



Herriman City

13011 S. Pioneer Street, Herriman, UT 84096 (801) 446-5323, Fax (801) 446-5324

Employment Application

Please return to 13011 S. Pioneer Street, Herriman, UT 84096, Attn: HR or email to HR@herriman.org. Applications will be kept on file for two (2) years. Incomplete or unsigned applications will be rejected. To ensure full consideration, make sure all blanks are filled in. Assistance is available if help is needed with the application/hiring process.

Personal Information

First Name Middle Initial Last Name

Address City State Zip

Email Day Ph#

Cell Ph# Night Ph#

List any relatives employed by Herriman City

List any friends employed by Herriman City

Job Interest

Please circle preferred type of employment

Applying for (position title): Full-time Part-time Temporary

Date available to start: Minimum acceptable salary:

Are you at least 16 years old for Food Services position? Y or N Or at least 18 for all other? Y or N

Have you ever worked or volunteered for Herriman? Y or N If yes, when?

Are you authorized to work in the United States? Y or N

Do you have a Utah Driver's License Y or N CDL License? Y or N

Education Information

Are you a high school graduate, GED, or equivalent? Y or N If no, highest year completed 9 10 11

Please list college, business or trade schools attended

How many years completed? Graduated? Y or N Please list degree

Please list any job-related professional, trade, business or civic activities, organizations, and associations in which you participated, or of which you are a member. (You may omit those which indicate race, color, religion, political affiliations, national origin, ancestry, disability, sex or age).

Job Related Skills

Are you now licensed or certified in your profession or occupation? Y or N In which state(s)?

Typing WPM Data Entry WPM Ten-key by touch? Y or N

Computer skills: Y or N

List software with which you are competent:

Please list any additional skills:

Are you aware of any reason why you cannot perform the essential functions or meet the attendance requirements of the job for which you are applying, with or without reasonable accommodation? Y or N If yes please explain.

References

Please list three **PROFESSIONAL** references. Please do not list friends, or relatives.

Full Name:	Title:		
Company:	Phone Number:		
Address:	City:	State:	Zip:
Full Name:	Title:		
Company:	Phone Number:		
Address:	City:	State:	Zip:
Full Name:	Title:		
Company:	Phone Number:		
Address:	City:	State:	Zip:

Please tell us about yourself. What are your interests and hobbies.

Important - Please read carefully before signing

Herriman is an equal opportunity employer. Appointments are made without regard to gender, age, race, color, religion, national origin, disability, veteran status, or other non-job related criteria. Contact the Human Resource Director if you have any questions. If selected for an interview, please discuss any needed accommodations.

If you are claiming veteran's preference, please attach a copy of form DD-214. If you need more space or have a resume, please attach additional sheets to this application.

Signature

I certify that all statements made in this application and attachments are true and complete and that any misstatement of material fact may subject me to disqualification or immediate termination. I also agree to allow Herriman City to obtain a criminal background check, a driving record, a pre-employment drug test, random drug tests if I am a CDL driver or in a "safety sensitive position, social security verification, employment history, and other job related information about me. I also authorize previous employers to provide information about my work history and references to be contacted.

Signature

Date