,176	698,850		1,564,189	1,564,189	2,135,307
Net Revenue Over (Under) Expenditures	8,674	865,339		-	571,118	1,061,886
Ending Fund Balance	698,850	1,564,189		1,564,189	2,135,307	3,197,193

		FY 2013	FY 2014	FY 2015 YTD 03-17-15	2015 Original Budget	2015 Revised Budget	2016 Proposed Budget
Water Rights Impact Fund							
36100	Interest Income	1,681	2,721	848	1,325	1,500	1,500
35221	Water Rights	1,187,961	1,314,583	1,079,999	1,100,000	1,439,999	1,497,599
3900	Unapp Fund Balance				497,675	-	
		1,189,643	1,317,304	1,080,847	1,599,000	1,441,499	1,499,099
80100	Water Rights Purchases	(5,197)		926,263	1,000,000	1,500,000	1,560,000
80105	Wtr Right Purchases-High Country II	5,198	63,013	482,535	520,000	520,000	540,800
80150	Water Rights Research	27,291	72,215	38,076	75,000	75,000	78,000
80200	Title Fees- Water Rights				2,000	2,000	2,080
80210	Fees - State Engineer	700	940		2,000	2,000	2,080
47999	Transfer to Water Fund	1,056,082		50			
80900	Budgeted Increase in Fund Balance						
		1,084,073	136,168	1,446,924	1,599,000	2,099,000	2,182,960
Net Revenue Over Expenditures		105,570	1,181,136	(366,077)	-	(657,501)	(683,861)

Beginning Fund Balance	1,247,840	1,353,409		2,534,545	2,534,545	1,877,044
Net Revenue Over (Under) Expenditures	105,570	1,181,136		-	(657,501)	(683,861)
Ending Fund Balance	1,353,409	2,534,545		2,534,545	1,877,044	1,193,183

APPENDIX

The following serves only as a general overview of established policies and procedures governing daily operations at Herriman City.

Balanced Budget

Pursuant to §10-6-109, Utah Code Annotated, Herriman City will adopt a balanced General Fund budget under normal circumstances by June 22. Full disclosure will be provided via public notice any time deviation from the policy is planned or occurs.

Long-Range Planning

Herriman City supports a financial planning process that assesses the long-term financial implications of current and proposed operating and capital budgets, budget policies, cash management and investment policies, programs and assumptions.

Asset Inventory

Each department manager is responsible to take all reasonable measures available to prolong and assess the condition of major capital assets in their department on an annual basis.

Methods of doing so may include such things as the procurement of insurance, regular testing of water and sewer systems, street and sidewalk replacement plans, procurement of secondary and tertiary water systems, etc.

Herriman City Director of Finance under the direction of the City Manager is responsible for the diversification of investments.

REVENUE POLICIES

Revenue Diversification

Herriman City is dependent on a variety of revenue sources to cover expenditures. The burden of supporting City non-enterprise services will be equitably distributed and will protect the City from short-term fluctuations in any one revenue source.

The City maintains timely collection systems and implements necessary enforcement strategies to collect revenues from available sources.

The City actively supports economic development, recruitment, and retention efforts to provide for a solid revenue base.

The City budgets conservatively and forecasts accurately, such that actual revenues meet or exceed budgeted revenues.

The City maintains a budgetary control system and prepares reports that compare actual revenues to budgeted amounts throughout the year.

Fees and Charges

Fees and charges are based on the estimated cost of providing the associated service. Costs associated with the service include the use of human and capital resources and the depreciation of assets. The fee schedule is evaluated annually to extrapolate future trends.

Use of One-Time Revenues

Herriman City is committed to minimizing the portion of operating expenditures that are funded by one-time growth revenues. To support this policy, the City analyzes current and historical operating trends annually.

EXPENDITURE POLICIES

Debt Capacity, Issuance, and Management

Herriman City maintains a policy of full disclosure on financial reports and bond prospectus.

