

# COMMERCIAL PRELIMINARY APPROVAL SIGNATURE FORM

Prior to submitting a Building Permit application to the Building Department, contact the following departments for their requirements:

Department	Contact	Phone #	Email	Preliminary Approval Signature	Date
Planning and Zoning	Glenn Graham	801-446-5323	<a href="mailto:ggraham@herriman.org">ggraham@herriman.org</a>		
Engineering	Gordon Haight	801-446-5323	<a href="mailto:ghaight@herriman.org">ghaight@herriman.org</a>		
Herriman City Municipal Water	John Stillman	801-446-5323	<a href="mailto:jstillman@herriman.org">jstillman@herriman.org</a>		

When the project has preliminary approval, please obtain the above signatures.

Submit the following to the Building Department:

- Completed Permit Application Form
- This Preliminary Approval Signature Form with all signatures
- Three (3) sets of construction plans. All pages of the plans must be wet stamped by the architect. The engineer stamps the structural pages, electrical engineer stamps the electrical pages, and the mechanical engineer stamps the mechanical pages.

Submit the permit application and plans to the Building Department at the City Office Building at 13011 South Pioneer Street during our office hours of 7:30 a.m. to 4:30 p.m., Monday through Friday. Remember, the office is closed on State and Federal holidays.

We will deliver your plans to Unified Fire Authority for their review - [www.unifiedfire.org](http://www.unifiedfire.org) (801) 743-7200.

Other Departments and organizations you may need to contact:

Salt Lake Valley Health Department (801) 468-2750 - [www.slvhealth.org](http://www.slvhealth.org)

South Valley Water Reclamation (801) 566-7711 - [www.svwater.com](http://www.svwater.com)

South Valley Sewer (801) 571-1166

Herriman City Business License (801) 446-5323 - [www.herriman.org/permits/business\\_license.html](http://www.herriman.org/permits/business_license.html)

For more information, see the Building Department website at [www.herriman.org/building/comm\\_const.html](http://www.herriman.org/building/comm_const.html). If you have other questions for the Building Department, contact us at (801) 446-5327 Monday through Friday between 7:30 a.m. and 4:30 p.m., or email at [building@herriman.org](mailto:building@herriman.org).