

**APPENDIX C: SALT LAKE COUNTY
SURVEYOR'S MONUMENT
PRESERVATION PERMIT**

Monument: New Existing
 Municipality: _____
 Subdivision: _____
 Phase: _____



(Surveyor's office use)
 MP No: _____
 Date: _____
 Page: _____
 Project No: _____

Salt Lake County Surveyor's Monument Preservation Permit

2001 South State Street, Suite N-1300, Salt Lake City, UT 84190-1350
 Tel: (801) 468-2016 Fax: (801) 468-2059 Website: www.surveyor.slco.org

Individual, Agency, or Organization: _____, hereby requests authorization to remove _____ existing or to install _____ new public survey monument(s) as described below:

Mon. No.	Monument Type	Street Address	Corner	Section	Township	Range
1						
2						
3						
4						
5						

Pursuant to Utah State Code 17-23-14 and Chapter 14.17 of the Salt Lake County Ordinances, the undersigned and holders of this Salt Lake County Surveyor's Monument Preservation Permit agree that:

1. At the time the permit is issued, the Salt Lake County Surveyor will collect a non-refundable \$100.00 (one hundred dollar) fee, to be deposited into the Salt Lake County Surveyor's Public Land Corner Preservation Fund, for each existing or new Public Survey Monument to be installed or replaced as referenced by this permit.
2. The non-use of any materials received from Salt Lake County shall not constitute a basis for a claim of credit to the Permittee.
3. The Permittee shall comply with all applicable laws and ordinances of the jurisdictional entity and the State of Utah, and adhere to requirements of the federal highway manual of uniform traffic control devices. Additionally, Permittee agrees to indemnify Salt Lake County for all claims, demands, losses, damages, or liability incurred or suffered by the county due to negligent acts or omissions caused by the Permittee.
4. After receiving notification from the Salt Lake County Surveyor, that existing monument(s) was/were referenced, or the position(s) of new monument(s) has/have been field verified, the Permittee shall be responsible for the replacement of existing monument(s) or installation of new monument(s) in accordance with the Salt Lake County Surveyor's standard monument drawing; including the transporting, installation, placement of concrete collars, core cutting, and traffic safety control.
5. This Monument Preservation permit shall expire 90 calendar days from date of issuance or after written notice of acceptance by the Salt Lake County Surveyor, whichever occurs first.
6. Permittee shall notify the Salt Lake County Surveyor within 24 hours after final installation of all monument(s) referenced under this Permit, at which time the County surveyor shall verify the position of the installed monument(s) and mark a cross upon the brass.

Existing Monument Replacement

7. Salt Lake County Surveyor shall be notified not less than 72 hours prior to the disturbing, damaging, moving, removing, covering, re-surfacing, roto-milling, or destroying of any existing public survey monument(s). Phone-(801)468-2016 or fill in the monument pre-construction request form [HERE](#). After monument(s) is/are referenced, permittee shall complete this form and make payment.
8. Permittee shall request the Salt Lake County Surveyor set monument point(s) and Straddles prior to the installation of the replacement monument(s) by Permittee.

New Monument(s)

9. Permittee shall provide copies of approved and recorded subdivision plats, street dedications, or subsequent affidavits of corrections showing coordinates of new monument(s) and their relationship to existing monument control.
10. Prior to installing new public survey monument(s), the Permittee shall request the Salt Lake County Surveyor field verify the monument point(s) and straddle(s) established by Permittee.

The undersigned agrees to the terms of this Monument Permit.
 Permittee Contact Person: _____
 Title/Position: _____
 Permittee Phone No. _____ Fax No. _____
 Permittee Email Address: _____

(Surveyor's Office use) Signature: _____
 Payment Amount Received _____
 Date _____

****Link to OPC payment website-[click here](#).**

OPC Payment Confirmation Number _____

Permittee Signature: _____

The undersigned hereby acknowledges receipt of monument(s).
 Date: _____ Quantity _____
 Receiving Agent: _____
 Title/Position: _____
 Signature: _____

Salt Lake County Surveyor _____

Inspection Required

Permittee shall request inspection by jurisdictional entity no less than 24 hours prior to installation of the monument(s)

Initial _____