The City pays for all capital projects on a pay-as-you-go basis using current revenues when possible and practical. If a project or improvement cannot be financed with current revenues, debt will be considered.

The City refrains from issuing debt for a period in excess of the expected useful life of the capital project.

The City uses Special Assessment revenue or other self-supporting bonds instead of general obligation bonds, when feasible.

The City will seek the refinancing of outstanding debt if it is determined that the City will benefit by reducing interest expense over the remaining life of the debt.

The City will comply with State Law which limits total bond obligation to 12 percent of the prior year's total assessed value for tax purposes of real and personal property, as determined by the most recent tax assessment.

Reserve or Stabilization Accounts

Herriman City will maintain a minimum unrestricted general fund balance of at least 5 percent (not to exceed 25 percent) of current year operating revenues. If existing reserves exceed the required level, such funds may be used to balance the budget or meet needs that may arise during the year.

The City will use funds from the reserve only in times of emergency or fiscal and economic hardship.

Fund balance in excess of 5 percent may only be transferred to another fund with City Council approval of a budget amendment.

Operating/Capital Expenditure Accountability

Herriman City will maintain a budgetary control system to ensure adherence to the adopted budget and will prepare monthly reports that compare actual expenditures to budgeted amounts.

The City has an established Purchasing Policy that regulates the procurement process.

Investment and Cash Management Policy

All unused cash is invested in a PTIF account or other approved financial institution. By so doing, the issues of safety, liquidity, and yield are addressed.

Interest earned from investments of available cash is distributed to budgetary funds according to ownership of the investments and are reflected in the annual budget.

The City deposits all receipts according to the requirements of State law.

Investments made by the City are in conformity with all requirements of the State of Utah Money Management Act and City Ordinance.

Financial Reporting Policy

Herriman City accounting system will maintain records in accordance with accounting standards and principles outlined in the Governmental Accounting Standards Board (GASB), Financial Accounting Standards Board (FASB), and the State of Utah.

Financial reports are printed monthly and distributed to the City Manager and Department Managers. Financial reports are reviewed by the City Council at least quarterly.

The City employs an independent accounting firm to perform an annual audit of the City's finances, and make the annual audit available to all required and interested parties. The audit shall be completed and submitted to the State of Utah within 180 days of the close of the fiscal year.

Copies of the annual budget and financial statements are available at the City Offices or on the City's website, www.Herriman.org.

The City will seek annually to qualify for the Government Finance Officers Association's (GFOA) Distinguished Budget Presentation Award.

GLOSSARY

Accounting Period - the fiscal year is divided into 13 accounting periods, one for each month and a period for audit adjustments.

Accrual Basis of Accounting – is the basis of accounting under which revenues are recorded when earned and expenditures (expenses) are recorded as soon as they result in liabilities for benefits received, regardless of when cash is received.

Amortization – A noncash expense that reduces the value of an intangible asset over the projected life of the asset.

Annualization – using changes that have occurred mid-year and calculating their cost for a full year, for the purpose of preparing an annual budget.

Appropriation – the legal authorization granted by the City Council to make expenditures and incur obligations.

Balanced Budget – The amount of budget expenditures is equal to or less than the amount of budgeted revenues plus other available resources.

Bond – A written promise to pay a sum of money on a specific date at a specific interest rate. The interest payments and the repayment of principal are detailed in a bond ordinance.

Bond Proceeds – Funds derived from the sale of bonds for the purpose of constructing major capital projects.

Budget – A plan of financial activity for a specified period of time (fiscal year) indicating all planned revenues and expenses for the budget period.

Budget Preparation Timeline – the schedule of major events in the development of the annual budget, including community budget forums, proposed budget, budget hearings, budget deliberations, and adoption of the annual Appropriation Ordinance.

Budget Document – the instrument utilized to present the City's comprehensive financial plan to the City Council and the public.

