



(for office use only)	
Permit #:	_____
Date:	_____
Received by:	_____

## Request for Transfer of Permit Ownership

Property Section

Permit Number:	Description of Work:
Address of subject property:	
Subdivision:	Lot #:
Requestor's Name:	Phone #:

Previous Permit Owner Section

Previous Contractor's Firm Name: \_\_\_\_\_

I, \_\_\_\_\_ (print name), a duly authorized agent for the above-mentioned previous contractor, do hereby release any claim I/we may have on Building Permit # \_\_\_\_\_, for the subject property listed above, to: \_\_\_\_\_  
(NEW CONTRACTOR'S FIRM OR OWNER-BUILDER'S NAME)

Mark boxes that apply:

The following subcontractors will remain on this project:    Electrical    Mechanical    Plumbing  
 None of the subcontractors will remain on this project    I don't know whether subs will remain or not

Signature: \_\_\_\_\_ Date: \_\_\_\_\_, 20\_\_.

STATE OF UTAH            )  
s.s.                            )  
COUNTY OF SALT LAKE    )

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, by \_\_\_\_\_.

\_\_\_\_\_ My commission expires: \_\_\_\_\_

NOTARY PUBLIC

New Permit Owner Section

Mark one:

**New General Contractor:**  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_  
State License Number: \_\_\_\_\_ Phone #: \_\_\_\_\_  
*Attach:  copy of the new contractor's State License,  revised power to panel & grading agreement,  new permit application*

**Owner-Builder Declaration:**  
Name: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_  
*Attach:  Owner-Builder Declaration form (notarized),  revised power to panel & grading agreement,  new permit application*

I, \_\_\_\_\_ (print name), a duly authorized agent for the above-mentioned new contractor, do hereby accept responsibility for Building Permit # \_\_\_\_\_, for the subject property listed above.  Provide names, state license numbers and phone numbers for General, Electrical, Mechanical & Plumbing contractors on new permit application form.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_, 20\_\_.

STATE OF UTAH            )  
s.s.                            )  
COUNTY OF SALT LAKE    )

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, by \_\_\_\_\_.

\_\_\_\_\_ My commission expires: \_\_\_\_\_

NOTARY PUBLIC