Capital Improvement Project – A capital improvement is generally a large construction project such as the development of park land, construction or remodeling of a City Building.

Capital Outlay – the initial lump-sum expense for a significant purchase such as a vehicle or computer.

Cash Basis of Accounting – the basis of accounting under which revenues are recorded when received in cash and expenditures (expenses) are recorded when paid. To be in conformity with

generally accepted accounting principles (GAAP), local governments must use the accrual or modified accrual basis rather than cash basis of accounting.

City Manager's Budget Message – the City Manager's memorandum to the City Council summarizing the most important aspects of the budget, including changes from the current fiscal year and the goals, themes, and priorities that are encompassed within the City's budget.

Contingencies – A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Comprehensive Annual Financial Report (CAFR) – the report is prepared by the Director of Finance and includes the audit report from the independent auditor. The CAFR is organized by fund and contains two basic types of information. A Balance Sheet that compares assets with liabilities and fund balance; an operating statement that compares revenues with expenditures.

Debt Service – Payments of interest and principal on an obligation resulting from the issuance of bonds.

Department – A basic organizational unit of government which may be sub-divided into divisions, programs or activities.

Depreciation – A noncash expense that reduces the value of an asset as a result of age, obsolescence or wear and tear.

Enterprise Fund – Funds established to account for specific services funded directly by fees and charges to users. These funds are intended to be self-supporting.

Expenditures – the actual outlay of monies from the City Treasury.

Extrapolation – to protect, extend or expand known data or experience into an area not known or experienced so as to arrive at a usually conjectural knowledge of the unknown area.

Fiscal Year – Twelve month term designating the beginning and ending period for recording financial transactions. Herriman City has specified July 1 through June 30 as the fiscal year.

Fiduciary – Of, relating to, or involving a confidence or trust.

Full-Time Equivalent (FTE) – the total hours of all employees are totaled and divided by 2080 hours to come to the number of full time equivalent employees. i.e. two half time employees are equal to one full time equivalent.

Fund – A fiscal and accounting entity with a self-balancing set of accounts to record revenues and expenditures.

Fund Balance (Equity) – the value of revenues minus expenses as accumulated over time in a given fund.

Generally Accepted Accounting Principles (GAAP) – Uniform minimum standards used by state and local governments for financial recording and reporting that have been established by the accounting profession through the Governmental Accounting Standards Board (GASB).

General Fund – Herriman City’s main operating fund that is used to pay for basic City services that utilize most tax dollars and is also supported by fees from licenses and permits, fines and investment earnings.

Government Finance Officers Association (GFOA) Distinguished Budget Award – Highest form of recognition in governmental budgeting. Its attainment represents a significant accomplishment by the management, staff and elected officials of recipients. Budgets are evaluated for effectiveness as a policy document, a financial plan, and operational guide, and a communication device.

Growth Rate – the level at which expenditures and revenues are expected to increase annually.

Intergovernmental Revenue – A contribution by one governmental unit to another. The contribution is usually made to aid in the support of a specific function but is sometimes for general revenue.

Monthly Management Report – is submitted to the City Manager to report significant events and statistics.

Modified Accrual Basis of Accounting – revenues are recognized when susceptible to accrual; i.e. when they become both measurable and available. “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period.

Operating Budget – Authorized expenditures for ongoing municipal services.

Performance Measure – gauges work performed and results achieved. Types of measures include, input, output, efficiency and internal and external outcomes.

Property Tax – An “ad valorem” tax on real estate based upon the value of the property.

Proposed Budget – the City Managers recommendation for the City’s financial operations, including an estimate of proposed expenditures and revenues for a given fiscal year.

Reserve – An account used to indicate that a portion of a fund’s balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Revenue – funds received from various sources and treated as income to the City which is used to finance expenditures.

Signage – A system of signs.

Transfers - the authorized exchange of cash, positions, or other resources between organizational units.